



Anne Arundel Community College

School of Continuing and Professional Studies

The School of Continuing and Professional Studies (CAPs) oversees both credit and noncredit programming in continuing education and workforce development.

Conference Services

As a service to public and private groups and organizations, the college helps plan, coordinate and present conferences. AACC can provide facilities including teleconferencing capabilities, publicity, registration of participants, food services and qualified speakers. Information: www.aacc.edu/conferences or 410-777-2625.

Continuing Professional Education

Professionals can update skills or master new ones to meet certification, recertification, licensure or relicensure requirements. Other classes focus on landscape design and application, travel, health care and career skills in addition to small business with areas of study including business management, supervision, real estate, insurance and payroll. Classes meet weekdays, weeknights or Saturdays at convenient locations countywide. Information: www.aacc.edu/coned or 410-777-2325.

English Language Learning and Adult Education

English as a Second Language (ESL) classes ranging from beginning to advanced skill levels are offered at various sites around the county as well as at the Arnold campus. Information: www.aacc.edu/esl or 410-777-2901. The college provides basic reading, writing, and G.E.D. preparation courses at community learning centers and at many other sites countywide. Courses are free of charge to qualified students. Information: www.aacc.edu/abs or 410-777-2919.

Hospitality, Culinary Arts and Tourism Institute

The Hospitality, Culinary Arts and Tourism Institute (HCAT) offers an array of credit degrees and certificates in the hospitality/culinary arts field; avocational programming; experiential learning, continued professional education and customized contract training to meet the hospitality, culinary arts and tourism needs of students and the industry. In addition, HCAT offers accessible community education courses in cooking, baking, entertaining, wine and bar. Information: www.aacc.edu/hcat or 410-777-2398.

Lifelong Learning

The office of Lifelong Learning offers avocational courses to meet the needs of the community. Courses are offered in fine and arts and crafts, photography, music, dance, writing, history, nonprofit and volunteer management, culinary arts, holistic health, recreation and fitness, languages, personal finance as well as travel and special events add to personal enrichment and growth. Courses for seniors and youth also fall under the management of Lifelong Learning. Information: www.aacc.edu/coned or 410-777-2325.

Occupational Skills

The office of Occupational Skills provides convenient, short-term training allowing a student to go to school, learn a trade and get a job in demand by industry. Training is available in automotive repair, carpentry, plumbing, electrical wiring, HVAC maintenance and repair, dental assisting, telecommunications fiber and optic cabling, truck and bus driving, veterinary assistant; and welding. Occupational Skills also oversees contract training for Job Corps and the Department of Corrections, as well as the college's apprenticeship programs in plumbing and electrical wiring. Information: www.aacc.edu/coned or 410-777-2193.

The Parenting Center at Anne Arundel Community College

Formerly known as the Family Outreach Network, AACC's Parenting Center offers a full range of programs for future parents, parents and grandparents. Offerings include noncredit courses, brown bag lunchtime lectures, evening town hall meetings, week-end conferences, telecasts on the local cable, and a monthly electronic newsletter. Courses can be customized and offered as contract training to local parent organizations. Information: www.aacc.edu/parenting or 410-777-2159.

Sales and Service Training Center at Arundel Mills

Anne Arundel Community College and the Arundel Mills Mall have partnered with the National Retail Federation to create the Sales and Service Training Center at Arundel Mills. The center provides an array of courses and services including intensive sales and customer service training and refresher courses to meet the needs of the sales and service industry sectors. Other courses offered include customer service training for high school students, Adult Basic Skills (ABS), General Educational Development (GED) and English as a Second Language (ESL). Additionally, the center provides assistance for job seekers and helps employers by assessing, training and referring work-ready candidates for available positions. Information: www.aacc.edu/sstc or 410-799-9099.

Teacher Education and Child Care Institute (TEACH)

The Teacher Education and Child Care Institute (TEACH) offers credit and noncredit courses that prepare students for careers in teaching, child care and provide professional development to those already in these fields. Degrees and certificates are offered in the areas of elementary and secondary education, special education and child care. In addition, TEACH offers child care certification courses approved by the Maryland Department of Human Resources Child Care Administration, as well as continuing professional development courses, on-site training, conferences, consultations and a speaker's bureau. Information: www.aacc.edu/teach or 410-777-2401.

Technology Training

Individuals and organizations can develop and enhance their computer skills through noncredit courses in current software applications, programming, Internet, operating systems and certification preparation. Courses range from introductory levels to advanced applications and are offered at multiple sites throughout the county and online. Many courses prepare students for industry certification. Information: www.aacc.edu/it or 410-777-2142.

Women's Institute

Designed to enrich and empower women of all ages, the Women's Institute provides noncredit courses in health, home improvement, personal development, art and leisure. Information: www.aacc.edu/womensinst or 410-777-2807.

Youth Programs

AACC offers enrichment courses for youth throughout the school year and during the summer. Such programs include Kindermusik, intergenerational programs EXPLORE, Middle School Scholars, Kids in College, Youth Dance Institute and Pioneer Sports Camps. Middle School Scholars (grades 6-8) and EXPLORE (grades K-5) are for students who have been identified as gifted and talented by Anne Arundel County Public Schools (AACPS). Kids in College has courses open to all young people up to age 15. Courses include science, mathematics, culinary arts, computers, culture, music, ballet sports and writing. Courses for school-aged children are held after school, evenings and weekends during the fall, winter and spring terms. Full- and half-day camps are offered during the summer. Extended day care is also available. Information: www.aacc.edu/kic or 410-777-2325.