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COUNSELING, ADVISING AND RETENTION SERVICES (CARS)

READMISSION FOLLOWING A SECOND DISMISSAL

- If you wish to seek readmission following a second dismissal, carefully read the [Academic Standards Petition Process—Second Dismissal](#) instructions.
- In addition to a [typed letter](#) second dismissal students must also complete the [Education and Career Plan- Second Dismissal](#) form.
- Bring all required documents and any supporting documentation to your advising session. The advisor will answer any questions you have, help you complete the actual petition form (this form is only available from the advisor), attach an unofficial copy of your transcript, make a recommendation, and sign and submit your petition packet.
- If you have any questions about this process, please [contact](#) your advisor.