



Anne Arundel Community College

School of Health Professions, Wellness, and Physical Education

Information Handbook



Human Services
Addiction Counseling
Aging Studies

www.aacc.edu/humanservices

www.aacc.edu/agingstudies

Table of Contents

Welcome Letter	1
Human Services Mission, Competencies and Philosophy	3-4
Program Requirements Overview	5
Criminal Background Checks	6
Human Services Overview	7
Human Services Degree, Certificate Descriptions, Law & Social Practice, Direct Support Option Certificate	8-11
Addiction Counseling Overview	12-13
Addiction Counseling Degree Option and Certificate Curriculum Requirements	14-15
Aging Studies Overview	16
Aging Studies Degree Option, Certificate and Letter of Recognition Requirements	17-19
Home Health Caregiver Certificate Option	21-22
Fieldwork Requirements	23-24
Academic Pathways	25
Transfer Agreements	26
Course Learning Objectives	27-30
Human Services Degree Program Outcomes	31-46
Testing Center	47-48



Anne Arundel Community College

101 College Parkway Arnold, Maryland 21012-1895 410-777-AACC (2222)

Dear Prospective Human Services, Addiction Counseling and Aging Studies Student,

I am pleased you have chosen to learn more about the exciting and fulfilling careers in Human Services, Addiction Counseling and Aging Studies!

Human Services offers many opportunities in positions of **counseling, addiction, mental health, children, families and corrections**. According to the U.S. Department of Labor Bureau of Labor Statistics, the number of social and human service jobs is projected to grow much faster than the average for all occupations between 2002 and 2012 – ranking among the most rapidly growing occupations. Today's college graduates are putting a high priority on balancing work and life. The Human Services field offers job flexibility while focusing on compassion and personal enrichment. Many degree students are offered employment before graduation as addiction counselors, counselor assistants and mental health aides.

The first step in learning more about the Human Services, Addiction Counseling and Aging Studies programs is to attend an orientation seminar. Academic requirements, course sequence, employment opportunities, and projected time commitments will be discussed at that time. Courses are available days, evenings and online at the Arnold and Arundel Mills campuses.

I look forward to meeting with you at a free orientation seminar. No registration is necessary. For upcoming orientation dates and times call 410-777-7318 or visit our website: www.aacc.edu/healthprofessions.

Sincerely,

A handwritten signature in cursive script that reads "Elizabeth H. Appel".

Elizabeth H. Appel, LCSW-C
Chair, Department of Health and Human Services
School of Health Professions, Wellness and Physical Education
Email: ehappel@aacc.edu

Anne Arundel Community College
School of Health Professions, Wellness and Physical Education
HUMAN SERVICES DEPARTMENT

Human Services Program Mission Statement

Human Services Program's Mission

The Human Services program's mission is to provide students with an intellectual and supportive atmosphere for personal examination and growth in order to graduate and work as human service paraprofessionals. The program supports the college's mission by fostering excellence in learning and teaching.

The Human Services program's mission is accomplished through the following objectives:

- Develop, within students, a repertoire of basic interpersonal skills, which enable them to work effectively with individuals and groups.
- Provide students with marketable job skills in the human service profession.
- Prepare students for work in a variety of human service settings.
- Enable students to work as human service generalists.
- Graduate human service paraprofessionals who have a deep awareness of themselves and of their impact on others.
- Graduate students who possess the knowledge and skills to practice effectively and ethically.
- Encourage students to continue their education, both formally and informally.

The following are the Human Services program's competencies that serve as the foundation of the Human Services program's curriculum. The program is designed to have a lecture course as a co-requisite for each fieldwork course (except HUS 275). This allows the student to integrate the competencies, with real experiences in the field.

- Techniques of interviewing and assessment: HUS 114/115
- Group skills and group methodology: HUS 141
- Individual counseling techniques: HUS 114/115
- Theories of Counseling: HUS 216/217
- Communication and interpersonal skills: HUS 114/115
- Understanding of family dynamics: HUS 130
- Identification with attitudes, values and behaviors of human service workers: HUS 100/101
- Problem identification and problem solving: HUS 101/114
- Crisis counseling techniques: HUS 210/211
- Ethical standards and dilemmas: HUS 101
- Self-awareness and growth: HUS 100

The program philosophy for training students is based upon the generalist concept. The values and attitudes that prepare generalist human service workers are:

- To train entry-level paraprofessionals to serve as part of an interdisciplinary team.
- To attain competence in communication skills.
- To understand that individuals are unique with the inherent capacity to grow.
- To acknowledge that individuals have the right to self-determination.
- To understand that all individuals have worth and dignity and deserve respect.
- To encourage life-long learning.
- To develop human service skills through fieldwork and assessment and intervention skills, based on a strength and person-in-environment approach.
- To develop cultural competence.
- To utilize the Standards for Ethics for Human Service Workers.

Program Requirements

Students are strongly encouraged to start in the fall term and follow the prescribed program in order to finish in two years. Human Services students must maintain a passing grade in all Human Services courses and a grade of "C" or better in all fieldwork courses. They also must perform satisfactorily in the fieldwork area in order to graduate. Fieldwork courses include 100 clinical (unpaid) hours within each term. Students should note that eligibility for ENG 111 is required for all HUS courses.

College Admission

Students can apply to Anne Arundel Community College on-line at www.aacc.edu. Paper copies of the college application are available in the College's Admissions office upon request.

English

Students must demonstrate eligibility for ENG 111 or the equivalent of ENG 111 as evidenced by one of the following:

- Satisfactory ACT (18 or better), SAT (510 or better) scores according to the college standard. If available, please submit a copy of the scores to the Records office. **Or**
- Satisfactory scores on the **English Placement Test Or**
- Successful completion of non-credit developmental English and reading requirements as determined by ACT or SAT or **English Placement Test scores Or**
- Transfer of credits for ENG 111 from other institutions or credits awarded on basis of CLEP or advanced placement exam.

Mathematics

(For degree students prior to taking BIO 230, Structure and Function of the Human Body)

Students must demonstrate eligibility for a General Education math course by one of the following:

- Satisfactory ACT (21 or better) or SAT (550 or better) scores according to the college standard. If available, please submit a copy of the scores to the Records office **Or**
- Satisfactory scores on the **Mathematics Placement Test Or**
- Successful completion of non-credit developmental math courses based on the **Mathematics Placement Test scores Or**
- Transfer of credits for General Education math course from other institution(s).

Criminal Background Checks

All health professions students who are offered admissions and/or clinical placement will be required to submit to a complete criminal background check. All student applicants' final acceptance in the program shall be contingent upon satisfactory completion of a criminal background check. All letters of acceptance shall state that the acceptance is conditional and contingent on submission to a criminal background check that results in a satisfactory report. A separate criminal background check may be required by a clinical site prior to placement. If a student is denied from a clinical site, due to a background check result, which is required to meet program competencies, the student shall be dismissed from the program and his/her registration withdrawn from courses related to the program of study.

Criminal Background checks do not assure eligibility for specific clinical site placement, program completion, and/or eligibility to sit for professional licensure/board examinations.

Students are reminded that licensing boards for certain health care occupations and professions may deny, suspend or revoke a license or may deny the individual the opportunity to sit for an examination even if the individual has completed all program course work, if it is determined that an applicant has a criminal history or is convicted or pleads guilty or nolo contendere to a felony or other serious crime. Successful completion of a health professions program of study at Anne Arundel Community College does not guarantee licensure, the opportunity to sit for a licensure examination certification or employment in the relevant health care occupation.

Students may be automatically denied admission, or if enrolled, dismissed from the program, if they have not been truthful or have provided inaccurate information in the application.

Students who have concerns are encouraged to contact the Health Professions Admissions Office at healthprofessions@aacc.edu.

- **PLEASE NOTE: AACC will only accept criminal background checks performed by Precheck. Criminal background checks through Precheck are completed online and the cost is \$48.50. Please do not do the criminal background check prior to being instructed to do so. The instructions will be given out at the program orientation seminars and for selective programs, information will also be given in your acceptance letters.**

Human Services

Do you enjoy working with people?

Human Services offers many opportunities in positions of counseling, addiction counseling, mental health, gerontology, children, family, and corrections. Today's college graduates are putting a high priority on balancing work and life. The Human Services field offers job flexibility while focusing on compassion and personal enrichment. Many Human Services degree students are offered employment before graduation as addiction counselors, counselor assistants and mental health aides.



Human Services continues to be a growing occupation within the health services, offering an array of professional options from mental health and counseling to social services and substance abuse. Anne Arundel Community College's associate of applied science degree program educates and trains students to work as human services paraprofessionals. The Human Services program offers degree and certificate options:

Human Services Degree	61 credit hours
Human Services Degree, Law and Social Practice Option	61 credit hours
Human Services Certificate	30 credit hours
Human Services Direct Support Certificate	30 credit hours

The Human Services degree programs offer 300-320 hours of field experience at hospitals, addiction treatment facilities, shelters, residential facilities, schools and county agencies. Graduates can transfer to four-year universities in such fields as social work, counseling, psychology and human services administration.

The Law and Social Practice option is geared toward students interested in corrections, juvenile justice and rehabilitation counseling. The Human Services certificate program is appropriate for students who are already working in the Human Services field or who would like to test their interest in the field before committing to a degree program.

The Direct Support Certificate pays attention to developmental issues across the lifespan of persons with mild and severe developmental disabilities.

AACC's Human Services graduates work in a variety of work settings: child care worker, corrections officer, counselor aide, geriatrics worker, health department worker, human services worker, juvenile services probation officer, mental health associate, rehabilitation counselor, social services worker, substance abuse counselor and victim advocates.

HUMAN SERVICES

**HUMAN SERVICES
ASSOCIATE OF APPLIED SCIENCE DEGREE**

**DR. THOMAS E. FLORESTANO SR. ALLIED HEALTH AND
PUBLIC SERVICES BUILDING, ROOM 306, 410-777-7310
WWW.AACC.EDU/HUMANSERVICES**

This program of study is designated as a Health Manpower Shortage Program; therefore, some residents of Maryland (see page 26) enrolled in this program of study on the first day of the term may be eligible for in-county tuition rates for courses required for program completion.

Award: Associate of Applied Science degree, A.A.S.
(code AAS.HUS.HUS)

Total Credit Hours: A minimum of 60 credit hours.

Estimated Minimum Cost: \$5,966. Tuition and fees are subject to change. For cost details see page 27.

Purpose: To train graduates to work as human services generalists in a variety of entry-level positions in mental health, social work, human services administration, addictions and other human services occupations. Graduates can transfer to the School of Social Work at University of Maryland Baltimore County or can transfer to the University of Baltimore, which offers a bachelor of arts degree in Human Services Administration.

RANGE OF OCCUPATIONS

- Child care worker
- Counselor aide
- Geriatrics worker
- Health department worker
- Human services worker
- Juvenile services probation worker
- Mental health associate
- Substance abuse counselor

Occupations can be explored further through the virtual Careers Center at www.aacc.edu/careers

Entrance Requirements

1. Attendance at a program orientation seminar. Call **410-777-7318** for schedule. Detailed information regarding program, profession and academic requirements will be discussed. For online orientation schedule, go to www.aacc.edu/healthprofessions/orientations
2. Eligibility for ENG 111, ENG 115 or ENG 121 (see pages 299-300).

Program Requirements: Students are strongly encouraged to start in the fall term and follow the prescribed program in order to finish in two years. Students must maintain a grade of C or better in all human services and fieldwork courses. They also must perform satisfactorily in the fieldwork area in order to graduate. Three fieldwork courses include 100 clinical (unpaid) hours within each term.

Degree Requirements: Refer to the general education degree requirements section on pages 247-252 of this catalog to ensure that diversity and computing and information technology competency and general education degree requirements are included in your course selections.

Criminal Background Check: This program requires a criminal background check. For complete details, see page 15.

Transfer Agreements: Agreements may exist for this program of study. To access agreements, go to www.aacc.edu/transfer and then click on “Articulations.”

Related Educational Opportunities: Additional courses, credentials and/or certifications may be available through the AACC School of Continuing and Professional Studies. Visit www.aacc.edu/coned for more information.

Human Services Program Sequence

CREDITS

FIRST YEAR — TERM 1

ENGLISH	3-6
ENG 111 and ENG 112 Composition and Introduction to Literature 1, 2	
OR ENG 115 and ENG 116 Composition and Introduction to Literature for Non-native Speakers 1, 2	
OR ENG 121 Composition and Literature	
<i>Successful completion of ENG 121 fully satisfies the college English composition general education requirements. Students who take ENG 121 and not ENG 111-112 may need to take an additional elective course to ensure that they complete a minimum of 60 credits which are required for the award of an associate degree. These credit hours must be chosen with the approval of the department chair or program coordinator.</i>	
HUS 100 Introduction to Human Services	3
HUS 101 Human Service Ethics in Practice	3
PSY 111 Introduction to Psychology	3
SOC 111 Introduction to Sociology	3
Total credit hours 15-18	

FIRST YEAR — TERM 2

COM 111 Fundamentals of Oral Communication	
OR COM 116 Fundamentals of Oral Communication for Non-Native Speakers	
OR COM 131 Oral Interpretation	3
ENGLISH	0-3
<i>See first year — term 1.</i>	
HUS 114 Beginning Counseling and Assessment Techniques ...	3
HUS 115 Fieldwork: Beginning Counseling and Assessment Techniques	3
HUS 141 Group Dynamics	3
Total credit hours 12-15	

SECOND YEAR — TERM 1

BIO 101 Fundamentals of Biology	
OR BIO 230 Structure and Function of the Human Body	4
HUS 210 Fieldwork: Crisis Intervention and Counseling	3
HUS 211 Crisis Intervention and Counseling	3
<i>HUS 210 corequisite waived for HUS 211 for the Law and Social Practice Option.</i>	
MATHEMATICS	3-4
<i>General education requirement, see page 249. If planning to transfer to the University of Maryland Baltimore County social work program you should take MAT 135.</i>	
Total credit hours 16-17	

SECOND YEAR — TERM 2

COMPUTER TECHNOLOGY	3-4
<i>General education requirement, see page 248.</i>	
HEALTH/FITNESS/WELLNESS	3
<i>General education requirement, see page 249.</i>	
HUS 216 Theories of Counseling	3
HUS 217 Fieldwork: Theories of Counseling	3
PSY 214 Introduction to Abnormal Psychology	3
Total credit hours 15-16	

HUMAN SERVICES

**HUMAN SERVICES
CERTIFICATE**

**DR. THOMAS E. FLORESTANO SR. ALLIED HEALTH AND
PUBLIC SERVICES BUILDING, ROOM 306, 410-777-7310**

This program of study is designated as a Health Manpower Shortage Program; therefore, some residents of Maryland (see page 26) enrolled in this program of study on the first day of the term may be eligible for in-county tuition rates for courses required for program completion.

Award: Certificate (code CRT.HUS.HUS)

Total Credit Hours: 30 credit hours.

Estimated Minimum Cost: \$2,960. Tuition and fees are subject to change. For cost details see page 27.

Purpose: To give employees and volunteers associated with helping agencies knowledge and upgrading of skills in the human services area. This certificate is also appropriate for students to test their interest in the field before committing to a degree program. Students may subsequently apply these credits toward the Associate of Applied Science degree in human services.

RANGE OF OCCUPATIONS

- Geriatrics worker
- House parent in group home
- Personnel assistant
- Public housing counselor
- Worker with developmentally disabled

Occupations can be explored further through the virtual Careers Center at www.aacc.edu/careers

Entrance Requirements

1. Attendance at program orientation seminar. Call **410-777-7318** for schedule. Detailed information regarding program, profession, and academic requirements will be discussed. For online orientation schedule, go to www.aacc.edu/healthprofessions/orientations
2. Eligibility for ENG 111, ENG 115 or ENG 121 (see pages 299-300).

Program Requirements: Students must earn a grade of C or better in all human services and fieldwork courses.

Award Requirements: Students apply to the Records and Registration office for the certificate after they complete the program requirements.

Criminal Background Check: This program requires a criminal background check. For complete details, see page 15.

Related Educational Opportunities: Additional courses, credentials and/or certifications may be available through the AACC School of Continuing and Professional Studies. Visit www.aacc.edu/coned for more information.

CERTIFICATE REQUIREMENTS: 30 credits

CREDITS

General Course Requirements

PSY 111 Introduction to Psychology	3
SOC 111 Introduction to Sociology	3

Human Services Core Course Requirements

HUS 101 Human Service Ethics in Practice	3
HUS 114 Beginning Counseling and Assessment Techniques ...	3
HUS 115 Fieldwork: Beginning Counseling and Assessment Techniques	3
HUS 141 Group Dynamics	3
HUS 210-HUS 211 Fieldwork: Crisis Intervention and Counseling; Crisis Intervention and Counseling	
OR HUS 216-HUS 217 Theories of Counseling; Fieldwork: Theories of Counseling	6
Electives approval of adviser	6

HUMAN SERVICES

**LAW AND SOCIAL PRACTICE OPTION
ASSOCIATE OF APPLIED SCIENCE DEGREE**

**DR. THOMAS E. FLORESTANO SR. ALLIED HEALTH AND
PUBLIC SERVICES BUILDING, ROOM 306, 410-777-7310**

This program of study is designated as a Health Manpower Shortage Program; therefore, some residents of Maryland (see page 26) enrolled in this program of study on the first day of the term may be eligible for in-county tuition rates for courses required for program completion.

Award: Associate of Applied Science degree, A.A.S. (code AAS.HUS.LAW-SOC)

Total Credit Hours: A minimum of 60 credit hours.

Estimated Minimum Cost: \$5,931. Tuition and fees are subject to change. For cost details see page 27.

Purpose: To train graduates to work as human services generalists in a variety of entry-level positions in corrections, juvenile services, rehabilitation counseling, mental health, social work, addictions and other human services occupations. Graduates can transfer to four-year institutions to further their education in areas such as social work, counseling and various legal programs.

RANGE OF OCCUPATIONS

- Corrections
- Counseling/therapy
- Juvenile services
- Mental health
- Probation
- Rehabilitation counseling
- Social services
- Social work
- Victim advocate

Occupations can be explored further through the virtual Careers Center at www.aacc.edu/careers

Entrance Requirements

1. Attendance at a program orientation seminar. Call **410-777-7318** for schedule. Detailed information regarding program, profession, and academic requirements will be discussed. For online orientation schedule, go to www.aacc.edu/healthprofessions/orientations
2. Eligibility for ENG 111, ENG 115 or ENG 121 (see pages 299-300).

Program Requirements: Human Services students must earn a grade of C or better in all human services and fieldwork courses. They also must perform satisfactorily in the fieldwork area in order to graduate. Students are required to complete fieldwork hours in each of the following courses: HUS 115, HUS 275 and CJS 275.

Degree Requirements: Refer to the general education degree requirements section on pages 247-252 of this catalog to ensure that diversity and computing and information technology competency and general education degree requirements are included in your course selections.

Criminal Background Check: This program requires a criminal background check. For complete details, see page 15.

Transfer Agreements: Agreements may exist for this program of study. To access agreements, go to www.aacc.edu/transfer and then click on "Articulations."

Related Educational Opportunities: Additional courses, credentials and/or certifications may be available through the AACC School of Continuing and Professional Studies. Visit www.aacc.edu/coned for more information.

GENERAL EDUCATION REQUIREMENTS: 22-27 credits

An approved list of general education courses can be found on pages 247-250 of the catalog. Choose general education courses from the following topics:

	CREDITS
ENGLISH	3-6
ENG 111 and ENG 112 Composition and Introduction to Literature 1, 2	
OR ENG 115 and ENG 116 Composition and Introduction to Literature for Non-native Speakers 1, 2	
OR ENG 121 Composition and Literature	
<i>Successful completion of ENG 121 fully satisfies the college English composition general education requirements. A minimum of 61 credits is required for a degree.</i>	
ARTS and HUMANITIES	3
COM 111 Fundamentals of Oral Communication	
OR COM 116 Fundamentals of Oral Communication for Non-Native Speakers	
OR COM 131 Oral Interpretation	
BIOLOGICAL and PHYSICAL SCIENCES	4
BIO 101 Fundamentals of Biology	
OR BIO 230 Structure and Function of the Human Body	
COMPUTER TECHNOLOGY	3-4
HEALTH/FITNESS/WELLNESS	3
MATHEMATICS	3-4
SOCIAL and BEHAVIORAL SCIENCES	3
SOC 111 Introduction to Sociology	

PROGRAM REQUIREMENTS: 36 credits

	CREDITS
CJS 111 Introduction to Criminal Justice	3
HUS 101 Human Service Ethics in Practice	3
HUS 114 Beginning Counseling and Assessment Techniques ...	3
HUS 115 Fieldwork: Beginning Counseling and Assessment Techniques	3
HUS 141 Group Dynamics	3
HUS 211 Crisis Intervention and Counseling	3
<i>HUS 210 corequisite waived for HUS 211 for the Law and Social Practice option.</i>	
HUS 275 Human Services Practicum 1	3
LGS 275 Paralegal Internship	3
PSY 111 Introduction to Psychology	3
PSY 214 Introduction to Abnormal Psychology	3
Elective (sociology)	3
<i>Chosen from HUS 228 or 122 or SOC 122 or SOC 132 or SOC 210 or SOC 224.</i>	
Elective (criminal justice/paralegal studies)	3
<i>Chosen from CJS 113 or CJS 217 or CJS 229 or CJS 271 or HUS 228 or LGS 240 or LGS 241 or LGS 270.</i>	

ADDITIONAL REQUIREMENTS

COMPUTER COMPETENCY REQUIREMENT

Computer technology general education requirement satisfies the computer competency requirement.

DIVERSITY REQUIREMENT

Satisfied by SOC 111 requirement.

HUMAN SERVICES

**DIRECT SUPPORT OPTION
CERTIFICATE**

**DR. THOMAS E. FLORESTANO SR. ALLIED HEALTH AND
PUBLIC SERVICES BUILDING, ROOM 306, 410-777-7310**

This program of study is designated as a Health Manpower Shortage Program; therefore, some residents of Maryland (see page 26) enrolled in this program of study on the first day of the term may be eligible for in-county tuition rates for courses required for program completion.

Award: Certificate (code CRT.HUS.DIRSUP)

Total Credit Hours: 30 credit hours

Estimated Minimum Cost: \$2,975. Tuition and fees are subject to change. For cost details see page 27.

Purpose: For students preparing for entry-level human services jobs in the fields of mental retardation and developmental disabilities. To enhance the skills and communication among direct support employees already working with people with mental retardation and developmental disabilities. Students gain knowledge and skills in competencies associated with the National Community Support Skill Standards, such as client empowerment, assessment, advocacy, interpersonal relations, problem solving, written and oral communication, and supportive counseling methods.

RANGE OF OCCUPATIONS

- Residential counselor
- Case manager
- Program assistant
- Group home manager
- Job coach

Occupations can be explored further through the virtual Careers Center at www.aacc.edu/careers

Entrance Requirements

1. Attendance at program orientation seminar. Call **410-777-7318** for schedule. Detailed information regarding program, profession, and academic requirements will be discussed. For online orientation schedule, go to www.aacc.edu/healthprofessions/orientations
2. Eligibility for ENG 111, ENG 115 or ENG 121 (see pages 299-300).

Program Requirements: Students must earn a grade of C or better in all human services and fieldwork courses.

Award Requirements: Students apply to the Records and Registration office for the certificate after they complete the program requirements.

Criminal Background Check: This program requires a criminal background check. For complete details, see page 15.

Related Educational Opportunities: Additional courses, credentials and/or certifications may be available through the AACC School of Continuing and Professional Studies. Visit www.aacc.edu/coned for more information.

CERTIFICATE REQUIREMENTS: 30 credits

	CREDITS
HUS 101 Human Service Ethics in Practice	3
HUS 114 Beginning Counseling and Assessment	3
HUS 115 Fieldwork: Beginning Counseling and Assessment	3
HUS 120 Developmental Disabilities 1	3
HUS 122 Developmental Disabilities 2	3
HUS 141 Group Dynamics	3
HUS 216 Theories of Counseling	3
HUS 217 Fieldwork: Theories of Counseling	3
PSY 111 Introduction to Psychology	3
SOC 111 Introduction to Sociology	3



Anne Arundel Community College

School of Health Professions, Wellness and Physical Education

Addiction Counseling A.A.S. Degree and Certificate*

The National Association for Addiction Professionals reports addiction is the number one public health issue in the United States today.

As drug and alcohol abuse increases, the need for addiction counselors will continue to grow.

The Occupational Handbook states “employment of counselors is expected to grow faster than the average for all occupations through 2014”.



Anne Arundel Community College’s Addiction Counseling A.A.S. Degree and Certificate programs prepare students for careers in addiction counseling and enhance the knowledge and skills of individuals already working in the field. Coursework includes 200 unpaid hours of field experience which applies toward State of Maryland certification as an addiction counselor (CSC-AD). Courses are offered in classrooms at a variety of locations as well as online.



**For information about the Addiction Counseling* program
and dates and times for our free program orientation seminars**

call 410-777-7318

or visit our Web site at aacc.edu/humanservices

Notice of Nondiscrimination: AACC is an equal opportunity, affirmative action, Title IX, ADA Title 504 compliant institution. Call Disability Support Services, 410-777-2306 or Maryland Relay 711, 72 hours in advance to request most accommodations. Requests for sign language interpreters, alternative format books or assistive technology require 30-day notice. For information on AACC’s compliance and complaints concerning discrimination or harassment, contact Karen L. Cook, Esq., federal compliance officer, at 410-777-7370 or Maryland Relay 711.

Addiction Counseling



Anne Arundel Community College's Addiction Counseling AAS Degree and Certificate Program prepare students for careers in addiction counseling.

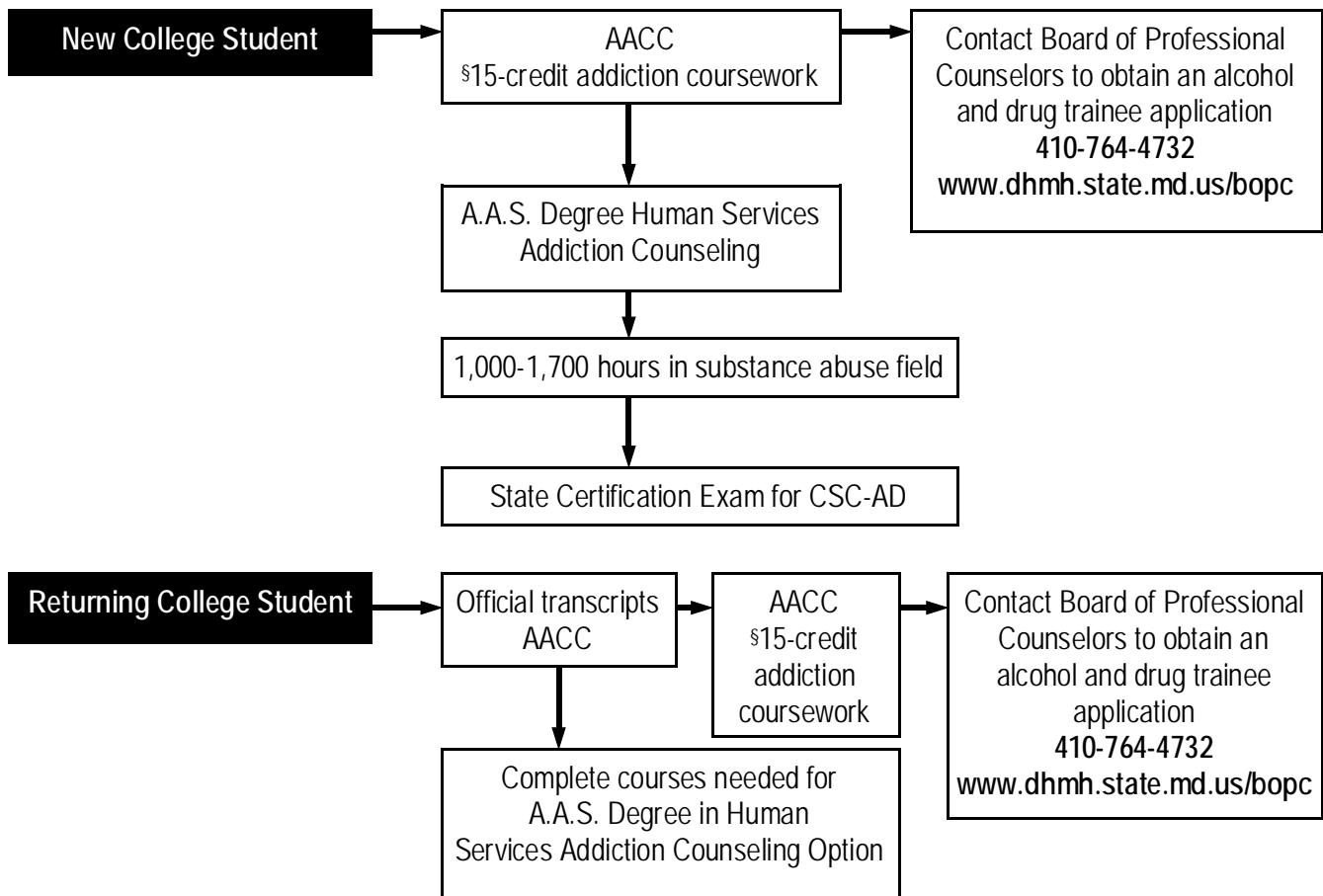
The Addiction Counseling degree is for students who are hoping to be an addiction counselor in the field of substance abuse prevention and treatment. It provides necessary academic work to attain certification by the Maryland Board of Professional Counselors as a certified supervised counselor: alcohol and drug. Certification requires additional work hours outside of its academic program.

Addiction Counseling Degree

61 - 64 credit hours

Addiction Counseling Certificate

24 credit hours



HUMAN SERVICES

**ADDICTION COUNSELING
ASSOCIATE OF APPLIED SCIENCE DEGREE**

**DR. THOMAS E. FLORESTANO SR. ALLIED HEALTH AND
PUBLIC SERVICES BUILDING, ROOM 306, 410-777-7310
WWW.AACC.EDU/HUMANSERVICES**

This program of study is designated as a Health Manpower Shortage Program; therefore, some residents of Maryland (see page 26) enrolled in this program of study on the first day of the term may be eligible for in-county tuition rates for courses required for program completion.

Award: Associate of Applied Science degree, A.A.S.
(code AAS.HUS.ADD-CNSL)

Total Credit Hours: A minimum of 61 credit hours.

Estimated Minimum Cost: \$6,022. Tuition and fees are subject to change. For cost details see page 27.

Purpose: Prepares students for careers in addiction counseling and enhances knowledge and skills of those already working in the field. Skills include individual, family and group counseling techniques, as well as assessment, treatment planning, prevention, and other topics related to addiction. Coursework includes 200 hours of clinical fieldwork. The degree provides the necessary academic coursework to attain certification as a certified supervised counselor-alcohol and drug (CSC-AD) by the Maryland Board of Professional Counselors. Students should contact the Maryland Board of Professional Counselors for all licensure and certification requirements at 410-764-4732 or <http://www.dhmv.state.md.us/bopc/> for requirements.

RANGE OF OCCUPATIONS

- Addiction counselor

Occupations can be explored further through the virtual Careers Center at www.aacc.edu/careers

Entrance Requirements

1. Attendance at a program orientation seminar. Call **410-777-7318** for schedule. Detailed information regarding program, profession and academic requirements will be discussed. For online orientation schedule, go to www.aacc.edu/healthprofessions/orientations
2. Eligibility for ENG 111, ENG 115 or ENG 121 (see pages 299-300).

Program Requirements: Students must earn a grade of C or better in all human services courses. 200 hours of unpaid clinical fieldwork in a community addiction agency is required in order to complete the program. Prior to enrolling in a fieldwork course, students must successfully complete HUS 101: Human Service Ethics in Practice with a grade of C or better and meet with the Human Services Department Fieldwork Coordinator.

Degree Requirements: Refer to the general education degree requirements section on pages 247-252 to ensure that diversity and computing and information technology competency and general education degree requirements are included in your course selections.

Criminal Background Check: This program requires a criminal background check. For complete details, see page 15.

Transfer Agreements: Agreements may exist for this program of study. To access agreements, go to www.aacc.edu/transfer and then click on "Articulations."

Related Educational Opportunities: Additional courses, credentials and/or certifications may be available through the AACC School of Continuing and Professional Studies. Visit www.aacc.edu/coned for more information.

GENERAL EDUCATION REQUIREMENTS: 22-27 credits

An approved list of general education courses can be found on pages 247-250 of the catalog. Choose general education courses from the following topics:

	CREDITS
ENGLISH	3-6
ENG 111 and ENG 112 Composition and Introduction to Literature 1, 2	
OR ENG 115 and ENG 116 Composition and Introduction to Literature for Non-native Speakers 1, 2	
OR ENG 121 Composition and Literature	
<i>Successful completion of ENG 121 fully satisfies the college English composition general education requirements. A minimum of 61 credits is required for a degree.</i>	
ARTS and HUMANITIES	3
BIOLOGICAL and PHYSICAL SCIENCES	4
BIO 101 Fundamentals of Biology	
OR BIO 230 Structure and Function of the Human Body	
COMPUTER TECHNOLOGY	3-4
HEALTH/FITNESS/WELLNESS	3
MATHEMATICS	3-4
SOCIAL and BEHAVIORAL SCIENCES	3
SOC 111 Introduction to Sociology	

PROGRAM REQUIREMENTS: 39 credits

	CREDITS
HUS 101 Human Service Ethics in Practice	3
HUS 102 Physiological Aspects of Chemical Dependence	3
HUS 114 Beginning Counseling and Assessment Techniques	3
HUS 115 Fieldwork: Beginning Counseling and Assessment Techniques	3
HUS 130 Introduction to Family Counseling	3
HUS 140 Topics in Alcohol and Drug Counseling: Co-occurring Disorders	3
HUS 141 Group Dynamics	3
HUS 200 Addiction Treatment Delivery	3
HUS 216 Theories of Counseling	3
HUS 217 Fieldwork: Theories of Counseling	3
PSY 111 Introduction to Psychology	3
PSY 214 Introduction to Abnormal Psychology	3
Electives	3
<i>Chosen from HUS 211 or HUS/CJS228 or CJS 229 or CJS 231 or CJS 233 or SOC 132.</i>	

ADDITIONAL REQUIREMENTS

COMPUTER COMPETENCY REQUIREMENT

Computer technology general education requirement satisfies the computer competency requirement.

DIVERSITY REQUIREMENT

Satisfied by SOC 111 requirement.

HUMAN SERVICES

**ADDICTION COUNSELING
CERTIFICATE**

**DR. THOMAS E. FLORESTANO SR. ALLIED HEALTH AND
PUBLIC SERVICES BUILDING, ROOM 306, 410-777-7310**

This program of study is designated as a Health Manpower Shortage Program; therefore, some residents of Maryland (see page 26) enrolled in this program of study on the first day of the term may be eligible for in-county tuition rates for courses required for program completion.

Award: Certificate (code CRT.HUS.ADD-CNSL)

Total Credit Hours: 24 credit hours.

Estimated Minimum Cost: \$2,379. Tuition and fees are subject to change. For cost details see page 27.

Purpose: Prepares students for careers in addiction counseling and enhances knowledge and skills of those already working in the field. Skills include individual, family and group counseling techniques, as well as assessment, treatment planning, prevention, and other topics related to addiction. Coursework includes 100 hours of clinical fieldwork. The certificate provides the necessary academic coursework to attain certification as a certified supervised counselor-alcohol and drug (CSC-AD) by the Maryland Board of Professional Counselors. Students should contact the Maryland Board of Professional Counselors for all licensure and certification requirements at 410-764-4732 or <http://www.dhmh.state.md.us/bopc/> for requirements.

RANGE OF OCCUPATIONS

- Addiction counselor

Occupations can be explored further through the virtual Careers Center at www.aacc.edu/careers

Entrance Requirements

1. Attendance at a program orientation seminar. Call **410-777-7318** for schedule. Detailed information regarding program, profession, and academic requirements will be discussed. Prior to registering for fieldwork, students must meet with the Human Services Department Fieldwork Coordinator. For online orientation schedule, go to www.aacc.edu/healthprofessions/orientations
2. Eligibility for ENG 111, ENG 115 or ENG 121 (see pages 299-300).

Program Requirements: Students must earn a grade of C or better in all human services courses. 100 hours of unpaid clinical fieldwork in a community addiction agency is required in order to complete the program. Prior to enrolling in a fieldwork course, students must successfully complete HUS 101: Human Service Ethics in Practice with a grade of C or better, and meet with the Human Services Department Fieldwork Coordinator.

Award Requirements: Students apply to the Records and Registration office for the certificate after they complete the program requirements.

Criminal Background Check: This program requires a criminal background check. For complete details, see page 15.

Related Educational Opportunities: Additional courses, credentials and/or certifications may be available through the AACC School of Continuing and Professional Studies. Visit www.aacc.edu/coned for more information.

CERTIFICATE REQUIREMENTS: 24 credits

	CREDITS
HUS 101 Human Service Ethics in Practice	3
HUS 102 Physiological Aspects of Chemical Dependence	3
HUS 114 Beginning Counseling and Assessment Techniques	3
HUS 115 Fieldwork: Beginning Counseling and Assessment Techniques	3
HUS 130 Introduction to Family Counseling	3
HUS 140 Topics in Alcohol and Drug Counseling: Co-occurring Disorders	3
HUS 141 Group Dynamics	3
HUS 200 Addiction Treatment Delivery	3

Aging Studies



Are you interested in the aging process?

As the proportion of older adults grows to almost one-fourth of the total population over the next 30 years, so do employment needs and opportunities for those with training and experience in the interdisciplinary field of gerontology. This program provides opportunities for those with training and experience in the interdisciplinary field of gerontology and for those interested in the older adult population, such as caregivers, health care professionals, educators and researchers.

Anne Arundel Community College offers a degree program, a certificate program and a letter of recognition program, and a home health caregiver certificate program. These programs meet the needs of those who serve aging adults including family members.

The letter of recognition provides a three-course introduction to aging studies. There are two options for the certificate program, one from General Studies and one from Human Services. The General Studies option is appropriate for anyone working with or marketing to older adults or just interested in aging. The Human Services option is geared to those with a specific interest in social work and counseling. The degree program is for students who desire entry-level positions in services to older adults in social, medical and economic fields. Graduates from the degree program can transfer to four-year institutions to further their education in areas such as aging studies, social work, counseling and various health programs.

Aging Studies Degree	61 credit hours
Aging Studies Certificate	24 credit hours
Aging Studies Letter of Recognition	9 credit hours
Home Health Caregiver Certificate	20 credit hours

AGING STUDIES

**AGING STUDIES
ASSOCIATE OF SCIENCE DEGREE**

**DR. THOMAS E. FLORESTANO SR. ALLIED HEALTH AND
PUBLIC SERVICES BUILDING, ROOM 306, 410-777-7310
WWW.AACC.EDU/AGINGSTUDIES**

Award: Associate of Science degree, A.S. (code AS.HUS.AGING)

Total Credit Hours: A minimum of 60 credit hours.

Estimated Minimum Cost: \$5,911. Tuition and fees are subject to change. For cost details see page 27.

Purpose: To train graduates to work in a variety of entry-level positions in services to older adults in social, medical and economic fields. Graduates can transfer to four-year institutions to further their education in areas such as gerontology, social work, counseling, and various health programs.

RANGE OF OCCUPATIONS

- Consultant
- Health services
- Social services
- Corrections
- Rehabilitation
- Counseling/therapy
- Mental health
- Residential services

Occupations can be explored further through the virtual Careers Center at www.aacc.edu/careers

Entrance Requirements

1. Attendance at program orientation seminar. Call **410-777-7318** for schedule. Detailed information regarding program, profession and academic requirements will be discussed. For online orientation schedule, go to www.aacc.edu/healthprofessions/orientations
2. Eligibility for ENG 111, ENG 115 or ENG 121.

Program Requirements: Students must maintain a grade of C or better in all human services and fieldwork courses. They also must perform satisfactorily in the appropriate fieldwork area in order to graduate.

Degree Requirements: Refer to the general education degree requirements section on pages 247-252 of this catalog to ensure that diversity and computing and information technology competency and general education degree requirements are included in your course selections.

Criminal Background Check: This program requires a criminal background check. For complete details, see page 15.

Transfer Agreements: Agreements may exist for this program of study. To access agreements, go to www.aacc.edu/transfer and then click on "Articulations."

Related Educational Opportunities: Additional courses, credentials and/or certifications may be available through the AACC School of Continuing and Professional Studies. Visit www.aacc.edu/coned for more information.

GENERAL EDUCATION REQUIREMENTS: 31-36 credits

An approved list of general education courses can be found on pages 247-250 of the catalog. Choose general education courses from the following topics:

	CREDITS
ENGLISH	3-6
ENG 111 and ENG 112 Composition and Introduction to Literature 1, 2	
OR ENG 115 and ENG 116 Composition and Introduction to Literature for Non-native Speakers 1, 2	
OR ENG 121 Composition and Literature	
<i>Successful completion of ENG 121 fully satisfies the college English composition general education requirements. A minimum of 60 credits is required for a degree.</i>	
ARTS and HUMANITIES	7
COM 141 Small Group Discussion	
ARTS and HUMANITIES general education other than COM	
COMPUTER TECHNOLOGY	3-4
BIOLOGICAL and PHYSICAL SCIENCES	3-4
BIO 135 Principles of Nutrition	
OR BIO 136 Principles of Nutrition and Laboratory	
OR BIO 230 Structure and Function of the Human Body	
HEALTH/FITNESS/WELLNESS	3
<i>If transferring to UMBC, take HEA 100 or HEA 114.</i>	
MATHEMATICS	3
MAT 135 Elementary Statistics	
SOCIAL and BEHAVIORAL SCIENCES	6
PSY 111 Introduction to Psychology	
SOC 111 Introduction to Sociology	

PROGRAM REQUIREMENTS: 27 credits

	CREDITS
BIO 152 Biology of Aging	3
BPA 211 Principles of Accounting 1	3
BPA elective	3
<i>If transferring to UMBC, take BPA 142.</i>	
HUS 101 Human Service Ethics in Practice	3
HUS 114 Beginning Counseling and Assessment Techniques ...	3
HUS 115 Fieldwork: Beginning Counseling and Assessment Techniques	3
PSY 151 Psychology of Aging	3
SOC 150 Introduction to Aging Studies	3
Elective (arts and humanities or social and behavioral sciences) ..	3

ADDITIONAL REQUIREMENTS

COMPUTER COMPETENCY REQUIREMENT

Computer technology general education requirement satisfies the computer competency requirement.

DIVERSITY REQUIREMENT

Satisfied by SOC 111 requirement.

AGING STUDIES

**AGING STUDIES
CERTIFICATE**

**DR. THOMAS E. FLORESTANO SR. ALLIED HEALTH AND
PUBLIC SERVICES BUILDING, ROOM 306, 410-777-7310
WWW.AACC.EDU/AGINGSTUDIES**

Award: Certificate (code CRT.HUS.AGING)

Total Credit Hours: A minimum of 24 credit hours.

Estimated Minimum Cost: \$2,379. Tuition and fees are subject to change. For cost details see page 27.

Purpose: With projected growth of the older adult population, the need increases for employees of agencies and institutions serving older adults to be educated on the social, biological and psychological aspects of the lives of the clients they serve and patients for whom they care. These courses provide a basic knowledge of the social, biological and psychological aspects of aging and aging populations. They also provide the fundamentals for continuing in aging studies. Course of study options are provided to allow for specialization in student's field of interest.

The general studies option is appropriate for anyone working with older adults; the human services option is geared to those with a specific interest in social work and counseling.

Occupational Goal: Jobs in agencies or businesses providing services or products to older adults such as those in health, mental health, counseling assistant, nutrition, housing and case management. Students should choose the course option most appropriate to their field or occupation.

Occupations can be explored further through the virtual Careers Center at www.aacc.edu/careers

Entrance Requirements

1. Attendance at program orientation seminar. Call **410-777-7318** for schedule. Detailed information regarding program, profession and academic requirements will be discussed. For online orientation schedule, go to www.aacc.edu/healthprofessions/orientations
2. Eligibility for ENG 111, ENG 115 or ENG 121 (see pages 299-300).

Program Requirements: Students must maintain a grade of C or better in all human services and fieldwork courses. They also must perform satisfactorily in the appropriate fieldwork area in order to graduate.

Award Requirements: Students apply to the Records and Registration office for the certificate after they complete the program requirements.

Criminal Background Check: This program requires a criminal background check. For complete details, see page 15.

Related Educational Opportunities: Additional courses, credentials and/or certifications may be available through the AACC School of Continuing and Professional Studies. Visit www.aacc.edu/coned for more information.

CERTIFICATE REQUIREMENTS: 24-25 credits

CREDITS

BIO 152 Biology of Aging	
OR BIO 135 Principles of Nutrition	
OR BIO 136 Principles of Nutrition and Laboratory3-4
BPA 142 Principles of Management	
OR BPA 211 Principles of Accounting 13
HUS 101 Human Service Ethics in Practice3
HUS 114 Beginning Counseling and Assessment Techniques	...3
HUS 115 Fieldwork: Beginning Counseling and Assessment Techniques3
PSY 151 Psychology of Aging3
SOC 150 Introduction to Aging Studies3
Elective (arts and humanities or social and behavioral sciences)	..3

AGING STUDIES

AGING STUDIES

LETTER OF RECOGNITION

DR. THOMAS E. FLORESTANO SR. ALLIED HEALTH AND PUBLIC SERVICES BUILDING, ROOM 306, 410-777-7310
WWW.AACC.EDU/AGINGSTUDIES

Award: Letter of Recognition

Total Credit Hours: A minimum of nine credit hours.

Estimated Minimum Cost: \$904. Tuition and fees are subject to change. For cost details see page 27.

Purpose: With projected exponential growth of the older adult population, the need increases for employees of agencies and institutions serving older adults to be educated on the social, biological and psychological aspects of the lives of the clients they serve and patients for whom they care. These three courses provide a basic knowledge of the social, biological and psychological aspects of aging and aging populations. They also provide students with the fundamentals for continuing in aging studies if they so choose.

RANGE OF OCCUPATIONS

Occupations can be explored further through the virtual Careers Center at www.aacc.edu/careers

Entrance Requirements:

1. Attendance at program orientation seminar. Call **410-777-7318** for schedule. Detailed information regarding program, profession and academic requirements will be discussed. For online orientation schedule, go to www.aacc.edu/healthprofessions/orientations
2. Eligibility for ENG 111, ENG 115 or ENG 121 (see pages 299-300).

Program Requirements: Completion of the required courses with a grade of C or better.

Award Requirements: Students apply to the Records and Registration office for the certificate after they complete the program requirements.

Related Educational Opportunities: Additional courses, credentials and/or certifications may be available through the AACC School of Continuing and Professional Studies. Visit www.aacc.edu/coned for more information.

REQUIREMENTS: 9-10 credits

CREDITS

BIO 152 Biology of Aging	
OR BIO 135 Principles of Nutrition	
OR BIO 136 Principles of Nutrition and Laboratory3-4
SOC 150 Introduction to Aging Studies3
PSY 151 Psychology of Aging3

Home Health Caregiver Certificate



Caring for the family as well as the patient is an integral part of any health care setting.

At AACC, our Home Health Caregiver Certificate program teaches students effective communication techniques to work with the family to identify mutual goals and promote positive outcomes for the patient.

Addressing the needs of patients and families and providing the care needed in the home environment.

- Choose a career as:**
- ◆ **Home Health Caregiver**
 - ◆ **Professional Health Caregiver**
 - ◆ **Geriatric Nursing Assistant**

What is Home Health Care?

Home health care encompasses many services for many different types of patients. Today, approximately 7.6 million people in the United States require some form of home health care.

Persons of any age who are disabled, have a chronic illness, or are recovering from an acute illness may benefit from the services of a home health care provider.

Why a Career in Home Health Caregiving?

The number of older adults will continue to grow to almost one-fourth of the total population over the next 30 years. Trained Home Health Caregivers will be in great demand.

If you are looking for a meaningful career in the healthcare industry with significant job opportunities, our Home Health Caregiver Certificate program may be the one for you.

For information call 410-777-7310.

**For dates, times and locations for our orientations seminars call 410-777-7318
or visit our Web site at aacc.edu/agingstudies.**



Home Health Caregiver Certificate Option

SOC 150	Introduction to Aging Studies	3
HUS 151	Psychology of Aging	3
HUS 152	Biology of Aging	3
NUR 101†	Geriatric Nursing Assistant	5
NUR 104	In Home Aide	3
*HUS 275 ††	Human Services Practicum 1	3

*HUS 275 Prerequisite is waived for the Home Health Caregiver Certificate Option.

†Criminal background check, CPR and health examination form due prior to registration.

††Criminal background check required prior to registration.



Anne Arundel Community College
School of Health Professions, Wellness and Physical Education
HUMAN SERVICES DEPARTMENT

FIELDWORK REQUIREMENTS AND POLICIES
(HUS 115, 210, 217, 275)

NOTE: ** It is the student's responsibility to complete an application for fieldwork, meet with the Fieldwork Coordinator, and obtain a criminal background check through *Precheck* prior to starting fieldwork.**

1. By the second week of class, students must interview at the pre-approved fieldwork agency, have a start date, and turn in the Human Services Field Placement Agreement. Failure to have a field placement and failure to turn in the Human Services Field Placement Agreement by the second week of class will result in points being deducted from the student's grade. All students must complete their fieldwork at an agency that has been pre-approved by the Human Services Department Fieldwork Coordinator.
2. Student cannot complete or seek a field placement in an agency where a prior relationship exists. Prior relationships exist if a student:
 - a. is a current or former client of the agency for the past two years
 - b. is a present or former employee (except in the case of workforce development courses)
 - c. has relatives or other close relationships among staff at agency.
3. The student is responsible for all fieldwork paperwork, including the Field Placement agreement, learning contract, mid-term and final evaluations and timesheets.
4. The requirement for fieldwork is 100 hours (120 for HUS 275) to be completed by the last week of classes (prior to final exam week). Students should treat the fieldwork as a job. If for some reason the student cannot meet during their scheduled time (illness, etc.), the agency supervisor must be contacted immediately and arrangements made to make up missed time.
5. All 100 hours (120 for HUS 275) must be completed at the same field placement.
6. Students are expected to be on time for class and fieldwork.

STUDENT CONDUCT

1. Students must adhere to the **Ethical Standards of Human Service Professionals** as printed in the *Student Fieldwork Manual*. Failure to do so may result in either lowering the student's final grade by one grade level or fieldwork course failure.
2. Students are expected to comply with the specified behavioral indicators. Failure to do so may result in students' termination from fieldwork courses.
3. It is the student's responsibility to contact the instructor about any problems or concerns with fieldwork. The instructor will then communicate with the fieldwork coordinator if necessary.
4. Any breach of confidentiality will subject the student to an immediate loss of 10 percentage points from the student's final semester grade. (For example: possible number of points in class equals 500 points. 10 percent of 500 is 50 points. Thus, 50 points would be deducted from the student's final grade). A second occurrence subjects the student to immediate fieldwork course failure.
5. Students are expected to be on time for class and fieldwork.

6. Many students entering the human services field are in recovery or may have mental health issues. Students are strongly encouraged to focus on their own well-being, so that their performance in the field is optimal for helping others. Students should be aware it is not appropriate to utilize fieldwork and class time to resolve personal issues. The Anne Arundel Community College office of Counseling, Advising, and Retention Services may be reached at 410-777-2307, should you need to discuss personal issues with a counselor.
7. All students are expected to abide by college policies, which can be found online at www.aacc.edu or in the “hard copy” of the college catalog. Students are responsible for reading and understanding the college policies, especially those pertaining to:
 - a. Academic Integrity
 - b. Sexual Harassment Policy
 - c. Student Code of Conduct

Field Placement Evaluations

1. Students will receive a pass/fail evaluation by their supervisors at mid-semester and at the end of the semester. Students must pass the field placement in order to pass the class.
2. Student termination from the field placement will result, at the minimum, in the student’s final grade being lowered by one grade level. Student termination from the field placement could include failure of the course depending upon the circumstances in which the termination occurs.
3. If a student is terminated from an agency for reasons unrelated to the student’s behavior, the fieldwork coordinator and/or department chair may assist the student in finding a new placement.
4. Final grade for the fieldwork course is calculated by the following:
 - a. Documentation of a “pass” on the final fieldwork evaluation with both agency supervisor and student signatures.
 - b. Completion of 100 fieldwork hours (120 for HUS 375) confirmed by the agency supervisor’s signature.
 - c. Total points for assignments and exams.

ANNE ARUNDEL COMMUNITY COLLEGE HUMAN SERVICES PROGRAM
ACADEMIC PATHWAYS

AACC Certificate

HUS Certificate
30 Credit Hours

OR

Direct Support Certificate
30 Credit Hours

OR

Addiction Counseling Certificate
24 Credit Hours

OR

Aging Studies Certificate
21-23 Credit Hours

OR

Home Health Caregiver Certificate
12 Credit Hours

AACC Degree

Human Services Degree
61 Credit Hours

OR

Human Services Addiction Counseling
61 Credit Hours

OR

Human Services Law and Social Practice Option
61 Credit Hours

OR

Aging Studies Degree
61 Credit Hours

Transfer to Four-Year College

BA Degrees in:

Social Work

Psychology

Sociology

Counseling

Addiction Counseling

Human Services Administration

Criminal Justice

Gerontology/Aging Studies

Human Services Management

Early Childhood Education

Guidance Counseling

Job Opportunities

- Live-in group home counselor
- Counselor for developmentally disabled
- Mental health associate
- Job coach
- Child care worker
- Victim advocate
- Social Services Assistant

Job Opportunities

- Addiction counselor
- Corrections officer
- Counselor
- Human Services worker
- Parole and probation officer
- Juvenile Justice probation officer
- Individual and family services
- Residential care
- Crisis intervention
- Public welfare
- Community mental health
- Psychiatric hospitals
- Shelters

Job Opportunities

- Schools
- Substance abuse
- Healthcare/hospitals/clinics
- Mental health
- Child/adult services
- Criminal Justice
- Gerontology
- Policy/planning
- Administration

SCHOOL OF HEALTH PROFESSIONS, WELLNESS AND PHYSICAL EDUCATION

HUMAN SERVICES



A.A.S. Human Services Degree Transfers to:

University of Maryland Baltimore County
School of Social Work
(B.A., Social Work)

Argosy University, Washington, D.C.
(B.A., Psychology)

**The Catholic University of America's Metropolitan
School of Professional Studies**

Bachelor of Arts in Interdisciplinary Studies
(Social Science Major with Human Services Administration track)

Stevenson University
(B.S., Human Services)

University of Baltimore
(B.A., Interdisciplinary Studies
with a specialty in Human Services Administration)

60-70 credits will transfer to four-year college 120-credit hour programs.

**For transfer information, contact Counseling, Advising and Retention Services
410-777-2307**

For AACC information, contact Elizabeth Appel, 410-777-7224

Notice of nondiscrimination: AACC is an equal opportunity, affirmative action, Title IX, ADA Title 504 compliant institution. Call Disability Support Services, 410-777-2306 or Maryland Relay 711, 72 hours in advance to request most accommodations. Requests for sign language interpreters, alternative format books or assistive technology require 30-day notice. For information on AACC's compliance and complaints concerning discrimination or harassment, call Karen L. Cook, Esq., AACC's federal compliance officer, at 410-777-7370 or Maryland Relay 711.

Anne Arundel Community College
School of Health Professions, Wellness and Physical Education
HUMAN SERVICES DEPARTMENT

Human Services Course Learning Objectives

HUS 100: Introduction to Human Services

- Outline the evolution and development of human services professions and identify the characteristics of “helpers” and the process of becoming a human services professional.
- Explore the historical and political roots of human services as well as current ideological and political influences.
- Examine the role of social welfare policy in human services.
- Examine diversity and ethical practice in the helping process.
- Identify underlying philosophies, attitudes, values, and approaches to understanding human behavior and describe the helping process.
- Identify specific populations and practice areas in the field of human services: children, adolescents, adults, elderly, child welfare, domestic violence, developmental disabilities, mental health, family services, substance abuse, etc.
- Examine the various roles of human services workers and identify the theoretical perspectives and approaches that influence human services practice.
- Describe various human services delivery systems and compare models of human services delivery.
- Illustrate aspects of appropriate case management services for children, adolescents, adults, elderly, and other special needs populations.
- Explore becoming a human service professional.

HUS 101: Human Service Ethics in Practice

- Identify human service ethics.
- Define ethics, morals, norms, and values.
- Describe the process of making an ethical decision and utilize the ethical decision model in sample cases.
- Identify differing ethical violations and consequences.
- Describe the ethical and legal facets of human services.
- Define standard of care and core ethical issues.
- Describe the culturally competent worker.
- Prepare for practice in the human services field.

HUS 102: Physiological Aspects of Chemical Dependency

- Understand theoretical perspectives, and gain knowledge of the physiological effect of drug abuse.
- Understand underlying philosophies, attitudes, and approaches to the discipline of drug abuse/addiction.
- Explore concepts, research and addiction prevention techniques, as well as substantive findings of drug abuse research.
- Explore, discuss, and exchange ideas on the cross-cultural and historical perspectives of substances in American society
- Familiarize the student with different approaches to the study of drug addictions and alcoholism, with regard to the family, and the workplace.
- Be able to pose questions in logical and unbiased terms, and be able to apply these questions and concepts in everyday life situations, as well as professional settings.

HUS 114: Beginning Counseling and Assessment Techniques

- Identification and understanding of the roles and functions of professional and paraprofessional persons working in human services agencies.
- Acquisition of theoretical knowledge of people, their needs, causation of need, and delivery of service to meet needs.
- Development of observation, assessment, and counseling skills through the use of texts, classroom discussion, and exercises.
- Development of basic practice skills in interviewing, assessment, and communication within the human services profession.

HUS 115: Fieldwork Beginning Counseling and Assessment Techniques

- Develop a beginning understanding of the human service delivery processes and experience the professional world of the human services.
- Develop basic practice skills for working within the human services profession.
- Develop basic practice skills in interviewing, assessment and communication within the human services profession.
- Discuss fieldwork issues and experiences with peers.
- Promote in students some awareness of the ethical, legal and professional issues that they may encounter in the helping process.

HUS 120: Developmental Disabilities 1

- Demonstrate an understanding of the historical development of mental retardation in the United States.
- Describe terminology, definitions, characteristics and degrees of mental retardation.
- Identify and exhibit an understanding of the biological and psychosocial causes of mental retardation.
- Identify and differentiate characteristics associated with both mild and severe forms of mental retardation
- Demonstrate knowledge of issues across the lifespan of persons with mental retardation.
- Demonstrate an understanding of educational, vocational, and career development issues facing individuals with mental retardation.
- Demonstrate knowledge of individual rights and legal issues surrounding persons with mental retardation and their treatment and care in society.
- Explain the impact an individual with mental retardation has on the family system

HUS 122: Developmental Disabilities 2

- Demonstrate an understanding of the etiology of developmental delays.
- Distinguish between normal development and developmental delays.
- Identify genetic and chromosomal birth anomalies and defects.
- Recognize prenatal, perinatal, and postnatal environmental factors in developmental disabilities.
- Identify and describe pervasive developmental disorders, such as autism.
- Explain seizure disorders and their effects on humans.
- Explain the types and management of cerebral palsy.
- Identify appropriate services and intervention for individuals with developmental delays and their families

HUS 130: Introduction to Family Counseling

- Recognize the ethical and professional issues faced by family counselors
- Be aware of guidelines for multicultural practice in family counseling
- Understand the history of systemic family theory and its influence on current theories
- Understand and apply the major theoretical approaches to family counseling situations
- Understand the process of change within families
- Identify and understand the skills and practices of effective family counselor

HUS 131: Family Counseling Practicum

- Demonstrate an understanding of family involvement in addiction counseling
- Discuss chemical dependence in the family
- Describe family roles
- Demonstrate an understanding of the twelve core functions of addiction counseling
- Identify client services and resources related to chemical dependency

HUS 140: Topics in Alcohol and Drug Counseling: Co-occurring Disorders

- Acquaint self with diagnostic criteria for substance abuse and mental health disorders.
- Assess co-occurring disorders.
- Utilize treatment programs for persons with co-occurring disorders.
- Validate needs of special populations, such as women, adolescents, older adults, and individuals involved with the criminal justice system.
- Engage in culturally sensitive counseling practices.
- Assist clients in obtaining community resources.

HUS 141: Group Dynamics

- Identify stages of group development and the behaviors that contribute to each stage.
- Identify and describe the procedures for forming groups
- Identify and understand the skills and practices of effective group leadership.
- Understand guidelines for multicultural practice.
- Understand the ethical and professional issues in group practice.
- Learn about specific types of groups.

HUS 200: Addiction Treatment Delivery

- Conduct a screening.
- Complete an intake assessment.
- Practice crisis prevention and management.
- Conduct an assessment and know how to make a diagnosis of substance abuse and co-occurring disorders.
- Prepare a treatment plan.
- Provide education and advocacy services to clients.

HUS 210: Fieldwork Crisis Intervention and Counseling

- Provide students with the opportunity to practice their crisis intervention and counseling skills with clients in a community agency setting.
- Discuss clinical experiences and professional concerns with peers.
- Apply professional ethics in all field placement interactions.

HUS 211: Crisis Intervention and Counseling

- Outline the major assumptions of crisis theory.
- Differentiate between developmental life crisis and situational life crisis.
- Explain both the first and second-order intervention models.
- Understand the five components of first-order interventions and the associated helper behaviors.
- Explain the process of lethality assessment.
- Describe and demonstrate first-order intervention and lethality assessments in role play situations relative to individuals in crisis.
- Apply professional ethics in hypothetical case situations.

HUS 216: Theories in Counseling

- Communicate the importance of personal values, professionalism, ethics, and laws related to counseling.
- Outline techniques and procedures of psychoanalytic therapy, person-centered therapy, Gestalt therapy, behavior therapy,
- Become acquainted with major theorists associated with counseling modalities.
- Apply techniques and procedures of counseling therapies through case studies.
- Practice techniques and procedures of counseling through role-plays.

HUS 217: Theories of Counseling

- Demonstrate an understanding of family involvement in addiction counseling.
- Demonstrate an understanding of the twelve core functions of addiction counseling.
- Identify client services and resources related to client at field placement.

HUS 220: Addiction Treatment Delivery

- Conduct a screening.
- Complete an intake assessment.
- Conduct an assessment and know how to make a diagnosis of substance abuse and co-occurring disorders.
- Prepare a treatment plan.
- Provide education and advocacy services to clients.

HUS 275: Human Services Practicum 1

- Participate effectively in an interview
- Prepare and accurate client record
- Successfully apply coursework to perform human services duties under the supervision of an agency.
- Work effectively with human service staff.

**ANNE ARUNDEL COMMUNITY COLLEGE
PROGRAM OUTCOMES TEMPLATE**

Program: Human Services Degree

Department: Human Services

A successful student in the program...

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
<i>*(The phrases used in WIDS, equivalent to our assessment vocabulary, are shown in the parentheses.)</i>				
Critical Thinking and Problem Solving Social and Civic responsibility Global perspective Communication	CSHSE #11 Have knowledge of the historical development of human service Competency Area 8 Advocacy <input type="checkbox"/> Student will identify client problems needing advocacy <input type="checkbox"/> Student will develop a historical timeline of human services <input type="checkbox"/> Student will have knowledge of community resources available to assist clients <input type="checkbox"/> Student will be knowledgeable of legislation mandating services <input type="checkbox"/> Student will assist clients in removing obstacles to obtaining services <input type="checkbox"/> Student will Interact with community members and organizations regarding client needs	<input type="checkbox"/> Grade of “C” or better in courses: HUS 100, 101, 114, & 210 PSY 111 <input type="checkbox"/> Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork: HUS 115	Benchmark: 80% Excellent or Good on Final Fieldwork Evaluations 30% Excellent/Good 54% were not observed	Change fieldwork evaluation form to include knowledge rather than just observation of skill

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

**ANNE ARUNDEL COMMUNITY COLLEGE
PROGRAM OUTCOMES TEMPLATE**

Program: Human Services Degree

Department: Human Services

A successful student in the program...

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
<i>*(The phrases used in WIDS, equivalent to our assessment vocabulary, are shown in the parentheses.)</i>				
Social and Civic Responsibility Critical Thinking and Problem Solving Communication	CSHSE #12 Have knowledge of human services individual, group, family, organization, community, society and their interaction Competency Area 4 Community and Service Networking <ul style="list-style-type: none"> <input type="checkbox"/> The student will be able to match client needs to available resources and services <input type="checkbox"/> The student will be knowledgeable about a variety of social welfare resources Student will be able to facilitate client access to services	<ul style="list-style-type: none"> <input type="checkbox"/> Grade of “C” or better in courses: HUS 101, 130, 210 PSY 111 <input type="checkbox"/> Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork: HUS 115 		

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
	<input type="checkbox"/> Student will demonstrate networking with other community agencies			

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

**ANNE ARUNDEL COMMUNITY COLLEGE
PROGRAM OUTCOMES TEMPLATE**

Program: Human Services Degree

Department: Human Services

A successful student in the program...

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
<i>*(The phrases used in WIDS, equivalent to our assessment vocabulary, are shown in the parentheses.)</i>				
Communication Holistic Nature of Human Knowledge Critical Thinking and Problem Solving Social and Civic Responsibility Self Management and Wellness	CSHSE #13 Address the conditions which promote or limit human functioning and identify classes of deviation from desired functioning in the major human system Competency Area 6 Community Living Skills and Support <ul style="list-style-type: none"> <input type="checkbox"/> The student will be capable of assisting in the teaching of daily living skills <input type="checkbox"/> Student will be able to facilitate the acquisition of independent living skills during role-play exercises <input type="checkbox"/> Student will assist the client in the development of interpersonal relationships 	Grade of “C” or better in courses: HUS 101, 141, 216, BIO 101, 230, PSY 111 Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork: HUS 115, 211, 217		

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

**ANNE ARUNDEL COMMUNITY COLLEGE
PROGRAM OUTCOMES TEMPLATE**

Program: Human Services Degree

Department: Human Services

A successful student in the program...

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
<i>*(The phrases used in WIDS, equivalent to our assessment vocabulary, are shown in the parentheses.)</i>				
Critical Thinking and Problem Solving Social and Civic Responsibility Communication	CSHSE #14 The student will have training in the systemic analysis of a service problem, selection of appropriate strategies or interventions, and in the evaluation of outcomes Competency Area 9 Vocational, Educational and Career Support <input type="checkbox"/> The student will be capable of exploring the clients vocational interests and aptitudes <input type="checkbox"/> Student will support ongoing employment and educational efforts of the client in fieldwork placements	Grade of "C" or better in courses: HUS114, 210 Pass fieldwork with a "PASS" indicated by agency supervisor, completion of 100 hours of fieldwork: HUS 115, 211, 217		

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

**ANNE ARUNDEL COMMUNITY COLLEGE
PROGRAM OUTCOMES TEMPLATE**

Program: Human Services Degree

Department: Human Services

A successful student in the program...

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
<i>*(The phrases used in WIDS, equivalent to our assessment vocabulary, are shown in the parentheses.)</i>				
Information Literacy and Research	CSHSE #15 The student will obtain skill training in information management Competency Area 3 and 12 Assessment and Documentation <input type="checkbox"/> The student will be competent in gathering client information objectively, accurately, and confidentially	Grade of “C” or better in courses: HUS114, 210, 216 Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork: HUS 115, 211, 217	Benchmark: 80% Excellent or Good in Final Fieldwork Evaluations Objectively: 100% Excellent or Good Confidentially: 100% Excellent or Good Accurately: 46% Excellent or Good 46% not observed	Add in-class activities that facilitate accurate interviewing skills
Communication	<input type="checkbox"/> Student will explain the assessment process and involve the client			

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
	<ul style="list-style-type: none"> <li data-bbox="464 467 764 548">❑ Student will know when and how to refer to specific assessments <li data-bbox="464 581 764 662">❑ Student will maintain accurate records per organization protocol 		<p data-bbox="1207 337 1436 443">Benchmark: 80% Excellent or Good on Final Fieldwork Evaluations</p> <p data-bbox="1207 464 1451 488">46% Excellent or Good</p> <p data-bbox="1207 509 1402 534">46% not observed</p> <p data-bbox="1207 581 1451 605">69% Excellent or Good</p> <p data-bbox="1207 626 1402 651">23% not observed</p>	<p data-bbox="1516 464 1902 545">Change fieldwork evaluation form to include knowledge rather than just observation of skill</p> <p data-bbox="1516 581 1860 630">Add in-class activities on clinical documentation</p>

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

**ANNE ARUNDEL COMMUNITY COLLEGE
PROGRAM OUTCOMES TEMPLATE**

Program: Human Services Degree

Department: Human Services

A successful student in the program...

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
<i>*(The phrases used in WIDS, equivalent to our assessment vocabulary, are shown in the parentheses.)</i>				
Global Perspective	CSHSE #16 The student will obtain training in human service intervention skills	Grade of “C” or better in courses: HUS114, 210, 216		
Social & Civic Responsibility	Competency Area 5 and 10 Facilitation of service and Crisis intervention	Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork:		
Critical Thinking and Problem Solving	<input type="checkbox"/> The student will demonstrate the role of confidentiality during case presentations <input type="checkbox"/> Student will demonstrate crisis intervention techniques during role-play exercises	HUS 115, 211, 217		
	<input type="checkbox"/> Student will be capable of lobbying for the interests and needs of the clients			

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
	<ul style="list-style-type: none"> <li data-bbox="470 337 787 472">❑ Student will design and implement specific and measurable goals for the client and assess progress <li data-bbox="470 565 787 699">❑ Student will be capable of managing a crisis situation with appropriate interventions and supports 		<p data-bbox="1207 337 1438 440">Benchmark: 80% Excellent or Good on Final Fieldwork Evaluations</p> <p data-bbox="1207 461 1451 529">54% Excellent or Good 31% not observed</p>	<p data-bbox="1514 461 1904 540">Change fieldwork evaluation form to include knowledge rather than just observation of skill</p>

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

**ANNE ARUNDEL COMMUNITY COLLEGE
PROGRAM OUTCOMES TEMPLATE**

Program: Human Services Degree

Department: Human Services

A successful student in the program...

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
<i>*(The phrases used in WIDS, equivalent to our assessment vocabulary, are shown in the parentheses.)</i>				
Communication	CSHSE #17 The student will be provided learning experiences to develop interpersonal skills with team members Competency Area 2 Communication <ul style="list-style-type: none"> <input type="checkbox"/> The student will have the skills to develop a collaborative relationship with the client <input type="checkbox"/> The student will demonstrate reflective communication and active listening skills with peers during group activities 	Grade of “C” or better in courses: HUS 101, 114, 130, 210, 216 Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork: HUS 115, 211, 217	Benchmark: 80% Excellent or Good on Final Fieldwork Evaluations 100% Excellent or Good	

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
	<ul style="list-style-type: none"> <li data-bbox="472 305 793 358">❑ Student will use culturally sensitive listening skills <li data-bbox="472 451 793 505">❑ Student will use conflict resolution skills 		100% Excellent or Good	

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

**ANNE ARUNDEL COMMUNITY COLLEGE
PROGRAM OUTCOMES TEMPLATE**

Program: Human Services Degree

Department: Human Services

A successful student in the program...

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
<i>*(The phrases used in WIDS, equivalent to our assessment vocabulary, are shown in the parentheses.)</i>				
Holistic Nature of Human Knowledge Communication	CSHSE #19 The student will have an understanding of human service values and attitudes to promote ethical application and practice	Grade of “C” or better in courses: HUS 114, 130, 141, 211, 216 Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork:		
	Competency Area #1 Participant Empowerment <ul style="list-style-type: none"> <input type="checkbox"/> The student will be capable of helping the client identify, make and follow through with important decisions <input type="checkbox"/> The student will be able to encourage clients to advocate for them selves 	HUS 115, 210, 217		
	<ul style="list-style-type: none"> <input type="checkbox"/> The student will be able to educate the client in locating and utilizing resources 			

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

**ANNE ARUNDEL COMMUNITY COLLEGE
PROGRAM OUTCOMES TEMPLATE**

Program: Human Services Degree

Department: Human Services

A successful student in the program...

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
<i>*(The phrases used in WIDS, equivalent to our assessment vocabulary, are shown in the parentheses.)</i>				
Social and Civic Responsibility	CSHSE # 20 The student will develop an awareness of their own values, personalities, reaction patterns, interpersonal styles and limitations Competency Area 7 Education Training and Self-Development <input type="checkbox"/> Student will participate in a values exercise and role-play exercises in class	Grade of “C” or better in courses: HUS 101, 114, 211,216 Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork: HUS 115, 210, 217		

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
Social and Civic Responsibility	<p>CSHSE # 21</p> <p>The program shall provide each student field experience that is integrated with the rest of the training and education.</p> <p>Competency #4 Community and service networking</p> <ul style="list-style-type: none"> ❑ Student will complete 300 hours of fieldwork with the Human Services Department approved fieldwork agencies 	<p>Grade of “C” or better in courses:</p> <p>HUS 131</p> <p>Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork:</p> <p>HUS 115, 210, 217</p>		
	<p>CSHSE # 22</p> <p>The program shall award academic credit for field experiences</p> <p>Competency #4 Community and service networking</p> <ul style="list-style-type: none"> ❑ Student will be given a passing grade by the agency supervisor 	<p>Grade of “C” or better in courses:</p> <p>HUS 131</p> <p>Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork:</p> <p>HUS 115, 210, 217</p>		

CSHSE is the National Council for Standards for Human Service Educators
Competencies are National Competencies set by CSHSE

College Competencies (WIDS – College Core Abilities)*	Student Learning Program Outcomes (WIDS – Competencies)*	Criteria for Program Outcomes Assessment	Assessment Results	Proposed Use of Results
	CSHSE #23 Field placement sites provide quality training experiences and supervision Competency #4 Community and service networking <input type="checkbox"/> Student will complete agency orientation and meet with supervisors for one half-hour weekly	Grade of “C” or better in courses: HUS 131 Pass fieldwork with a “PASS” indicated by agency supervisor, completion of 100 hours of fieldwork: HUS 115, 210,217	Benchmark: 80% Excellent or Good on Final Fieldwork Evaluations 100% Excellent or Good	

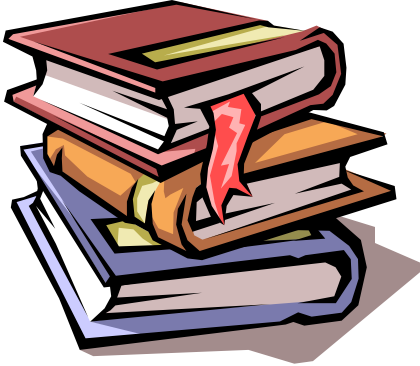
CSHSE is the National Council for Standards for Human Service Educators
 Competencies are National Competencies set by CSHSE



TESTING OFFICE LOCATIONS

Anne Arundel Community College

Testing Center Schedule



**ARNOLD CAMPUS
STUDENT UNION BUILDING**

(410) 777-2375
www.aacc.edu/testntutor
Lobby of SUN 240

All Testing Hours

Monday – Thursday 8:30am - 8:00pm
Friday 8:30am - 4:30pm
Saturday 9:00am - 1:00pm
Sunday Closed

ALL PLACEMENT TESTING:

Come at least one hour before closing in order to complete placement testing.

CLEP TESTING:

Contact the Testing Center for schedule and applications or review www.aacc.edu/testntutor.

STUDENTS MUST:

Know their social security number.
Bring Photo I.D. and # 2 pencils.

*For MATH PLACEMENT (Accuplacer only) a calculator may be



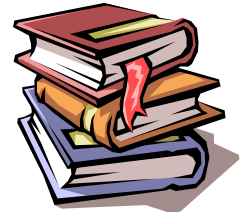
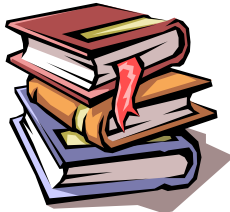
For special testing accommodations call 410-777-2375 or fax 410-777-2874

Glen Burnie

Arundel Mills

Anne Arundel Community College Testing Center Schedule

www.aacc.edu/testntutor



THE GLEN BURNIE TOWN CENTER (GBTC)
Room 206
(410) 777-2906

ARUNDEL MILLS (AM)
Room 112
(410) 777-1915

GBTC Testing hours

Mon 9:00am -12:00pm & 1:00 - 5:00pm
Tues – Thurs 12:00pm - 4:00pm & 5:00 - 8:00pm
Sat 9:00am – 1:00pm
Closed Friday and Sunday

AM Testing hours

Mon – Thurs 10:00am – 8:00pm
Fri 10:00am – 2:00pm
Sat 9:00am – 1:00pm
Closed Sunday

ALL PLACEMENT TESTING:

Come at least one hour before closing in order to complete placement testing.

CLEP TESTING:

Contact the Arnold Campus Testing Center for schedule and applications or review www.aacc.edu/testntutor.

STUDENTS MUST:

Know their social security number.
Bring Photo I.D. and # 2 pencils.
For MATH PLACEMENT (Accuplacer only) a calculator maybe used.



FORT MEADE:

Call for appointment and location. (301) 677-6421

***For special testing accommodations call 410-777-2375 or fax 410-777-2874**