

Step 3a, 2 pages to complete
Due October 3, 2017

Center for Learning through Service
 Careers Building Room 314
 410-777-2366 Fax: 410-777-4057
servicelearning@aacc.edu

SERVICE-LEARNING CONTRACT and LIABILITY WAIVER

Student: <u>First name</u> <u>MI</u> <u>Last name</u>			Student ID # Required	
Address		City	State	Zip Code
Home telephone		Business/cell phone		
Birth date		<input type="checkbox"/> Male <input type="checkbox"/> Female		
Email address				

Community Partner Confirmation – Completed by Site Supervisor

<u>Name of Community Partner</u> (as listed in the handbook)	
Describe the service-learning assignment and/or student responsibilities: <hr/> <hr/>	
Site Supervisor's name (please print)	Service Site phone number
Supervisor's signature (required)	Date

Instructor Confirmation – Completed by Instructor

Subject	Course number	Section number	Instructor name - PRINT	Hours required
			Instructor signature- REQUIRED	

Sample Course

Subject	Course number	Section number	Instructor name – PRINT	Hours required
ART	123	001	Joe Smith	00

CONTINUE TO NEXT PAGE

AACC is an equal opportunity, affirmative action, Title IX, ADA Title 504 compliant institution. Call Disability Support Services, 410-777-2306 or Maryland Relay 711, 72 hours in advance to request most accommodations. Requests for sign language interpreters, alternative format books or assistive technology require 30 days' notice. For information on AACC's compliance and complaints concerning sexual assault, sexual misconduct, discrimination or harassment, contact the federal compliance officer and Title IX coordinator at 410-777-1239, complianceofficer@aacc.edu or Maryland Relay 711.

ALL SECTIONS MUST BE COMPLETED

Due October 3, 2017 (along with contract)

LIABILITY WAIVER

I, _____ (name of student), hereby acknowledge that I am enrolled in the Service-Learning Program at Anne Arundel Community College. I understand that to participate in this program, I am required to travel to and from my assigned partnership site. I further understand and agree that Anne Arundel Community College is neither responsible nor liable for any injury, damage, or loss incurred while traveling to or from the partnership site, or while at the partnership site, and that I am solely responsible for my actions, inactions, and/or behavior while participating in this program, and agree to and shall save and hold harmless Anne Arundel Community College, its Board of Trustees, faculty, staff, agents, and employees from any claims, actions or judgments including the expenditure of attorney's fees and costs arising from my actions or inactions during my participation in this program.

I certify that I have no physical condition or disability that I have not disclosed which might affect my participation in this program. Should I develop a condition or injury, which limits my participation in the program (i.e. unable to lift required weights), I will immediately notify the Center for Learning through Service and provide medical documentation as required.

Additionally, with my signature below, I acknowledge my permission for any quotation of my comments, video, or still photography made with my image and any sound recording of my voice to be applied to a variety of uses by Anne Arundel Community College parties, cable casting, broadcasting and/or other forms of electric transmission. I hereby give permission for the use of the media described above and I release Anne Arundel Community College, its Board of Trustees, faculty, staff, agents, and employees of and from any claims (monetary or otherwise) that I may have related to the use of said media.

Student declares and also agrees to the following:

1. I will comply with agency policies, standards and regulations and serve in a professional manner with respect for others, especially with regard to **confidentiality**. I understand that all activities, in which I am involved as a service-learner, are strictly confidential. I will not release any type of personal information concerning clients of the agency listed above, without written authorization from appropriate persons.
2. I will complete the service assignment I have made a commitment to and will be on time or call the partnership site if I cannot attend due to illness or emergency.
3. I will contact the Center for Learning through Service (**410-777-2366** or servicelearning@aacc.edu) if I have concerns, difficulties and/or feedback about this agency or placement.
4. I do not currently nor have I previously worked or volunteered with this agency.

I hereby affirm that I have read and understand the terms and conditions of this Liability Waiver and Release Form and agree to accept the terms and conditions. I further agree and acknowledge that I will abide by all responsibilities as outlined in this document.

Student Signature _____ **Date** _____

Parent or
Guardian Signature _____ Date _____
(For students under the age of 18)