

APPENDIX I: COURSE ARTICULATIONS (Medical Assisting)

The following pages indicate the course-to-course equivalency, as agreed upon within the articulation agreements.

AACC Course	Credits	UB Equivalent	General Education	UB Notes
ACA100	1	Lower Level Elective		
BIO230*	4	Lower Level Elective	Satisfies the Science General Education Area	
MDA111	2	Lower Level Elective		
MDA114	3	Lower Level Elective		
MDA113	3	Lower Level Elective		
MDA115	3	Lower Level Elective		
MDA117	3	Lower Level Elective		
MDA142	4	Lower Level Elective		
MDA140	6	Lower Level Elective		
HIT200	2			
MDA275	3	Lower Level Elective		
MDA274	1	Lower Level Elective		
RXN211	3	Lower Level Elective		
PSY111	3	PSYC201	Satisfies the Social and Behavioral Science General Education Area	
SOC111	3	Lower Level Elective or SOCI 101	Satisfies the Social and Behavioral Science General Education Area	
CSI112 or CSI113	4	Lower Level Elective		
ENG111 and ENG112 or ENG15 and ENG116 or ENG121	3 - 6	ENG111, 115, and 121 = WRIT101	Satisfies the English Composition General Education Area	ENG112 & 116 Satisfy the UB Literature Requirement
Mathematics (MAT135 or MAT141 Recommended)	3	MAT135 = MATH115 MAT141 = MATH111	Satisfies the Math General Education Area	
COM111 or COM116 (COM1165 Recommended)	3	COM111 = CMAT103 COM116 = CMAT201	Satisfies the Arts and Humanities General Education Area	Satisfies the UB Speech requirement
Elective	0-3	Lower Level Elective		
TOTAL	60			

* BIO230 may be substituted with (BIO231 and BIO232) or (BIO233 and BIO234) with departmental permission.

APPENDIX II: UPPER DIVISION REQUIREMENTS (Health Systems Management)

All AACC transfer students will be required to take a minimum of 60 credits of upper division coursework at UB.

Completion of the Health Systems Management program at UB requires students to successfully complete the following course work:

Course Number	Course Title	Credit Hours	Explanation
Upper Division General Education Core Requirements (9 Credits)			
WRIT300	Advanced Expository Writing	3	
IDIS302	Ethical Issues in Business and Society	3	
IDIS304 or IDIS301	Arts and Ideas or World Cultures	3	IDIS304 (Arts and Ideas) will meet the lower division fine arts general education requirement, if necessary
Core Courses (33 Credits)			
HSMG300	Health Indicators	3	Satisfies the UB Information Literacy graduation requirement.
HSMG370	Overview of Health-Care Delivery Systems	3	
HSMG371	Principles of Health Care Management I	3	
HSMG372	Principles of Health Care Management II	3	
HSMG373	Health Policy and Politics	3	
HSMG374	Epidemiology	3	
HSMG475	Managed Care I	3	
HSMG477	Health Care Law and Risk Management	3	
HSMG492	Internship	3	
HSMG498	Strategic Management in Health Care	3	
HSMG491	Health Planning and Program Evaluation	3	
Business Requirement (9 Credits)			
HSMG301	Introduction to Health Economics	3	
HSMG302	Health Administration and Finance Statistics	3	
HSMG303	Health Finance	3	
Additional Electives (9 credits)			
General Elective		9	FIN331, MKTG301, and INSS300 recommended
Total to be taken at UB:		60	

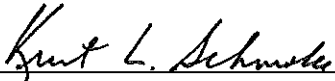
ARTICULATION AGREEMENT

Anne Arundel Community College
Associate of Applied Science: Medical Assisting

and

University of Baltimore
Bachelor of Science in Health Systems Management

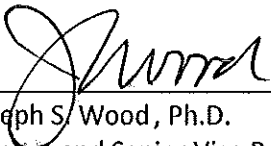
Entered into this 16th day of November, 2015.
(date) (month)



Kurt L. Schmoke
President
University of Baltimore



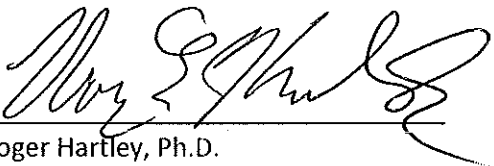
Dr. Dawn Lindsay
President
Anne Arundel Community College



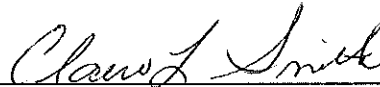
Joseph S. Wood, Ph.D.
Provost and Senior Vice President
for Academic Affairs
University of Baltimore



Michael Gavin, Ph.D.
Associate Vice President for Learning
Anne Arundel Community College



Roger Hartley, Ph.D.
Dean, College of Public Affairs
University of Baltimore



Claire L. Smith, Ed.D.
Dean, Health Sciences
Anne Arundel Community College

ARTICULATION AGREEMENT

Anne Arundel Community College (hereafter referred to as AACC), a community college in Anne Arundel County, Maryland, and the University of Baltimore (hereafter referred to as UB), a public state university in Baltimore, Maryland and a member of the University System of Maryland, agree to offer an articulated program leading to the award of a Bachelor of Science in Health Systems Management.

PURPOSE OF AGREEMENT

This agreement is entered into in the interests of our students. The general purpose of this agreement is to make clear the terms of this articulation agreement. This agreement will allow for the efficient transfer of students between campuses, including transfer credit, admissions and financial aid/scholarship. It will provide opportunities for students beyond the classroom, serving as a basis for student involvement and faculty interaction. It will set expectations for administrators, faculty and staff at both institutions, and foster a working relationship between the parties. Finally, it will encourage students to continue their education for their own personal and professional development.

ADMINISTRATIVE PRINCIPLES

The following general principles guide the operation of this Agreement:

1. This agreement is effective with new UB admits beginning in Fall, 2015. This agreement will be reviewed biennially.
2. The program is designed for graduates of the associate of applied science (A.A.S.) degree in Medical Assisting at AACC. A maximum of sixty (60) credit hours from AACC will be allowed towards fulfillment of the one hundred twenty (120) credit hours required for baccalaureate completion.
3. In accordance with Code of Maryland Regulation, all courses meeting general education requirements at AACC will transfer to UB as general education. Other general education requirements will be met by using required or elective courses at UB as noted in this agreement.
4. The maximum number of credits that will be accepted by UB toward degree requirements from non-direct classroom instruction (including CLEP, AP, other nationally recognized standardized examination scores and other four-year institutions) is 30 credits. If the course is evaluated by AACC and applied to the A.A.S. degree in Medical Assisting, UB will accept the course automatically as a transfer course. If the credit is not on the AACC transcript, the student may submit the score report to be evaluated by UB and credit will be applied as determined by UB's evaluation. Credit awarded for experiential learning ("life experience") if awarded by AACC, is recognized by, and is transferable to, UB. It is possible that not all transferable credit accepted by UB will be applicable to the degree.
5. Courses completed at another community college will count towards the total credits transferred into UB. Official transcripts from previously attended institutions will also be required.

6. Once the associate of applied science degree is completed and the student has been admitted to UB, the student will be instructed to contact the appointed academic advisor and register for classes.
7. While AACC and UB do not presently have a dual admissions program, should one be agreed to, this agreement will not preclude students from participation and students may apply for and receive the benefits of dual admission.
8. UB will establish a mechanism to provide information on the academic progress of the AACC student enrolled as a result of this agreement.
9. Students may complete the UB curriculum part-time or full-time, online or face-to-face, or in any combination thereof.
10. This articulation agreement becomes effective on the date set forth on the first page of this document. This agreement will be reviewed biennially, and appropriately marked as such.
11. AACC and UB agree to monitor the performance of this agreement and to revise it as necessary.
12. The agreement may be terminated by either party after adequate notice, defined as one semester or 6 months, to the other, at which time appropriate measures will be put into place regarding the continued transfer of students.
13. The office of record for articulation agreements at the University of Baltimore is the Office of Transfer Admission and Community College Relations. The office of record at Anne Arundel Community College is the Office of the Vice President for Learning.

For admission to UB, the following apply:

1. Students must maintain a 2.0 cumulative grade point average in order to transfer at the 24 credit level or higher. Should students choose to transfer prior to completion of their associate of applied science degree, they will be responsible for meeting eligibility requirements.
2. In order to be eligible for admission, students must comply with all UB admissions requirements, including posted deadlines and appropriate documentation.
3. Should this articulation agreement concern a program with additional admissions requirements or prerequisite coursework, students must have met all standards prior to enrollment at UB.
4. Students who have satisfied the requirements of the articulation agreement will be given every consideration for financial assistance and will be eligible to compete for academic scholarships at UB.

SUMMARY

For students following this agreement, the steps are as follows:

Step 1: Complete the A.A.S. in Medical Assisting at AACC.

Step 2: Apply for admission to the University of Baltimore, indicating Bachelor of Science in Health Systems Management as the intended major. Admissions applications can be obtained by visiting the University of Baltimore website at www.ubalt.edu/admissions/.

APPENDICIES

As part of this agreement, the following have been included.

1. Course by course articulations, including satisfaction of general education requirements at both AACC and the University of Baltimore.
2. Upper division requirements, to be completed at the University of Baltimore.

These appendices can be changed on a routine basis, by mutual agreement, without the procedural process review or revision of the entire articulation agreement.