

# AACC

# School of Health Sciences

## HISTOTECHNICIAN

**Fall 2024**

**Application Deadline – April 30, 2024**

### Program Application

Submit completed application to [healthsciencesadmissions@aacc.edu](mailto:healthsciencesadmissions@aacc.edu) (preferred) or via mail to Anne Arundel Community College (AACC), ATTN: Health Sciences Admissions, HLSB 174, 101 College Parkway, Arnold, MD 21012.

#### DEMOGRAPHIC INFORMATION

Last Name		First Name		Middle	
Address					
City		State	Zip Code	County	
*Last 4 digits of social security #			College ID #		
Phone		_____@mymail.aacc.edu			

The mailing address you provide will be your address of record. It is your responsibility to notify the Health Sciences Admissions Office as well as the Records Office of name, address and phone number changes during the application process. Applicants are advised to check their AACC email account periodically for placement updates and notices.

*\* If you do not have a Social Security number, you may not be permitted at some clinical rotation sites and site availability could delay or inhibit your progression in the program. An international student admission specialist in AACC's Admissions and Enrollment Development office may be able to assist students with F-1 visa status to obtain a Social Security number through practical training. Call them at 410-777-2677.*

## ACADEMIC REQUIREMENT CHECKLIST

Before completing this application, you must meet all of the requirements below.

1. I have an active admission status at AACC and am in Good Standing ( $\geq 2.0$  GPA) with the college.
2. I am ENG 101/ENG 101A (Academic Writing and Research 1) eligible.
3. I am MAT 137 (College Algebra) and MAT 135 (Statistics) eligible.
4. I attended a mandatory Histotechnician information session on \_\_\_\_\_ (date).
5. I understand that all academic admission requirements must be completed by the end of the spring term.
6. I understand that pass/fail grades will not be accepted.
7. I understand I must submit final official transcripts\*\* from previously attended colleges from which I am transferring courses toward Histotechnician Program.
8. International students must submit official transcript\*\* evaluation report from [ECE](#), [WES](#), or [SpanTran](#) to verify/authenticate college transcripts.
9. I understand that, if selected or placed on the waitlist, I must attend a mandatory applicant meeting. Date and time to be announced via email.
10. I reviewed and acknowledge the [technical standards](#).
11. If I receive conditional acceptance into the program, I understand that final acceptance in the program shall be contingent upon satisfactory completion of a health examination record, AHA BLS CPR certification, and a [criminal background check](#).
12. I have reviewed the following: As part of our commitment to the health and safety of AACC employees, students, the greater community, patients and employees at our clinical site affiliates; all employees and students participating in clinicals, externships or internships in a health care or clinic setting within the [School of Health Sciences](#) or the [School of Continuing Education and Workforce Development](#) will be required to be fully vaccinated. Visit <https://www.aacc.edu/apply-and-register/credit-application/health-science-applicants/clinicals/> for detailed information.
13. I understand that if information is missing from my student record, or application, my application will not be processed and will be considered incomplete. I will be notified by my AACC email once if required application information was not submitted.
14. I understand that my AACC email address is required for correspondence with AACC.

\*\*Transcripts are considered official only when received by Anne Arundel Community College Records Office in the sending institution's original sealed envelope or by acceptable electronic submission.

## INTERNATIONAL STUDENTS

### TOEFL TEST

All international students whose native language is not English must successfully pass the TOEFL (Test of English as a Foreign Language) with a minimum score of 550 (213 is the equivalent computer score and 79 is the equivalent Internet-Based score) **OR** must complete ENG 101/101A **and** ENG 102 course sequence with grades of C or better prior to applying to the Histotechnician Program. AACC's code for TOEFL is 5019.

<b>TOEFL</b>	Date taken: _____	Score: _____	Where taken: _____
<b>OR</b>			
<b>ENG 101/101A</b>	Semester/Year: _____	Grade: _____	Where completed: _____
<b>and</b>			
<b>ENG 102</b>	Semester/Year: _____	Grade: _____	Where completed: _____

### TRANSCRIPTS

I acknowledge that I submitted an official transcript evaluation report from [ECE](#), [WES](#) or [SpanTran](#) for verification of my high school and/or college transcripts to the Records office before this application submission.

*I used the above listed agency:* \_\_\_\_\_

**GENERAL EDUCATION COURSES**

**Please complete the following information (if applicable).**

**Must be completed with a grade of C or better prior to graduation from the Histotechnician program.**

COURSE	GRADE	CREDITS	COLLEGE WHERE COMPLETED	TERM AND YEAR COMPLETED
*BIO 230      Structure and Function of the Human Body				
PSY 111      Introduction to Psychology				
MAT 135      Statistics				
+MAT 137      College Algebra				
HEA 111      Personal and Community Health				
CHE 111      General Chemistry				
ENG 101/ENG 101A      Academic Writing & Research 1 <small>(previously completed ENG 111, 115 or 121 will be accepted)</small>				
ENG 102      Academic Writing & Research 2 <small>(previously completed ENG 112, 116 or 121 will be accepted)</small>				
CTA 100      Computing and Information Technology <small>(formally CSI 112)</small>				
OR				
CTP 103      Theories and Applications of Digital Technology <small>(formally CTA 103)</small>				
SOC 111      Introduction to Sociology				
COM 111      Fund. of Oral Communication				
OR				
COM 116      Fund. of Oral Communication for Non-Native Speakers				

\* Human Biology 231/232 or Anatomy & Physiology 233/234 will be accepted.

+ MAT 145, 151, 191, or 230 satisfies MAT 137 requirement (former MAT courses 121, 131, 141, or 142 will also satisfy MAT 137 requirement).



### BACKGROUND INFORMATION

Submit explanation of questions for which you answer "yes" and provide documents relating to your answer emailed to [tdneall@aacc.edu](mailto:tdneall@aacc.edu) or mailed separately to address on first page of this application, ATTN: Tammie Neall.

**Do not write explanation(s) on the application**

Yes <input type="radio"/>	No <input type="radio"/>	Were you ever disciplined for any academic or behavior/conduct issue by any college, university, or any other educational institution after High School including, but not limited to, probation, dismissal, suspension, disqualification, or imposition of a failing grade as a disciplinary sanction? If your answer is yes, provide a written explanation and all relevant documents relating thereto.
Yes <input type="radio"/>	No <input type="radio"/>	Have you ever been convicted of a crime, driving while intoxicated or impaired (either by alcohol or drugs), had your driving privileges suspended or revoked, and/or are there any pending charges regarding any of the above? If your answer is yes, provide a written explanation and all relevant documents relating thereto.
Yes <input type="radio"/>	No <input type="radio"/>	Have you ever surrendered your driver's license or had such license suspended or revoked? If your answer is yes, provide a written explanation and all relevant documents relating thereto.
Yes <input type="radio"/>	No <input type="radio"/>	Have you ever surrendered a professional license, certification or registration, or had one restricted, suspended or revoked? If your answer is yes, provide a written explanation and all relevant documents relating thereto.
Yes <input type="radio"/>	No <input type="radio"/>	Have you ever been placed on professional probation, had conditions or limitations placed on your ability to work even if your license had not been restricted, suspended or revoked? If your answer is yes, provide a written explanation and all relevant documents relating thereto.
Yes <input type="radio"/>	No <input type="radio"/>	Have you ever had your clinical privileges at any office or facility restricted, suspended or revoked? If your answer is yes, provide a written explanation and all relevant documents relating thereto.

**NOTE:** Licensing boards for certain health care occupations, including Histotechnician, may deny, suspend, or revoke a license or may deny the individual the opportunity to sit for an examination even if the individual has completed all program course work, if it is determined that an applicant has a criminal history or is convicted or pleads guilty or nolo contendere to a felony or other serious crime. If applicable, it is recommended to contact national certifying boards for your program of interest.

*I certify that the information on this application is true and accurate to the best of my knowledge. I have read and understand the information on this application. I am aware that falsification or misrepresentation may result in being denied admission, or if enrolled, dismissed from this program. I understand that final acceptance into the Histotechnician Program shall be contingent upon satisfactory completion of a criminal background check and satisfactory completion of a health examination record.*

**Please review prior to submitting this application. This application must be completed in its entirety. I understand that by filling in my name below, it will be considered as my signature.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Notice of Nondiscrimination: AACC is an equal opportunity, affirmative action, Title IX, ADA Title 504 compliant institution. Call Disability Support Services, 410-777-1411 or Maryland Relay 711, 72 hours in advance to request most accommodations. Requests for sign language interpreters, alternative format books or assistive technology require 30 days' notice. For information on AACC's compliance and complaints concerning sexual assault, sexual misconduct, discrimination or harassment, contact the federal compliance officer and Title IX coordinator at 410-777-1239, [complianceofficer@aacc.edu](mailto:complianceofficer@aacc.edu) or Maryland Relay 711.