NONCREDIT SCHEDULE OF CLASSES
SCHOOL OF CONTINUING EDUCATION AND WORKFORCE DEVELOPMENT

SPRING 2020 | APRIL-JUNE

REGISTER NOW!
SEE INSIDE FRONT COVER FOR DETAILS
OR VISIT WWW.AACC.EDU/NONCREDIT

ANNE ARUNDEL COMMUNITY COLLEGE
DATES AND EVENTS
Visit aacc.edu for the full calendar.

FEBRUARY
SPRING NONCREDIT REGISTRATION BEGINS
Tuesday, Feb. 18

MARCH
SPRING BREAK
March 16-22
No classes. College closed.

APRIL
SUMMER NONCREDIT REGISTRATION BEGINS
Tuesday, April 28

MAY
MEMORIAL DAY
May 23-25
No classes. College closed.

KIDS IN COLLEGE
PARENT ORIENTATION
9-10:30 a.m. Saturday, May 30
Location TBA
Join us at our parent orientation to learn about the day-to-day operations of the Kids in College Summer Camp program. Meet our staff and have all your questions answered.

JUNE
KIDS IN COLLEGE
PARENT ORIENTATION
6-7:30 p.m. Wednesday, June 3
Location TBA
Join us at our parent orientation to learn about the day-to-day operations of the Kids in College Summer Camp program. Meet our staff and have all your questions answered.

HEALTH PROFESSION INFORMATION SESSIONS
Interested in a career as a central sterile processor, dental assistant, veterinary assistant or nail tech?
Information sessions are offered throughout the term.
Visit cewd.eventbrite.com for details.
Scholarships

School of Continuing Education and Workforce Development Scholarship Opportunities

The School of Continuing Education and Workforce Development offers scholarship opportunities to students in approved noncredit certificate programs such as dental assisting, commercial truck driving, veterinary assisting and A+ computer repair. While scholarship funding varies depending on the funding sources, scholarship awards generally cover 75% of the cost of tuition and fees.

To be eligible for a scholarship, students must be enrolled in an approved certificate program and must demonstrate financial need. Students should complete the scholarship application and the barriers assessment completely, and submit them with all required documentation at one time. For information about AACC scholarship opportunities and deadlines, and to download application materials, visit www.aacc.edu/costs-and-paying and select Other Ways to Pay for Noncredit.
Finding Your Way.

REGISTER NOW!
4 Easy Ways to Register........................................ inside front cover
Payment Options and Scholarships................................. 64
Registering Online: Step-by-step.................................. 65
Registration Form....................................................... 66

EVENTS AND ARTICLES
Dates and Events....................................................... inside front cover
AACC Pop-Up Classes .............................................. 34

INFORMATION
How to Use this Schedule............................................. 4
Campus Map..................................................................... 5
Policies and General Information................................. 62-63
Index of Online Offerings........................................... 68-69
Index of Subjects.......................................................... 70-71

CAREER AND PROFESSIONAL TRAINING
Job training, professional development, technical certifications

Business ....................................................................... 15-16
Accounting and Finance ............................................... 16
Administration and Management .................................. 15, 16
Entrepreneurship.............................................................. 15, 16
Job Skills Enhancement.................................................. 16
Marketing...................................................................... 15, 16
Nonprofit Leadership..................................................... 16

Casino and Gaming Industry ......................................... 17
Casino Poker Dealer....................................................... 17
Table Games Dealer...................................................... 17

Child Care.................................................................. 18-19
Core of Knowledge....................................................... 18
Pre-Service Training..................................................... 18

Computers and Technology.......................................... 20-22
Application Development ............................................. 22
Basic Computer Skills.................................................. 20, 22
Certification Preparation............................................... 20, 22
Printing 3-D Printing.................................................... 20
Programming, Coding and Scripting............................. 21
Software and Internet Applications............................. 21
Web Design and Development ..................................... 22

Construction and Trades............................................. 23-26
Construction Estimating................................................ 23
Landscape..................................................................... 24
Truck Driving................................................................. 24
Welding....................................................................... 25

Food and Beverage Management................................. 26
Bartender..................................................................... 26
Food Industry Certifications........................................ 26

Health and Medical..................................................... 27-29
Assisted Living Manager.............................................. 27
Basic Life Support, CPR and First Aid......................... 27
Dental Assisting.............................................................. 28
Nursing....................................................................... 29

Pool and Spa Operation.............................................. 30

Real Estate.................................................................... 30
Licensure Preparation................................................... 30

Teaching Certifications............................................... 30-31
ESL Instructor............................................................... 30
Fitness Instructor.......................................................... 31
Teacher Professional Development............................. 31
Yoga Instructor.............................................................. 31
BASIC EDUCATION
Adult basic skills, GED, college preparation, ESL

Adult Basic Skills .................................................. 32
GED .................................................................. 32
English as a Second Language (ESL) ....................... 33
Interactive English ............................................ 33

PERSONAL ENRICHMENT
Cultural arts, food and culinary, fitness, history, financial planning, parenting, and more.

Arts, Dance, Music and Theater ................................ 35-38
Crafts and Sewing ................................................. 35
Dance .................................................................. 36
Drawing ............................................................... 37, 37
Jewelry .................................................................. 37
Music ................................................................. 37, 37
Painting and Printmaking ....................................... 38
Casino .................................................................. 39
Learn to Play ......................................................... 39

College Test Preparation ........................................ 39
Graduate ............................................................... 39
Undergraduate ...................................................... 39

Communication and Critical Thinking ...................... 39

Food and Beverage ............................................... 40-43
Cooking Demonstrations ....................................... 40, 41
Event Planning ..................................................... 41
Hands-On Cooking .............................................. 40
The In-Home Classroom ...................................... 43
Wine, Beer and Spirits .......................................... 43

History and Heritage ............................................ 44-45
Local and Regional .............................................. 44
Traditions From Around the World ......................... 44
United States History .......................................... 44

Home and Lifestyle .............................................. 45-48
Financial Planning and Investing ......................... 45, 48
Floral Design ....................................................... 46
Gardening ............................................................ 47, 48
Home Improvement and Ownership ...................... 47
Interior Design .................................................... 48
Pet Ownership ..................................................... 48
Self-Defense ......................................................... 48
Wellness .............................................................. 48

Parenting and Family Life ...................................... 49
Caregiving .......................................................... 49
Parenting One-on-One .......................................... 49

Peer Learning Partnership .................................... 50-51
Photography ....................................................... 51, 51
Recreation and Fitness ......................................... 52-53
Fishing ............................................................... 52
Golf ..................................................................... 52
Martial Arts ........................................................ 53
Yoga ................................................................. 53

World Languages ................................................ 54-57
American Sign Language ..................................... 54
Chinese .............................................................. 54
French ............................................................... 54, 55
German ............................................................. 54, 55
Italian ............................................................... 55, 55
Japanese ............................................................ 55
Russian ............................................................. 55
Spanish ............................................................. 55, 55
Spanish Fluency for Professionals ......................... 57
Writing .............................................................. 57, 57

SENIORS
Seniors ............................................................... 58-59
Computer Technology ......................................... 58
Guild for LIFE .................................................... 58
Healthy Living for Older Adults ............................ 59

YOUTH PROGRAMS
Kids in College ................................................... 60
Academic Success ............................................... 60
Before/After Care ................................................ 60
Kinder Musik ....................................................... 60

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
A CEWD certificate is a great way to demonstrate to an employer you have received job training or completed a series of courses that resulted in improved skills or technical knowledge. See pages 6-11 for a complete list of all CEWD certificate offerings. For information, visit www.aacc.edu/cewdcertificates or call 410-777-2325.

A CEU (Continuing Education Unit) is a measure used by continuing education programs. CEUs are issued upon successful completion as a permanent record of training and professional development activities. CEUs can mean increased compensation or recognition.

MEASURES OF ACHIEVEMENT

A digital badge is a visual representation of a learning experience, achievement, learning outcome or competency that is issued to the student electronically. Digital badges:
- Show the skills and concepts that prove your claims on résumés to employers.
- Single-click sharing gives employers a verifiable way to see your achievements.
- Can be shared to social media sites such as LinkedIn, Twitter, Facebook, email and/or online portfolios that you can share with employers and friends.

Badges are issued for:
- A+ Customer Service
- Carnival Games
- Casino Blackjack
- Minibaccarat
- Cyber Analyst
- Cyber Safety
- Guest Service Gold
- Office Essentials
- AutoCAD 2-D
- Interactive English: Intermediate ESL
- Interactive English: Advanced ESL

LOCATIONS AROUND THE COUNTY

ALST • All State Career Schools
2200 Broening Highway
Baltimore, MD 21224

ANNA • Arundel High School
2700 Riva Road
Annapolis, MD 21401

AHB • Annapolis Home Brew
836 Ritchie Hwy #19
Severn, MD 21146

AACC • Anne Arundel Community College
101 College Parkway
Arnold, MD 21012

AAMC • Anne Arundel Medical Center
2001 Medical Parkway
Annapolis, MD 21401

AMIL • Arundel Mills
7009 Arundel Mills Circle
Hanover, MD 21076

CART • Chesapeake Arts Center
194 Hammond Lane
Brooklyn Park, MD 21225

CATN • Center for Applied Technology - North
800 Stevenson Road
Severn, MD 21144

CATS • Center for Applied Technology - South
271 Central Ave. E.
Edgewater, MD 21037

CCPT • Center for Cyber and Professional Training
7556 Teague Road
Hanover, MD 21076

EARL • Earlbeek Gas & Technologies
8204 Pulaski Highway
Baltimore, MD 21237

GBTC • Glen Burnie Town Center
101 Crain Highway N.
Glen Burnie, MD 21061

HCAT • Hotel, Culinary Arts and Tourism Institute
7438 Gov. Ritchie Highway
Glen Burnie, MD 21061

IEC • IEC Chesapeake
8751 Freestate Drive, Suite 250
Laurel, MD 20723

NCHS • North County High School
10 E. First Ave.
Glen Burnie, MD 21061

QWPA • Quiet Waters Park
600 Quiet Waters Park Road
Annapolis, MD 21403

SPGC • Severna Park Golf Center
1257 Gov. Ritchie Highway
Severn, MD 21146

SPHS • Severna Park High School
60 Robinson Road
Severn, MD 21146

SSTC • Sales and Service Training Center
7000 Arundel Mills Circle
Hanover, MD 21061

SRHS • South River High School
201 Central Ave. E.
Edgewater, MD 21037

TPBX • Temple Boxing LLC
2129 Baldwin Ave.
Crofton, MD 21114

WHEB • Willow Oak Herb Farm
8109 Telegraph Road
Severn, MD 21144
NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
WORKFORCE TRAINING CERTIFICATES

**WORKFORCE TRAINING CERTIFICATES** are a great way to show an employer you have achieved the learning outcomes in preparation for a specific job or occupation, or successfully completed a series of courses resulting in improved skills or technical knowledge. Certificates may be issued to participants upon successful completion of the noncredit certificate requirements listed below and submission of a signed CEWD certificate application; there is no application fee. For information and forms visit [www.aacc.edu/cewdcertificates](http://www.aacc.edu/cewdcertificates) or call 410-777-2325.

**BUSINESS**

**ACCOUNTING AND FINANCE**

**ACCOUNTING PRINCIPLES USING TECHNOLOGY**

CE.ACCTPRINC-TECH

Enrich your employment prospects or gain the confidence to start your own business by mastering the most popular accounting software applications. Develop spreadsheets and utilize contemporary bookkeeping databases for use in small- to medium-sized businesses. Successfully complete the five courses listed below to earn a CEWD certificate. This program is eligible for CEWD scholarships.

- CTU-340 QuickBooks Computerized Accounting: Basics and Beyond
- CTU-324 Microsoft Word: Introduction
- CTU-327 Microsoft Excel: Introduction
- CTU-328 Microsoft Excel: Intermediate
- CTU-342 Applying Accounting Skills

**ADMINISTRATION AND MANAGEMENT**

**ADMINISTRATIVE PROFESSIONAL**

CE.ADMIN.PROF

Be an essential component of the modern workforce as a Certified Administrative Professional (CAP®). Use the latest technology for planning, travel and meeting coordination and record maintenance. Apply the fundamentals of business law and ethical considerations when managing operations such as vetting team members. Prepare for the CAP® exam in partnership with the International Association of Administrative Professionals. Successfully complete the two courses listed below to earn a CEWD certificate and help prepare for the Certified Administrative Professional (CAP®) exam administered by the International Association of Administrative Professionals. For information visit [www.aacc.edu/cewdcertificates](http://www.aacc.edu/cewdcertificates) or call 410-777-2910.

- BNS-551 Administrative Assistant Fundamentals
- BNS-552 Administrative Assistant Applications

**CASINO AND GAMING INDUSTRY**

AACC offers eight Dealer School CEWD certificates. With the exception of the Casino Poker Dealer, all require successful completion of COO-366 Introduction to Casino Games, GAM-300 ACT 1 Blackjack Dealer or a current dealer license as a prerequisite to the program. For information visit [www.aacc.edu/cewdcertificates](http://www.aacc.edu/cewdcertificates) or call 410-777-2743.

**ACT 1 BLACKJACK DEALER**

CE.ACT1BLACKJACK

GAM-300 Accelerated Career Training 1: Blackjack Dealer

**CARNIVAL GAMES DEALER**

CE.CASINO-CARNIVAL

CLI-356 Carnival Games Dealer

**CASINO CRAPS DEALER**

CE.CASINO-CRAPS

COO-374 Introduction to Craps

COO-367 Casino Craps Dealer

**CASINO PAI GOW POKER DEALER**

CE.CASINO-PAIGOW

COO-371 Casino Pai Gow Poker Dealer

**CASINO PAI GOW TILES DEALER**

CE.CASINO-PGT-DEALER

COO-372 Casino Pai Gow Tiles Dealer

**CASINO POKER DEALER**

CE.CASINO-POKER-ADV

COO-385 Casino Poker Dealer

CLI-302 Advanced Casino Poker Dealer

**CASINO ROULETTE DEALER**

CE.CASINO-ROULETTE

COO-373 Casino Roulette Dealer

**MINI BACCARAT DEALER**

CE.DEALER.MINI-BACC

COO-397 Casino Mini Baccarat Dealer

**CHILD CARE**

**CHILD DEVELOPMENT ASSOCIATE EXAM PREPARATION**

CE.CDA-PREP

Students will be provided extensive coaching and mentoring throughout the training; instructors will monitor application completion, site visit and exam preparation. The resulting CDA credential will enable the recipient an opportunity for more responsible positions in the field of early childhood, possible increased salary and advancement in the child care credential system. This certificate will supply individuals with both the educational requirements and the technical support necessary to apply for the written exam and verification visit as required by the Council for Professional Recognition. This certificate program also supports the Report on Developing a Master Plan on Professional Development for Teacher and Providers of Early Childhood Education as submitted by the Maryland State Department of Education.

ECE-303 Child Development Associate Review and Application

**FAMILY CHILD CARE PROVIDER**

CE.CHILD.FAM-CARE

A loving and supportive home are the foundation of well-developed and happy children. Learn how to apply the framework of child growth and development concepts into creating your own home child care center. Cultivate a safe, nurturing and enriching environment for all. Fulfills the requirements of the Maryland State Department of Education Office of Child Care to become a family child care provider. Successfully complete the following six pre-service training child care courses to earn an AACC CEWD certificate and fulfill the training requirement required by the Maryland State Department of Education Office of Child Care to become a family child care provider. Visit [www.aacc.edu/cewdcertificates](http://www.aacc.edu/cewdcertificates).

- CDA-321 Family CC Module 1 - Child Development
- CDA-322 Family CC Module 2 - Curriculum
- CDA-323 Family CC Module 3 - Health, Safety and Nutrition
- CDA-324 Family CC Module 4 - Special Needs
- CDA-325 Family CC Module 5 - Professionalism
- CDA-326 Family CC Module 6 - Community
LEAD TEACHER 90-HOUR INFANT AND TODDLER CHILD CARE TRAINING  
CE.INFANT-90  
Experienced child care providers seeking lead teacher positions in child care centers specifically for infants and toddlers can fulfill Maryland State Department of Education (MSDE) Office of Child Care requirements for teachers and senior staff with training from AACC. Training consists of two noncredit courses. Students will study the various aspects of growth and development of children from birth through adolescence. Students also will learn the principles of learning, learning environments, and activities. Successful completion requires 100% attendance and 75% or better on all assessments.  
ECT-305 Child Growth and Development  
ECT-328 Methods and Materials: Infant and Toddlers

LEAD TEACHER 90-HOUR PRESCHOOL CHILD CARE  
CE.CHILDLD-TEACH  
Lead your pupils to a bright and successful future as a Lead Preschool Teacher. Master the methodologies of child growth and development concepts that promote social, emotional, physical and cognitive development in young children. Fulfills the requirements of the Maryland State Department of Education (MSDE) Office of Child Care for teachers and senior staff. Successfully complete the following two courses to earn a CEWD certificate and fulfill Maryland State Department of Education Office of Child Care 90-hour child care requirements for preschool teachers. Successful completion requires 100% attendance and 75% or better on all assessments.  
ECT-305 Child Growth and Development  
ECT-306 Methods and Materials: Early Childhood

LEAD TEACHER 90-HOUR SCHOOL-AGE CHILD CARE TRAINING  
CE.SCHOLAGE-90  
Experienced child care providers seeking lead teacher positions in child care centers specifically for school-age children can fulfill Maryland State Department of Education (MSDE) Office of Child Care requirements for teachers and senior staff with training from AACC. Training consists of two noncredit courses. Students will study the various aspects of growth and development of children from birth through adolescence. Students also will learn the principles of learning, learning environments. Successful completion requires 100% attendance and 75% or better on all assessments.  
ECT-305 Child Growth and Development  
ECT-370 Methods and Materials: School-Age Child

COMPUTERS AND TECHNOLOGY

We are continuously developing new programs to meet industry needs and student demand. Visit www.aacc.edu/jobtraining and select Computers and Technology to see all of our course and program offerings including the following new programs:  
• AutoCAD Certified User  
• IT Support Specialist

AUTOCAD CERTIFIED USER  
CE.AUTOCAD  
Master basic and advanced design skills, as you gain hands-on practice in using the 2-D tools in AutoCAD 2018. After gaining mastery in using basic tools, you’ll advance to explore efficiency tools, complex objects, use of external reference and image files, advanced plotting, and customizations. With Autodesk certified curriculum, you’ll learn all of the skills needed to prepare in part for the Autodesk AutoCAD 2018 Certified Professional and User exams. Successfully complete the two courses listed below to earn a CEWD certificate. For information visit www.aacc.edu/cewdcertificates or call 410-777-2910.  
OLL-300 AutoCad 2018 Certified User Part 1  
OLL-301 AutoCad 2018 Certified User Part 2

CERTIFIED INFORMATION SYSTEMS SECURITY PROFESSIONAL - EXAM PREP  
CE.INFOYSISSEC-EXAM  
Nearly all industries are demanding certified, experienced information security professionals to protect their information and assets. The Certified Information Systems Security Professional (CISSP) Certification – the world’s global security standard – is a vendor neutral certification governed by the nonprofit International Information Systems Security Certification Consortium (ISSC).2 Achieving CISSP proves high proficiency in and deep understanding of security concepts, principles, and methodologies. Successfully complete the course listed below to earn a CEWD certificate and help prepare for the CISSP exam. For information visit www.aacc.edu/cewdcertificates or call 410-777-7387.  
NTW-521 Certified Information Systems Security Professional

COMPTIA CYBERSECURITY ANALYST (CySA+)  
CE.CYSA-PLUS  
This certificate program prepares students to sit for the industry recognized CompTIA Cybersecurity Analyst (CySA+) Certification exam. Students must have completed NTW-547 CompTIA Security+ certification, have equivalent knowledge, or by coordinator permission prior to starting the program.  
NTW-574 CompTIA Cybersecurity Analyst (CySA+)

FUNDAMENTALS OF 21ST CENTURY PROJECT MANAGEMENT  
CE.FUND.PROJECT-MGT  
Project managers plan, coordinate, implement and finalize business initiatives according to specifications, budget constraints and deadlines. Responsibly lead a team through all elements of the project scope to ensure a project’s success. Successfully complete the three courses listed below and submit a student application form to earn a CEWD certificate. For information, visit www.aacc.edu/cewdcertificates or call 410-777-2910.  
BNS-513 Project Management Fundamentals  
BNS-514 Project Management Applications  
OLA-357 Introduction to Microsoft Project 2013

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
WORKFORCE TRAINING CERTIFICATES

INTRODUCTION TO MOBILE APP DEVELOPMENT
We live in a mobile age where there is always an app for that. Compatibility, functionality and creativity are essential to mobile device application development. Learn the appropriate technology functions using HTML5 and CSS3, as well as JavaScript, to design, build and optimize cross-platform mobile apps that are fast and run on just about any smartphone, tablet or computer. Successfully complete the four online courses listed below to earn a CEWD certificate. For information visit www.aacc.edu/cewdcertificates or call 410-777-2910.

OLA-358 Introduction to CSS3 and HTML5
OLA-359 Intermediate CSS3 and HTML5
OLA-344 Introduction to JavaScript
OLA-336 Creating Mobile Apps with HTML5

NETWORK+ EXAM PREPARATION
CE.NET-PLUS
Completion of this certificate program equips current or future computer network support professionals with the knowledge and skills needed to design, configure, manage and troubleshoot wired and wireless networks. CompTIA A+ certification or equivalent knowledge of operating systems and hardware required prior to starting the program.

NTW-559 CompTIA Network+ Certification Exam Prep

PC TECHNICIAN
CE.PC.TECH
IT support positions require competency in installing, maintaining, customizing and operating personal computers. Enhance your employment prospects by successfully completing classes to help you prepare for the CompTIA A+ exam – the industry’s certification standard. Successfully complete the course listed below to earn a CEWD certificate and help prepare for the CompTIA A+ certification exam. For information visit www.aacc.edu/cewdcertificates or call 410-777-7387.

NTW-541 CompTIA A+ Certification Prep.

SECURE INFRASTRUCTURE ASSOCIATE
CE.SEC-INFRA
Completion of this certificate program equips current or future network and computer system professionals with the essential skills and principles for network security and risk management. Students must have completed CPT-363 Computer Fundamentals or have general knowledge of computer hardware and software or coordinator permission prior to starting the program.

NTW-541 CompTIA A+ Certification Exam Prep
NTW-559 CompTIA Network+ Certification Exam Prep
NTW-547 CompTIA Security+ Certification Exam Prep

SECURITY+ EXAM PREP
CE.SEC-PLUS
Completion of this certificate program equips current or future network and computer system professionals with the essential skills and principles for network security and risk management. Students must have a CompTIA A+ certification or equivalent knowledge of operating systems and hardware, and CompTIA Network+ certification or equivalent knowledge of basic networking concepts, or coordinator permission prior to starting the program.

NTW-547 CompTIA Security+ Certification Exam Prep

BOILER OPERATIONS
STATIONARY ENGINEER CERTIFICATION PREPARATION
CE.ST-ENGR-PREP
Master the central requirements of facilities maintenance including ventilation and air systems, boilers, chillers, air conditioning and refrigeration equipment, condensers and compressors as a Maryland Certified Stationary Engineer. Apply these essential skills to a variety of work settings and improve your job prospects by preparing for the Maryland Board of Stationary Engineers licensing exam. Successfully complete the two courses listed below to earn a CEWD certificate and help prepare for the Maryland Board of Stationary Engineers licensing exam.

OCA-310 Preparation for Maryland Stationary Engineer Certification 1
OCA-311 Preparation for Maryland Stationary Engineer Certification 2

CONSTRUCTION ESTIMATING
CE.CSTN-EST
Construct a résumé that proves you have satisfied the industry requirements of estimating, bidding, blue print reading and math concepts as a construction estimator. Complete this comprehensive program in partnership with Construction Experts Inc. Successfully complete the five online courses listed below to earn a CEWD certificate. For information visit www.aacc.edu/cewdcertificates or call 410-777-2910.

OCA-507 Introduction to Constructing Estimating
OCA-509 Construction Blueprint Reading
OCA-510 Estimating and Bidding 1
OCA-511 Estimating and Bidding 2
OCA-512 Construction Materials and Processes
HVAC

HVAC ENTRY LEVEL TECHNICIAN
CE.HVAC-ENTRY
Apply the fundamental mechanics of heating, ventilation and air conditioning (HVAC) by becoming an entry-level HVAC technician. Use your hands to install, maintain and repair both residential and commercial heating and cooling systems. Complete this comprehensive program in partnership with All-State Career. Students must meet eligibility requirements and schedule an appointment with the HVAC program manager. For information visit www.aacc.edu/cewdcertificates or call 410-777-2040.

HVAC TECHNICIAN LEVEL ONE
CE.HVAC-1
Apply the fundamental mechanics of heating, ventilation and air conditioning (HVAC) by completing this accelerated three-month program to get on the job fast. Use your hands to install, maintain and repair both residential and commercial heating and cooling systems. Complete this comprehensive program and procure industry recognized certificates through the North American Excellence Examination (NATE) that is approved by the state of Maryland. For information visit www.aacc.edu/cewdcertificates or call 410-777-2040.

TRUCK DRIVING

Students must meet eligibility requirements and schedule an appointment with the CDL program manager. For information about AACC’s truck driving training visit www.aacc.edu/cewdcertificates or call 410-777-2935.

COMMERCIAL DRIVERS LICENSE A
CE.CDL.CLASS-A
Knowledge of road safety and adaptable driving skills are essential components of commercial driving. Learn to properly operate equipment for CDL A certification including heavy trucks and tractor trailers. Navigate factors such as timing and delivery in the transportation industry. Complete this comprehensive program in partnership with All-State Career.

COMMERCIAL DRIVERS LICENSE B
CE.CDL.CLASS-B
Knowledge of road safety and adaptable driving skills are essential components of Commercial Driving. Learn to properly operate equipment for CDL B certification including straight trucks, dump trucks, and motor coaches. Navigate factors such as timing, delivery, and passenger safety in the transportation industry. Complete this comprehensive program in partnership with All-State Career.

WELDING

WELDING FOR WORK: MIG
CE.WELD-MIG
Get hands-on training using the latest equipment for MIG welding available in the industry. Learn terminology, how to properly operate equipment, examine industry standards and apply safety practices. Complete this comprehensive program in partnership with Earlbeck Gases and Technologies.

WELDING FOR WORK: STICK
CE.WELD-STICK
Get hands-on training using the latest equipment for Stick welding available in the industry. Learn terminology, how to properly operate equipment, examine industry standards and apply safety practices. Complete this comprehensive program in partnership with Earlbeck Gases and Technologies.

WELDING FOR WORK: TIG
CE.WELD-TIG
Get hands-on training using the latest equipment for TIG welding available in the industry. Learn terminology, how to properly operate equipment, examine industry standards and apply safety practices. Complete this comprehensive program in partnership with Earlbeck Gases and Technologies.

COSMETOLOGY

NAIL TECHNICIAN
CE.NAIL-TEC
Interested in a career as a nail technician, one of the fastest growing occupations? Learn how to apply acrylic and gel nails; beginner, intermediate and advanced manicure and pedicure procedures and techniques; as well as discuss the business aspects of salon management. Upon successful completion of the required four courses students will be eligible to sit for the state board exam. Visit www.aacc.edu/cewdcertificates for information or call 410-777-2040.

SLN-500  Nail Technician: Part 1
SLN-501  Nail Technician: Part 2
SLN-502  Nail Technician Clinical: Part 1
SLN-503  Nail Technician Clinical: Part 2
FOOD AND BEVERAGE MANAGEMENT

BARTENDER
CE.BARTEND
Cultivate a safe and fun environment as a professional bartender. Apply the fundamentals of bar preparation, maintenance and cleanup. Learn terminology, beverage recipes, and serving with style for a “straight up” awesome customer experience. Successfully complete the courses below to earn a CEWD certificate. Visit www.aacc.edu/cewdcertificates for information.
HCT-357 Bartending
HCT-351 ServeSafe Alcohol Certification

PROFESSIONAL COOKING SKILLS
CE.PROF-COOK
The Professional Cooking Skills training is designed to quick-start your culinary skills. This training consists of five face-to-face, noncredit courses. Topics include kitchen procedures, intermediate kitchen skills, cooking techniques, restaurant cooking, baking techniques, and menu costing and design. This training consists of five face-to-face, noncredit courses. Students attend class four days a week for 16 weeks.
HCT-359 Hot Kitchen
HCT-333 Certification in Sanitation
HCT-360 Baking Kitchen
HCT-361 Prep Kitchen
HCT-362 Restaurant Kitchen

HEALTH AND MEDICAL

BASIC LIFE SUPPORT, CPR AND FIRST AID
MENTAL HEALTH FIRST AID
CE.MENTAL.HEA-FA
Individuals can benefit from learning how to assist others in mental health crisis situations and take the necessary steps until professional help or responsible family members can provide care. Visit www.aacc.edu/cewdcertificates or call 410-777-2401.
TPC-354 Mental Health First Aid

DENTAL ASSISTING

DENTAL ASSISTING AND RADIOLOGY
CE.DENTAL-RADIOLOGY
Be an integral member of a dental office staff in the role of a dental assistant. Provide assistive medical care to treat patients, provide postoperative instructions and advice on general oral care, and obtain and update patient records. Enrich your passion and support a dentist in this rewarding profession. Successfully complete the courses listed below to earn a CEWD certificate.
OCA-348 Dental Assisting and Radiology
OPA-334 Career Development for Dental Assisting

DIETARY MANAGER

DIETARY MANAGER
CE.DIETARY.MGR
Apply the concepts of medical nutrition, therapy, food service operations and human resource functions in clinical and academic careers. Examine how menus play a crucial role in individual health and support an organization’s bottom line through budget management. Successfully complete the six courses listed below to earn a CEWD certificate.
DMA-500 Management and Supervision for Dietary Managers
DMA-501 Food Systems Management
DMA-502 Nutrition for Dietary Managers
DMA-503 Management and Supervision Clinical
DMA-504 Food Systems Management Clinical
DMA-505 Nutrition Clinical

NURSING

CERTIFIED NURSING ASSISTANT/GERIATRIC NURSING ASSISTANT
CE.CNA-GNA
Be a primary member of a patient care staff in the role of a certified nursing/geriatric nursing assistant. Provide assistive medical care to treat patients, provide instructions and answer questions, and obtain and update patient records. Enrich your passion for helping people in this rewarding profession by successfully completing classes to help you prepare for the Maryland Nurse Aid Written Examination and Skills Evaluation as well as the Maryland Geriatric Nursing Assistant certification exam.
NRN-333 CNA/GNA/PCT Theory
NRN-334 CNA/GNA/PCT Skills Lab/ Clinical

LICENSED NURSE REFRESHER
CE.LIC-NURSE-REFRESH
Registered nurses and licensed practical nurses with an inactive nursing license planning to reenter the nursing field are required to complete a refresher course by the Maryland Board of Nursing if they have not met the 1,000 practice hours in a five-year period. This program satisfies that requirement for the Maryland Board of Nursing. Nurses without an expired license may also be interested in this program to update or expand their knowledge. Successfully complete the courses listed below to earn a CEWD certificate.
NRG-306 Licensed Nurse Refresher: Part 1 Theory, or NRN-521 Licensed Nurse Refresher: Part 1 (Online)
NSN-387 Licensed Nurse Refresher: Part 2 – Clinical

MEDICINE AIDE

CE.MEDICINE.AIDE
Enhance your current role as a geriatric nursing assistants (GNA), Become certified to administer medications to nursing home clients/residents in a Maryland Long-Term Care facility as approved by The Maryland Board of Nursing (MBON). Successfully complete the course listed below to earn a CEWD certificate.
NRN-325 Certified Medicine Aide
REGISTERED NURSE, CASE MANAGER/DELEGATING NURSE IN ASSISTED LIVING
CE.RN.CM-DN
Take your nursing career to the next level by becoming a registered nurse case manager/delegating nurse. Delegate nursing functions including medication administration and supervise medication technicians in the assisted living setting as approved by The Maryland Board of Nursing (MBON). Students must be current, active, registered nurses in Maryland (or a compact state) to qualify for this program. The RN,CM/DN meets the requirements to delegate medication administration, teach the 20-hour Medication Administration Training Program to the Medication Technician (MT) working in the assisted living setting, and supervise the medication technician. Successfully complete the two courses listed below to earn a CEWD certificate. For information visit www.aacc.edu/cewdcertificates or call 410-777-2970 for information about this program.

STERILE PROCESSING
CENTRAL STERILE PROCESSING TECHNICIAN CE.STERILE-PROC-TECH
Join the high-growth field of health care as a central sterile processing technician. Ensure the cleanliness and safety of operating rooms, tables and other equipment in the industry and maintain an inventory of tools. Apply this vital skill in a variety of medical settings including general hospitals, public health clinics, private doctors’ offices and specialized surgical centers. Successfully complete the two courses listed below to earn a CEWD certificate. Visit www.aacc.edu/cewdcertificates or call 410-777-2970 for information about this program.

TEACHING CERTIFICATIONS
ESL INSTRUCTOR
INTRODUCTION TO TEACHING ESL CE.TEACH-ESL
Welcome all who enter your classroom with compassion and understanding. Showcase these qualities by meeting the diverse needs of English as a second language students. Develop practical skills for classroom management, create clear assignments and assessments, and encourage participation and student success. Successfully complete the following courses to earn a CEWD certificate. For information visit www.aacc.edu/cewdcertificates or call 410-777-2901.

PATHWAY TO TEACHING ADULTS CE.PATH.TEACH.ADULTS
Apply pedagogical methodologies to enhance instruction by cultivating an atmosphere that supports the unique qualities of diverse adult learners. Develop practical skills for engagement, management and design. Provide clear assessments that promote success for adults in the classroom and beyond. Successfully complete the three required courses and three of the electives listed below to earn a CEWD certificate.

VETERINARY ASSISTING
VETERINARY ASSISTING CE.VET-ASST
Be an integral member of a veterinary office staff in the role of a veterinary assistant. Provide assistive medical care, support in examinations, conduct laboratory work and deliver drug therapies. Enrich your passion and support animals in this rewarding profession. Successfully complete the two courses listed below to earn a CEWD certificate.

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
We are seeking dynamic professionals interested in teaching part time in the following topics/subject areas.

- Adult Basic Skills/GED
- Baking and Pastry
- Barbering
- Casino Gaming
- Central Sterile Processing
- Certified Employee Benefits Specialist
- Certified Librarian
- Central Sterile Processing
- Masters Library Science
- Certified Nursing Assistant and Geriatric Nursing Assistant
- Communication
- Creative Writing
- Culinary Arts
- Customer Services
- Cyber including Java, Python, Java Script
- Dental Assisting
- Earth Sciences
- Electrical Technician
- Employment Readiness Including Résumé Writing, Interviewing Skills
- English as a Second Language
- Fitness-Yoga, Tai Chi, Weight Training, Boot Camp
- Food and Beverage Management
- Foreign Languages including Arabic, Japanese, Italian, German, Spanish and French
- History
- Hospitality Management
- Human Resources Management
- HVAC Technician
- Interior Design
- Martial Arts
- Nail Technician
- Patient Care Technician
- Philosophy
- Political Science
- Psychology
- Stationary Engineering
- Supervisory Skills
- Team Building

Interested applicants should submit a cover letter and résumé to mrhoffman2@aacc.edu.

Anne Arundel Community College is an Equal Opportunity Employer.

As a condition of employment and in connection with your employment application process, Anne Arundel Community College shall conduct a background check on all candidates selected for employment. The information contained in such background reports shall be used for job relevant employment purposes. All offers of employment are contingent upon the favorable results of a background check screening.

While we appreciate your interest in employment with Anne Arundel Community College, we regret that we are unable to sponsor employment Visas for job applicants at this time.
STUDENT APPLICATION FOR A CEWD CERTIFICATE

INSTRUCTIONS
Please complete this form after fulfilling the last requirement for your CEWD certificate, sign it and forward to Anne Arundel Community College or fax to 410-777-4325 Instructional Support Center, CALT 115 101 College Parkway, Arnold, MD 21012
Applications must be received no later than three years from completion of the noncredit program requirements.

CEWD CERTIFICATE INFORMATION

TITLE OF CERTIFICATE

NONCREDIT PROGRAM CODE

TERM PROGRAM COMPLETED

STUDENT INFORMATION

AACC ID # OR LAST FOUR DIGITS OF SOCIAL SECURITY #

EMAIL ADDRESS

FIRST NAME (please print legibly)

MIDDLE INITIAL

LAST NAME

ALTERNATIVE NAME USED ON ANY RECORDS

CELL

BUSN

HOME

CELL

BUSN

HOME

PRIMARY PHONE NUMBER

SECONDARY PHONE NUMBER

HOME ADDRESS NUMBER AND STREET

CITY

STATE

ZIP CODE

Certificates can only be sent to your address on record with the College. Would you like the College to update your records to the address given above?

STUDENT SIGNATURE (REQUIRED)
I certify that the information I have given on this form is accurate and complete.

FOR OFFICE USE ONLY

Degree audit requirements:

Demographic info.

Grades

No holds

Verified by

Date

AACC is an equal opportunity, affirmative action, Title IX, ADA Title 504 complaint institution. Call Disability Support Services, 410-777-2305 or Maryland Relay 711, 72 hours in advance to request most accommodations. Requests for sign language interpreters, alternative format books or assistive technology require 30 days’ notice. For information on AACC’s compliance and complaints concerning sexual assault, sexual misconduct, discrimination or harassment, contact the federal compliance officer at 410-777-1239 or complianceofficer@aacc.edu, the Title IX coordinator at 410-777-2256, or Maryland Relay 711.
CORPORATE TRAINING

AT ANNE ARUNDEL COMMUNITY COLLEGE

The Corporate Training Group is a local training and performance improvement resource right here in your backyard. Learn how your business, agency and/or organization can benefit from our customized training and consulting services in the topics such as:

- Leadership development
- Employee development
- Coaching
- E-learning solutions

410-777-2732
www.ctgaacc.com
ctg@aacc.edu
BUSINESS

Administration and Management
For information regarding a continuing education certificate as an administrative professional, see page 6.

Introduction to Data Analysis
Learn to analyze data in a business setting. Increase business productivity by analyzing collected data to determine trends and make predictions. CEUs issued.
Note: Offered online in partnership with Learning Resources Network Inc. (LERN).
Cost: $202 includes $105 fee.
BIS-569-201 April 6-May 1 ONLN LERN Rutledge

Supervisory and Leadership
Learn practical, insightful methods for effective delegation, performance management and performance reviews. Discuss the supervisor's role and responsibilities, and strategies for improving effectiveness and leadership. CEUs issued.
Note: Offered online in partnership with Learning Resources Network Inc. (LERN).
Cost: $402 includes $205 fee.
BNS-579-201 April 6-May 29 ONLN LERN Klauss

Business Leadership for Women
Identify and develop skills to become a successful leader. Explore framing, approach to obstacles, relationship building and assertiveness. Build on strengths. Assess the successes and challenges faced by women as role models.
Cost: $140† includes $77 fee.
WNI-329-201 May 6-June 3 ONLN ED4CR Quinn

Entrepreneurship

Entrepreneur Boot Camp
Identify the characteristics, knowledge and skills needed to become a successful entrepreneur. Develop goals and a plan to establish your business. Learn techniques to manage a new business successfully. CEUs issued.
Note: Offered online in partnership with Learning Resources Network Inc. (LERN).
Cost: $202 includes $105 fee.
BIS-505-201 April 6-May 1 ONLN LERN Law

Marketing

Introduction to Social Media
Learn about social media, the top sites and their role in business and personal life. Examine case studies and discuss how businesses use social media for communication, customer retention, branding, marketing, market research and needs assessment. CEUs issued.
Note: Offered online in partnership with Learning Resources Network Inc. (LERN).
Cost: $202 includes $105 fee.
BIS-502-201 April 6-May 1 ONLN LERN Siscaretti

Marketing Using Social Media
Explore major social media including Twitter, LinkedIn and blogging, and how to use it to engage customers and clients. Develop a two-way communication and marketing strategy for an organization using social media. CEUs issued.
Note: Offered online in partnership with Learning Resources Network Inc. (LERN).
Cost: $202 includes $105 fee.
BIS-503-201 May 4-29 ONLN LERN Will
## ONLINE OFFERINGS

**Accounting and Finance**
- Introduction to QuickBooks Online (OLT-344)
- Accounting Fundamentals (OBS-500)
- Accounting Fundamentals 2 (OBS-501)
- QuickBooks 2018: Introduction (OLL-303)
- QuickBooks 2018: Intermediate (OLT-304)

**Administration and Management**
- Project Management Fundamentals (BNS-513)
- Project Management Applications (BNS-514)
- Project Management Professional® Prep 1 (BNS-516)
- Project Management Professional® Prep 2 (BNS-517)
- Administrative Assistant Fundamentals (BNS-551)
- Administrative Assistant Applications (BNS-552)

**Entrepreneurship**
- Arts and Crafts as a Business (ATS-310)
- Start Your Own Small Business (DLC-350)
- A Beginner’s Guide to Getting Published (WIS-399)

**Job Skills Enhancement**
- Business Leadership (OBS-511)
- Résumé Writing (ONL-323)
- Grammar Refresher for Work (GRW-346)

**Marketing**
- Using Social Media in Business (OBS-509)
- Small Business Marketing on a Shoestring (WIS-398)

**Nonprofit Leadership**
- A to Z of Grant Writing (CMD-332)
- Writing Effective Grant Proposals (CMD-392)
- Introduction to Nonprofit Management (CMD-322)
- Nonprofit Fundraising Essentials (CMD-397)

**Human Resources**
- Understanding the Human Resources Function (OBS-502)

Search [www.ed2go.com/aacc](http://www.ed2go.com/aacc) or see pages 68-69 for information.
Table Games Dealer

Accelerated Career Training 1: Blackjack Dealer

Learn casino math, job readiness strategies and guest service. Explore craps, roulette, carnival games, minibaccarat and pai gow poker. Review licensing and casino chain of command. Learn blackjack dealing fundamentals, review table layout, chip handling and game procedures. CEUs issued. Note: Students must wear a white, button-down shirt, black dress pants and black, closed-toe shoes. Required supplies available at AMIL Bookstore.

Cost: $785 includes $17 fee.
GAM-300-201 April 13-May 21 AMIL
24 sessions MTuWTh 7:30-11:30 am
 
GAM-300-202 April 20-June 4 AMIL
24 sessions MTuWTh 1-5 pm
 
Note: No class May 25-28
 
GAM-300-203 April 27-June 11 AMIL
24 sessions MTuWTh 6:30-10:30 pm
 
Note: No class May 25-28

Casino Roulette Dealer

Learn the fundamentals of roulette. Review table layout, chip handling and game procedures. Practice hands-on techniques to deal and control the game. Discuss the importance of good customer service skills. CEUs issued. Prerequisite: COO-366 Introduction to Casino Games, GAM-300 ACT 1 Blackjack Dealer or current dealer license.

Note: Students must wear a white, button-down shirt, black dress pants and black, closed-toe shoes. Recommended supplies available at AMIL Bookstore.

Cost: $737 includes $17 fee.
COO-373-201 April 6-May 7 AMIL
20 sessions MTuWTh 7:30-11:30 am
 
COO-373-202 April 20-May 21 AMIL
20 sessions MTuWTh 1-5 pm

Casino Craps Dealer

Learn advanced dealing for craps. Review table layout, chip handling and game procedures. Practice hands-on dealing techniques to deal and control the game. Discuss the importance of good customer service skills. CEUs issued. Prerequisites: COO-366 Introduction to Casino Games or GAM-300 ACT 1 Blackjack Dealer or current dealer license and COO-374 Introduction to Craps.

Note: Students must wear a white, button-down shirt, black dress pants and black, closed-toe shoes.

Cost: $737 includes $17 fee.
COO-367-201 April 6-May 7 AMIL
20 sessions MTuWTh 7:30-11:30 am
 
COO-367-202 April 6-May 7 AMIL
20 sessions MTuWTh 1-5 pm

Casino Pai Gow Poker Dealer

Learn the fundamentals of pai gow poker. Review table layout, chip handling and game procedures. Practice hands-on techniques to deal and control the game. Discuss the importance of good customer service skills. CEUs issued. Prerequisite: COO-366 Introduction to Casino Games, GAM-300 ACT 1 Blackjack Dealer or current dealer license.

Note: Students must wear a white, button-down shirt, black dress pants and black, closed-toe shoes.

Cost: $197 includes $17 fee.
COO-371-201 April 6-10 AMIL
5 sessions MTuWTh 7:30-11:30 am
 
COO-371-202 May 11-15 AMIL
5 sessions MTuWTh 1-5 pm
### Core of Knowledge

Additional online courses that will fulfill Core of Knowledge requirements can be found at [www.ed2go.com/aacc](http://www.ed2go.com/aacc). These courses are available every month.

For information or help with registration, call 410-777-2910.

#### Managing Challenging Behaviors

Explore common behavioral issues that arise in child care settings. Gain an understanding of temperament characteristics and motivations behind behavior. Identify positive management techniques. CEUs issued.

**Cost:** $37 includes $7 fee.

ECT-325-201  May 16  Arnold-Main  Fox-Antoniak  
1 session  Sa  9 pm-noon

### Pre-service Training

#### Child Growth and Development

Study children’s growth and development from birth through adolescence. Gain an introduction to the child care profession and children’s social, emotional, physical and intellectual development. Textbook information available at AACC Bookstore. CEUs issued.

**Cost:** $307 includes $7 fee.

ECT-305-201  April 6-June 18  HYBR/AMIL  Carter  
18 sessions  M  6:30-9 pm AMIL  
Note: Section 201 is hybrid. Face-to-face meetings are 6:30-9 p.m. April 6 and June 15 at AMIL.

#### Methods and Materials: Early Childhood

Study the principles of children’s learning, learning environments for young children and activities from birth through age 8. Textbook information available at AACC Bookstore. CEUs issued.

**Cost:** $307 includes $7 fee.

ECT-306-201  April 15-June 13  HYBR/AMIL  Lofthus  
18 sessions  W  6:30-9 pm AMIL  
Note: Section 201 is hybrid. Face-to-face meetings are 6:30-9 p.m. April 15, 29, May 13 and June 10 at AMIL.

#### Methods and Materials: Infants and Toddlers

Study the young child’s physical, emotional, social and cognitive growth. Learn curriculum planning, goal setting and selection of age-appropriate materials and methods. Textbook information available at AACC Bookstore. CEUs issued.

**Cost:** $307 includes $7 fee.

ECT-328-201  April 6-June 19  HYBR/AMIL  Hamblin  
18 sessions  Tu  6:30-9 pm AMIL  
Note: Section 201 is hybrid. Face-to-face meetings are 6:30-9 p.m. April 14, 28, May 12 and June 16 at AMIL.

#### Methods and Materials: School-Age Child

Discuss curriculum development for school-age children. Learn communication skills, classroom management and development of a positive self-concept. Examine activities promoting optimum development in the after-school setting. Textbook information available at AACC Bookstore. CEUs issued.

**Cost:** $307 includes $7 fee.

ECT-370-201  April 13-June 25  HYBR/AMIL  Alahverdian  
18 sessions  M  6:30-9 pm AMIL  
Note: Section 201 is hybrid. Face-to-face meetings are 6:30-9 p.m. April 13, 27, May 18 and June 22 at AMIL.

### Module 1 Family Child Care

#### Pre-service Training: Child Development

Discover the theories and research regarding child development. Examine brain development during gestation and the importance of play in a developmentally appropriate environment. CEUs issued.

**Cost:** $57 includes $7 fee.

CDA-321-201  April 6-8  ONLN WB  Carter

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**CHILD CARE**

AACC’s Teacher Education and Child Care (TEACH) Institute provides comprehensive child care training services including certification courses, continuing education, on-site training, conferences, consultation, a speaker’s bureau and advocacy. Call 410-777-2915 or visit [www.aacc.edu](http://www.aacc.edu) and search “teach” for information. To receive Continuing Education Units (CEUs), students must have 100% attendance, complete all assignments and earn an average of 75%.

AACC’s child care courses meet the Maryland Child Care Credential requirements established by the Maryland State Department of Education (MSDE) Office of Child Care. Each class has a content area code that corresponds to the Core of Knowledge requirements. The codes are:

- **C** - Curriculum
- **D** - Child development
- **H** - Health, safety and nutrition
- **L** - Community
- **P** - Professionalism
- **S** - Special needs

For information on the credentialing program and specific education requirements for each credential level, contact the MSDE Office of Child Care at 866-243-8796. For additional child care classes call Arundel Child Care Connections at 410-222-1712. For information regarding a continuing education certificate in Lead Teacher 90-Hour Preschool, Infant and Toddler, School Age Child Care or, Family Child Care Provider, see page 6.

Child care providers working in a center and are interested in pursuing a degree, may contact Amira Westenburger at abwestenburger@aacc.edu about grant opportunities.
Module 2 Family  
**Child Care Pre-service Training: Curriculum**
Create developmentally appropriate lesson plans following basic curriculum guidelines for multiage grouping. Identify important content areas and learning standards. CEUs issued.
*Note: Online course. Fulfills the MSDE/OCC training requirements for family providers.*

Cost: $57 includes $7 fee.
CDA-322-201  April 9-12  ONLN WB  Carter

Module 3 Family  
**Child Care Pre-service Training: Health, Safety and Nutrition**
Create practical health and safety policies that promote best practices. Explore the USDA MyPlate and practice menu planning. Design environments that foster child safety. CEUs issued.
*Note: Online course. Fulfills the MSDE/OCC training requirements for family providers.*

Cost: $57 includes $7 fee.
CDA-323-201  April 13-15  ONLN WB  Carter

Module 4 Family  
**Child Care Pre-service Training: Special Needs**
Learn to create an inclusive environment and build relationships with families of special needs children. Discover how the Americans with Disabilities Act affects your family child care business. CEUs issued.
*Note: Online course. Fulfills the MSDE/OCC training requirements for family providers.*

Cost: $57 includes $7 fee.
CDA-324-201  April 16-24  ONLN WB  Carter

Module 5 Family  
**Child Care Pre-service Training: Professionalism**
Discover the importance of supervision, policies, handbooks and contracts. Learn practices for establishing a professional and trustworthy environment that meets Maryland Office of Child Care regulations. CEUs issued.
*Note: Online course. Fulfills the MSDE/OCC training requirements for family providers.*

Cost: $57 includes $7 fee.
CDA-325-201  April 20-22  ONLN WB  Carter

Module 6 Family  
**Child Care Pre-service Training: Community**
Identify areas in your neighborhood that can maximize your business potential. Build relationships with groups that strengthen your position and create smaller communities to provide enrichment opportunities for children. CEUs issued.
*Note: Online course. Fulfills the MSDE/OCC training requirements for family providers.*

Cost: $57 includes $7 fee.
CDA-326-201  April 23-26  ONLN WB  Carter

**Basic Health Safety Training**
Review policies about establishing and maintaining safe, healthy child care environments; preventing and reducing injuries; identifying and reporting abuse, neglect and other injurious treatment; record keeping and child care sanitation considerations.
*Note: Meets MSDE five-hour training requirements for basic health and safety.*

Cost: $57 includes $7 fee.
ECE-321-201  April 4  Arnold-Main  Hamblin
1 session  Sa  10 am-3:30 pm

**Medication Administration Training**
Learn the latest information regarding medication administration, record keeping and storage in a child care setting. Examine dispensing methods, measurements and common side effects of over-the-counter and prescription medication. CEUs issued.
*Note: Designed by the Maryland State Department of Education.*

Cost: $92 includes $7 fee.
DCC-360-201  May 2  Arnold-Main  Frashure
1 session  Sa  8:30 am-3:30 pm
CAREER AND PROFESSIONAL TRAINING

COMPUTERS AND TECHNOLOGY

Our noncredit courses are specially designed so we can assist industry professionals who want to upgrade their skills and specializations, those looking to start or change careers and individuals who want to learn more about technology. Some of the online technology courses require you to have your own software downloaded to your computer prior to starting your course. Call 410-777-7387 if you are unsure of the software you will need.

We have additional courses. Visit us at www.aacc.edu/IT or call 410-777-7387.

Basic Computer Skills
For information regarding a continuing education certificate in Essential Computer Skills for Today’s Workforce, see page 7 or visit www.aacc.edu/noncredit and click the link for Continuing Education and Workforce Training Certificates.

Computer Keyboarding
Learn the fundamentals of keyboarding using touch typing on a computer. Develop speed and accuracy in operating a computer keyboard. Textbook information available at AACC Bookstore. CEUs issued.

Cost: $122 includes $37 fee.
CPT-362-201 April 7-16 Arnold-Main Miller
4 sessions Tu/Th 6-8 pm

Computer Fundamentals
Explore theory and practical applications needed to operate a personal computer. Cover computer terms, functions, hardware, operating systems and application software. Textbook information available at AACC Bookstore. CEUs issued.

Cost: $179 includes $42 fee.
CPT-363-201 April 20-29 Arnold-Main Therese
4 sessions MW 6-8:30 pm

Essential Computer Skills for Today’s Workforce
Gain essential computer skills. Learn computer concepts and terms, file management, the cloud, cybersecurity awareness, and Microsoft Word, Excel and Outlook. Textbook information available at AACC Bookstore. CEUs issued.

Cost: $517 includes $37 fee.
CTU-339-201 April 11-June 6 Arnold-Main Therese
8 sessions Sa 9 am-1:30 pm CALT 138
Note: No class May 23

Certification Preparation
Visit page 7 for information regarding Workforce Training certification in: Certified Information Systems Security Professional (CISSP), PC Technician.

CompTIA A+ Certification Prep
Prepare for the CompTIA A+ certification exam. Review basic computer hardware, operating systems, PC components, networking, security, laptops and printers. Learn how to install, configure, secure and troubleshoot these items plus customer service and communication skills. Textbook information available at AACC Bookstore. CEUs and digital badge issued.

Note: Exam fees included. Prerequisite: General knowledge of computer hardware and software.

Cost: $1,320 includes $991 fee.
NTW-541-201 April 7-June 4 CCPT Demario
18 sessions Tu/Th 6-10 pm

CompTIA Network+ Certification Exam Prep
Learn foundational computer networking and network security principles and practices while preparing in part for the CompTIA Network+ Certification exam. Textbook information available at AACC Bookstore. CEUs issued.

Note: Exam fees included. Prerequisite: Knowledge of operating systems and hardware or CompTIA A+ certification.

Cost: $1,392 includes $991 fee.
NTW-559-201 April 6-May 6 CCPT Demario
10 sessions MW 6-10 pm CCPT 308

Certified Information Systems Security Professional (CISSP) Certification Preparation
Explore the Common Body of Knowledge. Learn the eight domains, effective in 2015, essential for the protection of information systems and corporate and national infrastructures. Textbook information available at AACC Bookstore. CEUs issued.

Note: Certification exam voucher is not included. Prerequisites: Significant IT security experience and prior certification such as CCNA, CCNP, MCSE or SCNP are recommended. (ISC)2 requires exam candidates to have a minimum of five years of relevant work experience in two or more of the eight security domains, four years’ experience with an applicable college degree, or a credential from the (ISO)2-approved list.

Cost: $1,713 includes $1,611 fee.
NTW-520-201 April 7-May 21 CCPT Hewitt
14 sessions Tu/Th 6-9:45 pm

CompTIA CySA+ Certification Exam Prep
Prepare for the CompTIA CySA+ exam. Gain the behavioral, analytic skills to identify and combat malware and advanced persistent threats (APTs), resulting in enhanced threat visibility across a broad attack surface. CEUs issued. Prerequisite: NTW-547 CompTIA Security+ or equivalent experience highly recommended. A minimum of three to four years of hands-on information security or related experience recommended.

Note: Exam voucher and exam prep software included.

Cost: $1,081 includes $987 fee.
NTW-574-201 April 21-May 21 CCPT Reese
10 sessions Tu/Th 6-10 pm CCPT 308

Printing: 3-D Printing
Introduction to 3-D Printing
Explore the theory of operation, technology, applications, basic maintenance, preparation of models and design considerations of 3-D printing. Process models, prepare a 3-D printer for use and learn the basics of 3-D CAD modeling. Print your own model. CEUs issued.

Cost: $249 includes $127 fee.
CTU-302-201 May 2-16 CCPT Boss
3 sessions Sa 9:30 am-12:30 pm CCPT 314
Programming, Coding and Scripting

Python Programming: Introduction
Learn the basics of computer programming with Python. Examine expressions, variables, conditionals, loops, lists, sets, dicts, functions, objects and exceptions. Develop, test and debug Python programs. Textbook information available at AACC Bookstore. CEUs issued. Prerequisite: Experience performing basic computer and file management tasks on a modern operating system.

Cost: $314 includes $22 fee.
CTR-392-201 April 11-May 16 CCPT
6 sessions Sa 9:15 am-1:15 pm CCPT 316

Software and Internet Applications
Visit pages 7-8 for information regarding workforce training certificates in:
• Web Design
• Fundamentals of 21st Century Project Management
• Accounting Principles Using Technology
• Essential Computer Skills for Today’s Workforce
or visit www.aacc.edu/jobtraining and click on Computers and Technology.
Note: Some online technology courses require you to have your own software on your computer prior to starting the course. Call 410-777-7387 if you are unsure of the software you will need.

Microsoft Word: Introduction

Cost: $217 includes $37 fee.
CTU-325-201 April 20-29 CCPT Miller
4 sessions MW 6-9:30 pm CCPT 316

Microsoft Excel: Introduction
Explore Microsoft Excel’s basic functions and features. Learn to create and modify a workbook, work with data and Excel tables, and perform calculations on data. Practice changing workbook appearance and styles by adding images and themes and managing worksheet data. Appropriate for Excel 2010, 2013 and 2016 users. Textbook information available at AACC Bookstore. CEUs issued. Prerequisite: Basic computer knowledge.

Cost: $217 includes $37 fee.
CTU-327-201 April 7/16 Arnold-Main
4 sessions TuTh 6-9:30 pm CALT 138
CTU-327-202 May 5-14 CCPT Pinto
4 sessions TuTh 6-9:30 pm CCPT 316

Microsoft Excel: Intermediate

Cost: $217 includes $37 fee.
CTU-328-201 April 28-May 7 Arnold-Main
4 sessions TuTh 6-9:30 pm CALT 138

Microsoft Access: Introduction

Cost: $217 includes $37 fee.
CTU-332-201 May 4-13 CCPT
4 sessions MW 6-9:30 pm

AutoCAD 2018 Certified User: Part 1
Master basic and advanced design skills while gaining hands-on practice with AutoCAD 2018’s 2-D tools. Explore efficiency tools, complex objects, use of external reference and image files, advanced plotting and customizations. Learn the skills needed to prepare in part for the Autodesk AutoCAD 2018 Certified Professional and User exams. CEUs issued. Prerequisite: Basic knowledge of Windows; comfortable installing software and loading files. Internet connection, familiarity with the internet and email capabilities required. Working knowledge of basic design- drafting procedures and terminology recommended. Corequisite: OLL-301 AutoCAD 2018 Certified User: Part 2. Note: Three-year student version of the AutoCAD 2018 software included. Exam voucher included upon successful completion. Fifty-plus hours of additional hands-on application experience recommended prior to taking the Certified User exam. Offered online in partnership with Cengage.

Cost: $1,301 includes $1,101 fee.
OLL-300-201 May 1-Nov 1 ONLN CENG MacMillan
AutoCAD 2018 Certified User: Part 2

Master basic and advanced design skills while gaining hands-on practice with 2-D tools in AutoCAD 2018. Explore efficiency tools, complex objects, use of external reference and image files, advanced plotting, and customizations. Gain skills needed to prepare in part for the Autodesk AutoCAD 2018 Certified Professional and User exams. CEUs issued. Prerequisites: Basic knowledge of Windows; comfortable installing software and loading files. Internet connection, emailing capabilities and familiarity with using the internet recommended. Working knowledge of basic design/drafting procedures and terminology recommended. Corequisite: OLL-300 AutoCAD 2018 Certified User: Part 1.

Note: Three-year student version of the AutoCAD 2018 software included. Exam voucher included upon successful completion. Fifty-plus hours of additional hands-on application experience recommended prior to taking the certified user exam. Offered online in partnership with Cengage.

Cost: $1,301 includes $1,101 fee.

Adobe Photoshop: Level 1

Learn how to select and retouch, resize, color correct, manipulate and combine images. Create and manipulate layers and other special effects. Use channel and masking tools. Prepare images for print and online. Textbook information available at AACC Bookstore. CEUs issued.

Note: Bring USB drive to class to store files.

Cost: $185 includes $50 fee.

Search www.ed2go.com/aacc or see pages 68-69 for information.
CAREER AND PROFESSIONAL TRAINING

CONSTRUCTION AND TRADES

Introduction to Craft Skills
Learn basic safety, materials handling, introduction to construction math, hand tools and power tools. Learn about construction drawings, basic communication skills and basic employability skills.
Cost: $907 includes $32 fee.
SPP-507-201 April 22-May 21 GBTC
18 sessions MThWTh 10 am-2 pm

CAPS 1: Marketing to Aging-in-Place
Learn how to help older adults make their homes safe for aging in place (AIP). Gain the knowledge and tools to market and sell revitalization services to the AIP market. With successful completion of CAPS 1, 2 and 3, students may apply for NAHB’s CAPs designation. CEUs issued.
Note: Required for the National Association of Home Builders Certified Aging-in-Place specialist designation. Can be an elective for NAHB’s Master CSP and CGA designations.
Provides 6 hours of continuing education credits for CGA, CGB, CGR, GMB, CSP, Master CSP, CMP and MIRM. Provides 0.6 continuing education credits for AOTA (NAHB is a registered provider with the American Occupational Therapy Association Inc.)
Cost: $370 includes $207 fee.
CPE-501-201 April 22-May 21 GBTC
18 sessions MThWTh 10 am-2 pm

CAPS 2: Design Concepts for Aging-in-Place
Discover innovative products and how to focus your business on creating new homes and renovations that provide design flexibility, pleasing aesthetics, high function and usability without regard to age, income or ability level, and regardless of life’s changes and challenges. Identify common challenges. Understand design concepts that create a safe and comfortable environment to age in place (AIP) and those with a condition requiring home modifications or equipment. Successful completion of CAPS 1, 2 and 3 allows the student to apply for NAHB’s CAPs designation. CEUs issued.
Note: Required for the National Association of Home Builders Certified Aging-in-Place specialist designation. Can be an elective for NAHB’s Master CSP and CGA designations.
Provides 6 hours of continuing education credits for CGA, CGB, CGR, GMB, CSP, Master CSP, CMP and MIRM. Provides 0.6 continuing education credits for AOTA (NAHB is a registered provider with the American Occupational Therapy Association Inc.)
Cost: $370 includes $207 fee.
CPE-502-201 May 9 GBTC
1 session Tu 8:30 am-4:30 pm

CAPS 3: Specialized Design and Equipment for Livable Homes
Explore design solutions and techniques for professionals whose clients require specialized design and equipment to live and thrive in their homes. Whole house product specification and installation techniques are accompanied by practical, hands-on activities. Successful completion of CAPS 1, 2 and 3 allows students to apply for NAHB’s CAPs designation. CEUs issued.
Note: Required for the National Association of Home Builders Certified Aging-in-Place specialist designation. Can be an elective for NAHB’s Master CSP and CGA designations.
Provides 6 hours of continuing education credits for CGA, CGB, CGR, GMB, CSP, Master CSP, CMP and MIRM. Provides 0.6 continuing education credits for AOTA (NAHB is a registered provider with the American Occupational Therapy Association Inc.)
Cost: $370 includes $207 fee.
CPE-502-201 May 9 AMLIL
1 session Sa 8:30 am-4:30 pm

Construction Safety Training
Learn workplace safety training. Understand specific hazard avoidance on the job site. OSHA 10 Construction training covers specific OSHA regulations and requirements for the construction industry.
Cost: $32 includes $7 fee.
SPP-510-201 May 26-27 GBTC
1 session TuW 10 am-3 pm

Boiler Operation
Preparation for Maryland Stationary Engineer Certification 2
Experienced operators learn more about high-pressure boiler systems, and plant equipment and operations. Explore steam boiler operations, accessories, and combustion and computer-assisted combustion controls. Learn water chemistry and treatment; basic electrical, refrigeration and HVAC systems; fire prevention and safety, and exam qualifications. Textbook information available at AACC Bookstore. CEUs issued.
Note: Prepares students for the Maryland Stationary Engineers certification examination (grades 1-3) and the NIULPE certification examination (grades 1-4).
Cost: $332 includes $7 fee.
OCA-311-201 April 21-June 30 AMLIL
11 sessions Tu 6-9:15 pm

Construction Estimating
For information regarding continuing education certificate in Construction Estimating, see pages 8-9.

Introduction to Construction Estimating
Build a foundation for estimating virtually any individual trade or project type. Learn pricing techniques, how to estimate labor, materials and equipment, and organization and estimation types. CEUs issued.
Note: Online, self-paced course. Offered in partnership with Construction Experts Inc. Approved by the American Society of Professional Estimators.
Cost: $499 includes $417 fee.
OCA-507-201 April 6-June 14 ONLN CEXP George

Essential Construction Math
Develop math skills applicable to the construction trade. Learn about calculations, measurements and conversions common to the construction industry. CEUs issued.
Note: Online, self-paced course. Offered in partnership with Construction Experts. Approved by the American Society of Professional Estimators.
Cost: $499 includes $417 fee.
OCA-508-201 April 6-June 14 ONLN CEXP George

Construction Blueprint Reading
Gain knowledge of blueprint reading as it relates to construction projects. Learn general terms, the design process, layout and installation of materials, and how to pinpoint problems. CEUs issued.
Note: Offered online in partnership with Construction Experts Inc. Approved by the American Society of Professional Estimators.
Cost: $499 includes $417 fee.
OCA-509-201 April 6-June 14 ONLN CEXP George

NEW Security Guard program available in spring 2020.
Visit www.aacc.edu/job-training for information.
CAREER AND PROFESSIONAL TRAINING

Estimating and Bidding 1
Explore hands-on estimating and quantity take-off activities associated with general conditions, site work, concrete and formwork, and masonry estimating. CEUs issued. Prerequisites: OCA-507 Introduction to Construction Estimating and OCA-508 Construction Blueprint Reading.
Note: Offered online in partnership with Construction Experts Inc. Approved by the American Society of Professional Estimators.
Cost: $499 includes $417 fee.
OCA-510-201 April 6-June 14 ONLN CEXP George

Estimating and Bidding 2
Examine hands-on estimating and quantity take-off activities associated with metals, wood doors, windows, finishes, electrical and mechanical estimating. CEUs issued. Prerequisites: OCA-507 Introduction to Construction Estimating, OCA-508 Essential Construction Math and OCA-509 Construction Blueprint Reading.
Note: Offered online in partnership with Construction Experts Inc. Approved by the American Society of Professional Estimators.
Cost: $499 includes $417 fee.
OCA-511-201 April 6-June 14 ONLN CEXP George

Construction Materials and Processes
Increase your knowledge of quality control, material manufacturing processes, regulatory requirements and use of materials in the construction process. CEUs issued.
Note: Offered online in partnership with Construction Experts Inc. Approved by the American Society of Professional Estimators.
Cost: $499 includes $417 fee.
OCA-512-201 April 6-June 14 ONLN CEXP George

Landscape
Forest Conservation
Qualified Professional Training
Complete state-approved training leading to the Maryland Forest Conservation Qualified Professional license. Study forest stand delineation, tree inventories and how changes in land use affects trees. CEUs issued.
Note: Students must meet Maryland Department of Natural Resources’ requirements to apply for "Qualified Professional" status.
Go to http://dnr.maryland.gov/ click on Trees and then FCA SP Qualified Professionals for information on requirements.
Cost: $325 includes $7 fee.
OPT-306-201 April 7-May 19 Arnold-Main Reaves 15 sessions TuTh 6-8 pm Sa 8 am-12:15 pm XOFF Sa 8 am-12:15 pm XOFF Note: Section 201 meets 6-8 p.m. Tuesdays and Thursdays and 8 a.m. - 12:15 p.m. Saturdays April 18 and May 2, at an off-campus location indicated by the coordinator or instructor.

Truck Driving
For information regarding a continuing education certificate in Commercial Drivers License Class A and B, see pages 9. Students must meet eligibility requirements and schedule an appointment with the CDL program manager. Call 410-777-2935. For information about AACC’s truck driving training visit www.aacc.edu/programs-and-courses/job-training/truck-driving.

Commercial Drivers License CDL A: Part 1
Prepare for the Maryland Motor Vehicle Administration Commercial Drivers License Class A examination. Learn about log preparation, combination vehicles, cargo safety, trip planning, cargo documentation, post- and pretrip inspections, and recognizing and reporting malfunctions. CEUs issued.
Cost: $1,952 includes $1,577 fee.
OCA-334-201 April 6-15 GBC Liembro 8 sessions MTU/Tu/Th 7 am-6:30 pm GBC Tu/Th 8 am-6:30 pm ALST Note: Section 201 will meet April 6-10 at Glen Burnie Town Center and April 13-15 at All State Career Schools in Baltimore.
OCA-334-202 May 2-24 Off Campus Liembro 8 sessions SaSu 8 am-6:30 pm ALST

Commercial Drivers License CDL A: Part 2
Prepare for the Maryland Motor Vehicle Administration Commercial Drivers License Class A examination and road test. Learn about straight line backing, coupling and uncoupling, alley docking, parallel parking, lane control, start up, braking, and speed and space management through range training. CEUs issued.
Cost: $1,957 includes $1,582 fee.
OCA-335-201 April 16-27 Off Campus Liembro 8 sessions MTU/Tu/Th Tu/Th 8 am-6:30 pm ALST
OCA-335-202 May 30-June 21 Off Campus Liembro 8 sessions SaSu 8 am-6:30 pm ALST

Commercial Drivers License CDL B
Prepare for the Maryland Motor Vehicle Administration Commercial Drivers License Class B examination and road test. Learn about air brakes, vehicle inspection, handling hazardous materials and skill development through classroom and range training. CEUs issued.
Cost: $2,402 includes $1,957 fee.
OCA-343-201 April 4-19 Off Campus Liembro 5 sessions SaSu 8 am-6:30 pm ALST Note: No class April 12
OCA-343-202 May 4-8 GBC Liembro 5 sessions M 7 am-9:30 pm GBC Tu/Th 8 am-6:30 pm ALST Note: Section 202 will meet May 4 at Glen Burnie Town Center and May 5, 6, 7 and 8 at All State Career Schools in Baltimore.

Welding
Earn your STICK, Mig and Tig training through courses offered in partnership with Earlbeck Corp. in Baltimore. Tours of the Earlbeck facility are available on request. For information and additional offerings visit www.aacc.edu/programs-and-courses/job-training/welding.

Intermediate TIG Welding
Certified Training
Gain skills in the gas tungsten arc process. Prepare material and perform flat, horizontal and vertical fillet welds and flat groove welds in carbon steel, stainless steel and aluminum. Geared toward AWS D9.1 specification for fusion welding for aerospace applications. Passing the certification tests qualifies you for AWS D9.1 aerospace code for carbon steel, stainless steel and aluminum certification. CEUs and Earlbeck Certificate of Completion issued. Prerequisite: OPT-394 Fundamentals of Welding Certified Training or permission of instructor.
Note: Must be 18 or older to enroll. Fire-retardant pants, shirt, hard-toe boots and safety goggles required. Bring gas tungsten arc welding workbook and welding gear to class.
Cost: $2,457 includes $2,107 fee.
OPT-397-201 April 1-17 Off Campus Hodges 8 sessions MWF 8 am-3 pm EARL
OPT-397-202 May 6-22 Off Campus Hodges 8 sessions MWF 8 am-3 pm EARL

Intermediate Mig Welding
Certified Training
Prepare material and perform fillet and groove welds in carbon steel in all positions. Practice geared toward structural welding code vertical and overhead tests. Passing the certification tests provides an all-position limited thickness AWS D1.1 welder certification. CEUs and Earlbeck Certificate of Completion issued. Prerequisite: OPT-394 Fundamentals of Welding Certified Training or permission of instructor.
Note: Must be 18 or older to enroll. Fire-retardant pants, shirt, hard-toe boots and safety goggles required. Bring GMAW workbook and welding gear to class.
Cost: $2,457 includes $2,107 fee.
OPT-396-201 April 3-17 Off Campus Hodges 7 sessions MWF 8 am-3 pm EARL
OPT-396-202 May 8-22 Off Campus Hodges 7 sessions MWF 8 am-3 pm EARL
Fundamentals of Welding Certified Training
Learn oxy-fuel, gas tungsten arc, gas metal arc and shielded metal arc processes through lecture and hands-on practice. Discuss basic metallurgy, welding codes, distortion control and welding symbols. CEUs and an Earlbeck Certification of Completion issued.

Cost: $1,707 includes $1,462 fee.

- **OPT-394-202** April 13-May 20 12 sessions Off Campus Hodges MWF 8 am-3 pm EARL
- **OPT-394-203** April 14-May 21 12 sessions TuTh 8 am-12:30 pm EARL
- **OPT-394-204** April 20-May 1 6 sessions MWF 8 am-3 pm EARL

Visual Examination of Welding
Discuss welding standards. Study basic welding examination techniques. Review terms and definitions; perform inspections. Experience operating gages and tools. CEUs issued.

Cost: $307 includes $257 fee.

- **OCA-564-201** April 14 1 session Off Campus Hodges Tu 8 am-12:30 pm EARL

Welding Basics
Discuss welding safety practices. Examine basic welding theory and machine setup. Review the operation of MIG, TIG and Stick equipment. CEUs issued.

Cost: $157 includes $129 fee.

- **OCA-565-201** April 18 1 session Sa 8 am-noon EARL
- **OCA-565-202** May 16 1 session Sa 8 am-noon EARL

Welding for Work: STICK
Learn the processes for oxy-fuel, gas tungsten arc, gas metal arc and shielded metal arc welding through hands-on instruction. Prepare to perform fillet and groove welds in carbon steel in all positions. Passing the certification test provides AWS D1.1 welder certification. CEUs and Earlbeck Certificate of completion issued.

Note: Must be 18 or older to enroll. Fire-retardant pants, skirt, hard-toe boots and safety goggles required. Bring gas tungsten arc welding workbook and welding gear to class.

Cost: $3,825 includes $3,283 fee.

- **OCC-344-201** April 20-May 22 15 sessions Off Campus Hodges MWF 8 am-3 pm EARL

Welding for Work: MIG
Learn the processes for oxy-fuel, gas tungsten arc, gas metal arc and shielded metal arc welding through hands-on instruction. Prepare to perform fillet and groove welds in carbon steel in all positions. Passing the certification test provides AWS D1.1 welder certification. CEUs and Earlbeck Certificate of completion issued.

Note: Must be 18 or older to enroll. Fire-retardant pants, shirt, hard-toe boots and safety goggles required. Bring gas metal arc welding workbook and welding gear to class.

Cost: $3,825 includes $3,283 fee.

- **OCC-345-201** April 20-May 22 13 sessions Off Campus Hodges MWF 8 am-3 pm EARL

Welding for Work: TIG
Learn the processes for oxy-fuel, gas tungsten arc, gas metal arc and shielded metal arc welding through hands-on instruction. Prepare to perform fillet and groove welds in carbon steel in all positions. Passing the certification test provides AWS D9.1 welder certification. CEUs and Earlbeck Certificate of completion issued.

Note: Must be 18 or older to enroll. Fire-retardant pants, shirt, hard-toe boots and safety goggles required. Bring gas tungsten arc welding workbook and welding gear to class.

Cost: $3,825 includes $3,283 fee.

- **OCC-346-201** April 20-May 22 14 sessions Off Campus Hodges MWF 8 am-3 pm EARL

Advanced Shielded Metal Arc Pipe Welding

Note: Must be 18 or older to enroll. Fire-retardant pants and shirt, hard-toe boots and safety goggles required. Bring welding gear to class.

Cost: $2,507 includes $2,150 fee.

- **OPT-374-201** May 4-20 8 sessions Off Campus Hodges MWF 8 am-3 pm EARL

Advanced Gas Metal Arc Welding: Pipe

Note: Must be 18 or older to enroll. Fire-retardant pants and shirt, hard-toe boots and safety goggles required. Bring welding gear to class.

Cost: $2,507 includes $2,150 fee.

- **OPT-375-201** May 4-20 8 sessions Off Campus Hodges MWF 8 am-3 pm EARL

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
Advanced Gas Tungsten Arc Welding: Pipe
Learn techniques required of a qualified TIG pipe welder: proper tacks and feather edging, filler metal angles, manipulations for open root pipe welding and welding on carbon steel pipe with the GTAW process. Train with ER70S carbon steel solid wire with upward progression. Train to ASME IX, Boiler and Pressure Vessel Code in the 6G position on carbon steel. Passing the certification test makes you eligible for an all-position ASME welder qualification. CEUs and Earlbeck Certificate of Completion issued. Prerequisites: OPT-394 Fundamentals of Welding Certified Training and OPT-396 Intermediate MIG Welding Training, or OCC-345 Welding for Work Stick, or permission of instructor. Note: Must be 18 or older to enroll. Fire-retardant pants and shirt, hard-toe boots and safety goggles required. Bring welding gear to class.

Cost: $2,507 includes $2,150 fee.
OPT-376-201 May 4-20 Off Campus Hodges
8 sessions 8 am-3 pm EARL

Intermediate STICK Welding Certified Training
Prepare material and perform fillet and groove welds in carbon steel using E7018 electrodes in all positions. Geared toward structural welding code vertical and overhead tests. Passing the certification test provides an all-position limited thickness AWS D1.1 welder certification. CEUs and Earlbeck Certificate of Completion issued. Prerequisites: OPT-394 Fundamentals of Welding Certified Training, OCC-344 Welding for Work: Stick, or permission of instructor. Note: Must be 18 or older to enroll. Fire-retardant pants and shirt, hard-toe boots and safety goggles required. Bring shielded metal arc welding workbook and welding gear to class.

Cost: $2,457 includes $2,107 fee.
OPT-395-201 May 4-22 Off Campus Hodges
9 sessions 8 am-3 pm EARL

Symbols for Welding
Discuss welding symbols. Examine symbol use and discuss practical application. Review surfacing welds and edge welds. Explore fillet welding symbols. CEUs issued.

Cost: $307 includes $257 fee.
OCA-563-201 May 12-14 Off Campus Hodges
2 sessions Tu/Th 8 am-3 pm EARL

CAREER AND PROFESSIONAL TRAINING

FOOD AND BEVERAGE MANAGEMENT

Bartender
Students who successfully complete HCT-357 Bartending and HCT-351 ServSafe Alcohol Training are eligible for the Bartender continuing education certificate. For information see page 10 or call 410-777-2966.

Cost: $335 includes $62 fee.
HCT-357-201 April 29-May 20 Off Campus Hawkins
7 sessions MW 6:30-9:30 pm HCAT 114

ServSafe Alcohol® Training and Certification
Examine alcohol laws and responsibilities for managers and employees. Review safe practices for serving alcohol and identify how to deal with difficult situations. Students passing the exam will receive the National Restaurant Association Education Foundation ServSafe Alcohol® Advanced certification. Textbook information available at AACC Bookstore. CEUs issued. Note: Students must purchase textbook prior to first class.

Cost: $90 includes $12 fee.
HCT-351-201 May 27-June 1 Off Campus Hawkins
2 sessions MW 6:30-9:30 pm HCAT 114

Food Industry Certifications
Hospitality and Culinary Arts participants in the ManageFirst® Program earn ManageFirst® Program certificates after passing the exam correlating to each topic. These certificates reward students for their accomplishment and serve as a resource in the job search process. Further, industry hiring managers can look for these certificates when seeking top-shelf, qualified talent.

Certification in Sanitation
National food safety certification by the National Restaurant Association (NRA) designed for food service professionals. Learn the cause and prevention of food-borne illnesses, maintenance of sanitary conditions and how to implement a Hazard Analysis Critical Control Point (HACCP) system. Study the flow of food from receiving through storage, prep and service. A certification from the NRA is issued to students who satisfactorily complete the course and pass the examination. Textbook information available at AACC Bookstore. CEUs issued. Note: Students must purchase textbooks prior to first class. All sections also offered for credit, HRM-119.

Cost: $123 includes $7 fee.
HCT-333-201 April 19-May 15 ONLN WB Sa 8-11 am HCAT 116
Note: Students must purchase the textbook which contains an electronic voucher for the final exam. Students in section 201 meet 9-11 a.m. May 15 in HCAT 116 for final exam. Optional review from 8-9 a.m.
HEALTH AND MEDICAL

Assisted Living Manager

For caregiver training, see Caregiving in the personal enrichment section, page 49.

Assisted Living Manager

Learn about assisted living residential care management. Examine the basics of business management and operation, admission and discharge criteria, clinical management of residents, service planning, nutrition, food safety, dementia, mental health, behavior management, emergency planning, and how the aging process impacts care. CEUs issued.

Note: 8.0 contact hours/80 CE hours issued. Meets Maryland Department of Health and Mental Hygiene, Office Health Care Quality licensing regulations.

Cost: $952 includes $57 fee.
ALM-501-201 April 21-May 21 GBTC Kennedy
10 sessions TuTh 9 am-6 pm

Certified Medication Technician (CMT)

Learn safe medication administration, medication routes, observing, reporting, recording and documentation.

Note: This course is for students who want to administer medications in the assisted living setting under the supervision of the registered nurse. Students must be at least 18 years old, have a high school diploma or GED, be employed and on the payroll at a Maryland assisted living facility, must pass math and reading comprehension pretest with 70% or higher; must pass feedback exercises with 70% or higher, and safely administer medications with 100% proficiency in classroom clinical simulation and clinical setting. Upon successful course completion, students must register with the Maryland Board of Nursing. Students must attend and complete 100% of the course to pass. Approval from program coordinator required prior to registration.

Students must call 410-777-2560 for appointment.

Cost: $375 includes $23 fee.
ALM-504-201 April 6-17 GBTC Kennedy
3 sessions MWF 9 am-3:30 pm

Basic Life Support, CPR and First Aid

CPR for Health Care Professionals

Health care providers, rescue personnel and lifeguards learn infant, child and adult CPR, use of the automated external defibrillator (AED), mouth-to-mouth, use of barrier devices and bag-mask techniques. CEUs issued.

Note: Students receive a two-year certification. There is no recertification course due to 2015 AHA Guidelines. All health care professionals must take full-day CPR for Health Care Professionals course. Bring textbook “BLS for Health Care Providers” and pocket mask (not face shield) to class. Both available at AACC Bookstore. Read book before class. Dress comfortably. Students who come unprepared may be asked to attend another class.

Cost: $97 includes $19 fee.
NSN-308-201 April 4 Arnold-Main Hastings
1 session Sa 9 am-5 pm JOHN 105/107
NSN-308-202 May 16 Arnold-Main Hastings
1 session Sa 9 am-5 pm JOHN 105/107

Basic Life Support (BLS)

Health Care Provider Skills Testing

Gain hands-on experience of the AHA Basic Life Support (BLS) Health Care Provider course including parts 2 and 3, skills practice and testing. CEUs issued. Prerequisite: Basic Life Support (BLS) Health Care Provider (HCP) Part 1 e-learning course.

Note: Must complete Part 1 before scheduling appointment. Course meets the requirements for obtaining an AHA BLS Health Care Provider course completion card. For information regarding Part 1, visit www.onlineAHA.org. Students must call 410-777-2974 before registering and to schedule skills testing.

Cost: $85 includes $46 fee.
NRN-332-201 April 18 Arnold-Main Hastings
1 session Sa 9 am-5 pm JOHN 105/107
NRN-332-202 May 30 Arnold-Main Hastings
1 session Sa 9 am-5 pm JOHN 105/107

Heart Saver AED

Learn CPR for infants, children and adults and effective use of the automated external defibrillator (AED) to shock the death-producing abnormal heart rhythm of ventricular fibrillation. AEDs can be used successfully by minimally trained emergency personnel, lay responders and family members or co-workers of people at high risk for sudden cardiac death. Textbook information available at AACC Bookstore. CEUs issued.

Note: Student receives a two-year certification. Bring textbook “Heart Saver AED” and pocket mask (not face shield) to class. Both available at AACC Bookstore. Read book before class. Dress comfortably. Students who come unprepared may be asked to attend another class.

Cost: $85 includes $25 fee.
NRG-339-201 April 4 Arnold-Main Hastings
1 session Sa 12:30-4:30 pm JOHN 105/107
NRG-339-202 May 16 Arnold-Main Hastings
1 session Sa 12:30-4:30 pm JOHN 105/107

Heartsaver First Aid CPR AED

Child care providers, teachers, camp counselors, security personnel, fitness trainers, lifeguards and any other nonmedical individuals learn adult, infant and child CPR, and choking procedures. Discuss basic first aid, medical emergencies and environmental emergencies. Train to use an automated external defibrillator (AED). Textbook information available at AACC Bookstore. CEUs issued.

Note: Students receive a two-year certification. Bring textbook “Heartsaver First Aid CPR AED” and pocket mask (not face shield) to class. Both available at AACC Bookstore. Read book before class. Dress comfortably. Students who come unprepared may be asked to attend another class.

Cost: $112 includes $24 fee.
NRN-332-201 April 18 Arnold-Main Hastings
1 session Sa 9 am-5 pm JOHN 105/107
NRN-332-202 May 30 Arnold-Main Hastings
1 session Sa 9 am-5 pm JOHN 105/107

Interested in a career as a central sterile processor, dental assistant, veterinary assistant or nail tech?

Information sessions offered throughout the term.

Visit cewd.eventbrite for session details.

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
Heart Saver CPR/AED Skills Testing
Gain hands-on experience for the AHA Heart Saver CPR/AED course that includes parts 2 and 3, skills practice and testing. CEUs issued.
Prerequisite: Heart Saver CPR/AED Part 1 e-learning course.
Note: Must complete Part 1 online before scheduling appointment. Course meets the requirements for obtaining an AHA Heart Saver CPR/AED course completion card. For information regarding Part 1, visit www.onlineAHA.org. Students must call 410-777-2974 before registering and to schedule skills testing.

Cost: $350 includes $50 fee.
NRN-523-201 April 11-12 Arnold-Main Hastings
2 sessions SaSu 9 am-6 pm

NRN-523-202 May 9-10 Arnold-Main Hastings
2 sessions SaSu 9 am-6 pm

American Heart Association ACLS
Enhance your skills in treating adult victims of cardiac arrest or other cardiopulmonary emergencies. Learn the importance of basic life support (BLS) CPR with ACLS interventions and effective team interaction and communication strategies during resuscitation emergencies. Designed for health care professionals who direct or participate in the management of cardiopulmonary arrest or other cardiovascular emergencies, including personnel in emergency response, emergency medicine, intensive care and critical care units such as physicians, nurses and paramedics, and others who need an ACLS course completion card. CEUs issued.
Note: Two-year AHA certification e-card issued upon successfully completion. Must bring ACLS Provider Manual, available at AACC Bookstore. The website and access code for self-assessment pretest will be in the textbook. Self-assessment modules must be completed on the AHA student website to identify any gaps in knowledge. Complete and print self-assessment scores; bring them to class with up-to-date BLS CPR card. Students who are unprepared may be asked to attend another class.

Cost: $350 includes $50 fee.
NRN-523-201 April 11-12 Arnold-Main Hastings
2 sessions SaSu 9 am-6 pm

NRN-523-202 May 9-10 Arnold-Main Hastings
2 sessions SaSu 9 am-6 pm

American Heart Association: PALS
Gain the knowledge and skills to recognize and treat critically ill infants at risk for cardiopulmonary arrest. Develop a systematic approach to pediatric assessment and effective respiratory management. Understand skills needed to provide one- and two-person CPR and AED and effective resuscitation team dynamics. Designed for health care providers who respond to emergencies in infants and children, including those in emergency response, emergency medicine, intensive care and critical care units such as physicians, nurses, paramedics and others who need a PALS course completion card.
Note: Two-year AHA certification e-card issued upon successfully completion. Must bring PALS Provider Manual, available at AACC Bookstore. Self-Assessment Pretest: The website and access code will be located in your textbook. Self-assessment modules must be completed on the AHA student website to identify any gaps in knowledge. Complete and print self-assessment scores; bring them to class with up-to-date BLS CPR card. Students who are unprepared may be asked to attend another class.

Cost: $350 includes $50 fee.
NRN-525-201 April 24-25 Arnold-Main Hastings
2 sessions Thf 9 am-6 pm

NRN-525-202 May 30-31 Arnold-Main Hastings
2 sessions SaSu 9 am-6 pm

Dental Assisting
Dental Assisting and Radiology are offered as a package of three courses providing you with the skills to get and keep a job as a dental assistant. Registration in all classes is required.


To enroll in the Dental Assisting and Radiology program, you must attend an information session and pass a reading assessment at AACC in Arnold. The dates and locations can be found at www.aacc.edu/jobtraining. Click dental assisting.

Expanded Functions: General Chairside
Learn the skills necessary to advance to general chairside dental assisting expanded functions. All clinical practice takes place at student’s place of employment. Textbook information available at AACC Bookstore. CEUs issued. Prerequisites: Students must be graduates of a dental assisting program and obtain a signed agreement verifying an employer’s commitment of clinical support.

Cost: $876 includes $529 fee.
OPA-326-201 May 30-July 11 HYBR/Arnold-Main Howard
12 sessions Sa 9 am-noon
Note: Section 201 is hybrid. Face-to-face meetings are 9 a.m.-noon May 30, June 6, 13, 20, 27 and July 11 in Arnold.

Dental Assisting and Radiology: Lecture
Learn the basic skills necessary to become an entry-level dental assistant. Define dental anatomy, terminology, instruments and infection control procedures. Prepare for the Dental Assisting National Board’s Radiation Health and Safety exam. Students must enroll in OPA-348 Dental Assisting: Lecture and OPA-347 Dental Assisting and Radiology: Lab, and OPA-349 Career Development. Prerequisite: High school diploma or GED. English as a Second Language students must earn a composite score of 310 or better on the Level of English Proficiency exam or successfully complete Capstone-level ESL coursework. CEUs issued.
Note: Students must attend an information session and pass a reading assessment.

Cost: $847 includes $487 fee.
OPA-348-202 May 26-Aug. 25 Arnold-Main Howard
14 sessions Tu 6-9:30 pm

OPA-348-203 May 27-Aug. 26 Arnold-Main Howard
14 sessions W 9 am-12:30 pm
Note: Students must register for the daytime OPA 347 lab section.

OPA-348-201 May 28-Aug. 27 Arnold-Main Howard
14 sessions Th 6-9:30 pm

Health and Medical

HTH-575 Become an Optical Assistant
Search www.ed2go.com/aacc or see pages 68-69 for information.
Dental Assisting and Radiology: Lab

Learn the basic skills necessary to become an entry-level dental assistant. Make impressions, pass instruments and take dental X-rays. Prepare for the Dental Assisting National Board’s Radiation Health and Safety exam. Students must enroll in OPA-348 Dental Assisting and Radiology--Lecture, OPA-347 Dental Assisting and Radiology: Lab, and OPA-349 Career Development. Prerequisite: High school diploma or GED. CEUs issued.

Note: Students must attend an information session and pass a reading assessment.

Cost: $847 includes $487 fee.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
<th>Fee</th>
<th>Location</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPA-347-202</td>
<td>June 29-Aug. 28 Arnold/Main</td>
<td>$847</td>
<td>FLRS 119</td>
<td>Hybrid, face-to-face meetings are 9 am-12:30 pm.</td>
</tr>
<tr>
<td>OPA-347-201</td>
<td>June 1-Aug. 31 Arnold/Main</td>
<td>$847</td>
<td>FLRS 119</td>
<td>Hybrid, face-to-face meetings are 6-9:30 pm.</td>
</tr>
<tr>
<td>OPA-347-203</td>
<td>June 2-Sept. 1 Arnold/Main</td>
<td>$847</td>
<td>FLRS 119</td>
<td>Hybrid, face-to-face meetings are 6-9:30 pm.</td>
</tr>
<tr>
<td>OPA-347-204</td>
<td>June 3-Sept. 2 Arnold/Main</td>
<td>$847</td>
<td>FLRS 119</td>
<td>Hybrid, face-to-face meetings are 6-9:30 pm.</td>
</tr>
<tr>
<td>OPA-347-205</td>
<td>June 4-Sept. 3 Arnold/Main</td>
<td>$847</td>
<td>FLRS 119</td>
<td>Hybrid, face-to-face meetings are 6-9:30 pm.</td>
</tr>
</tbody>
</table>

Career Development for Dental Assistants

Gain skills on how to conduct an effective job search for entry-level work as a dental assistant. Develop a strong résumé, practice interviewing skills and networking. CEUs issued. Corequisite: OPA-348 Dental Assisting and Radiology: Lecture and OPA-347 Dental Assisting and Radiology: Lab.

Cost: $115 includes $32 fee.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
<th>Fee</th>
<th>Location</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPA-349-204</td>
<td>May 30-June 27 HYBR/GBTC</td>
<td>$115</td>
<td>Battle</td>
<td>Hybrid, face-to-face meetings are 9 am-noon.</td>
</tr>
<tr>
<td>OPA-349-205</td>
<td>May 30-June 27 HYBR/Arnold/Main</td>
<td>$115</td>
<td>Battle</td>
<td>Hybrid, face-to-face meetings are 9 am-noon.</td>
</tr>
</tbody>
</table>

Nursing

Students involved in clinical placement (Licensed Nurse Refresher and Medicine Aide students) are required by the college to complete a criminal background check. Final acceptance in the program shall be contingent upon satisfactory completion of a criminal background check. A separate criminal background check also may be required by a clinical site prior to placement. If a student is denied from a clinical site, due to a background check result, the student shall be dismissed from the program and his/her registration withdrawn from courses related to the program. Students may be dismissed automatically from the program if they have not been truthful or have provided inaccurate information in the application. For information visit www.aacc.edu/programs-and-courses/job-training click on health-care-professions or contact the Continuing Professional Education office cpe@aacc.edu or 410-777-2970. For information regarding a continuing education certificate in Licensed Nurse Refresher and Medicine Aide, see page 10.

RN, CM/DN Training Program in Assisted Living

Maryland Board of Nursing-approved course required for nurses wanting to be RN case managers or delegating nurses in the assisted living setting. The RN CM/DN meets the requirements to delegate nursing functions including medication administration, and also to supervise the medication technician. The nurse will be authorized to teach the 20-hour Medication Administration Training Program to the Medication Technician (MT) working in the assisted living setting. CEUs issued. Note: Includes light breakfast and work lunch. Download a copy of the Nurse Practice Act booklet from www.mbon.org and the Assisted Living COMAR Regulations 10.07.14 available at www.ded.state.md.us.

Cost: $257 includes $57 fee.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
<th>Fee</th>
<th>Location</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRG-388-201</td>
<td>April 24-25 GBTC</td>
<td>$257</td>
<td>Kennedy</td>
<td>2 sessions F-Sa 9 am-6 pm</td>
</tr>
</tbody>
</table>

Medicine Aide

Certified medicine aides receive current information on state regulations, new drug and care procedures, and commonly used medications. CEUs issued. Note: Students who successfully complete the course will receive a two-year certificate. Prior approval from program coordinator required to register.

Cost: $102 includes $17 fee.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
<th>Fee</th>
<th>Location</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRG-500-201</td>
<td>April 24-25 GBTC</td>
<td>$102</td>
<td>Kennedy</td>
<td>2 sessions F-Sa 9 am-6 pm</td>
</tr>
</tbody>
</table>

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
### Pool/Spa Operation

Gain the knowledge and skills needed to take the pool and spa operators certification exam. Learn about regulations, maintenance, filter systems, chemicals and forms. Exam given after last class. Information on required textbook available at AACC Bookstore. CEUs issued.

**Note:** Students must attend all class sessions and pass the final to receive certification.

**Cost:** $120 includes $7 fee.

<table>
<thead>
<tr>
<th>ATH-393-201</th>
<th>April 14-28</th>
<th>Arnold-Main Goldstein</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 sessions</td>
<td>TuTh</td>
<td>5:30-8:45 pm</td>
</tr>
</tbody>
</table>

### Licensure Preparation

#### Real Estate Principles

Explore real estate practices, ethics, laws and environmental concerns. Completion of 60 clock hours meets the Maryland Real Estate Commission’s requirements to apply for a real estate license. Certification requires full attendance on all class dates to sit for license. Textbook information available at AACC Bookstore. CEUs issued.

**Note:** 60 hours of classroom attendance and passing the final exam required.

**Cost:** $565 includes $7 fee.

<table>
<thead>
<tr>
<th>RLT-500-201</th>
<th>April 2-May 21</th>
<th>Arnold-Main Valle</th>
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</thead>
<tbody>
<tr>
<td>15 sessions</td>
<td>TuTh</td>
<td>5:45-10 pm</td>
</tr>
</tbody>
</table>

#### Home Inspector

Learn how to conduct inspections of homes, condos and other residential dwellings to receive a Maryland home inspector license. Textbook information available at AACC Bookstore. CEUs issued.

**Note:** 77 hours of classroom attendance and passing the final exam required. Approved by the Maryland Commission of Real Estate Appraisers and Home Inspectors to provide home inspector prelicensing training. Previous construction industry experience preferred.

**Cost:** $843 includes $12 fee.

<table>
<thead>
<tr>
<th>RLT-587-201</th>
<th>May 4-June 29</th>
<th>GBTB Brown</th>
</tr>
</thead>
<tbody>
<tr>
<td>24 sessions</td>
<td>M TuTh</td>
<td>6-9:40 pm</td>
</tr>
</tbody>
</table>

**Note:** No class May 25.

### Teaching ESL/EFL Vocabulary

Discover a precise, effective way to help students learn English vocabulary. Explore different types of vocabulary and ways to assess students’ vocabulary knowledge. Discuss learning strategies that help students build academic and technical vocabulary. CEUs issued.

**Prerequisite:** Complete ESL-380 Introduction to Teaching ESL.

**Note:** Only offered online via AACC-LMS

**Cost:** $157 includes $7 fee.

<table>
<thead>
<tr>
<th>ESL-381-201</th>
<th>April 13-May 15</th>
<th>Arnold-Main</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 sessions</td>
<td>F</td>
<td>9-10:30 am</td>
</tr>
</tbody>
</table>

### Teaching ESL/EFL Reading

Discover practical techniques and methods for teaching reading in any ESL or EFL environment. Explore effective strategies for intensive and extensive reading and improving reading comprehension and rate. Learn about assessment options. CEUs issued.

**Prerequisite:** Completion of ESL-382 Teaching ESL/EFL Vocabulary.

**Note:** Only offered online via AACC-LMS.

**Cost:** $157 includes $7 fee.

<table>
<thead>
<tr>
<th>ESL-384-201</th>
<th>May 4-June 14</th>
<th>ONLN WB</th>
</tr>
</thead>
</table>

### Teaching ESL/EFL Grammar

Examine grammar as a 3-D process that is useful in bringing coherence, cohesion and texture to writing and speech. Explore the definitions of grammar, differences between patterns and rules, and how to help students overcome grammar challenges. CEUs issued.

**Prerequisite:** Completion of ESL-384 Teaching ESL/EFL Reading.

**Note:** Only offered online via AACC-LMS.

**Cost:** $157 includes $7 fee.

<table>
<thead>
<tr>
<th>ESL-383-201</th>
<th>May 26-July 6</th>
<th>ONLN WB</th>
</tr>
</thead>
</table>
Teacher Professional Development

AACC’s TEACH Institute offers a wide range of online courses for teachers, child care providers, parents and other caregivers through a partnership with ed2go.

Online courses provide a convenient and economical approach to learning. Take the short interactive quiz “Are Online Learning Courses Right for Me?” at www.aacc.edu/online to help you decide if this option fits your learning needs.

All courses require internet access, email and Internet Explorer or other browser. Visit www.ed2go.com/aacc to view the entire online course inventory and for course information including description and cost, and access and registration instructions.

For information about these and other teacher professional development classes, including how to register, call 410-777-2981.

Yoga Instructor

Yoga Nidra Certification

Learn to practice and teach yoga nidra. Discuss its mental, physical and psycho-emotional benefits. Identify areas that can be addressed through yoga nidra such as health and healing, stress and addiction.

Note: 52-hour course for certification through the Amrit Yoga Institute. Yoga nidra manual, CD and cards included.

Cost: $1,057 includes $907 fee.

YGA-539-201 April 22-June 14 Arnold-Main Matthews
8 sessions WThFrSaSu Varies
Note: Section 201 meets 5-9:15 p.m. April 22 and June 12; 9 a.m.-6 p.m. April 23-26; and 9 a.m.-1 p.m. June 13-14 in Arnold.

Sports Nutrition Consultant Certification

Learn in-depth principles of nutrition to help sports clients with specific dietary and nutritional needs. Discuss nutritional research, herb and vitamin supplements, and body composition testing. Explore links between nutrition and athletic performance and types of diet plans. Includes written exam. Study guide available at AACC Bookstore. CEUs issued.

Note: Offered in partnership with American Aerobic Association International/International Sports Medicine Association. Study guide recommended. Read before class.

Cost: $112 includes $82 fee.

CSS-586-201 April 18 AMIL Cannon
1 session Sa 10 am-6 pm

Fitness Instructor

Visit us at www.aacc.edu/programs-and-courses/job-training and click on fitness-certifications. For fitness and recreation courses, see page 52.

Personal Fitness Trainer Certification

Study the principles of strength conditioning, aerobic conditioning and cross training. Learn fitness testing, how to determine body composition, injury prevention and identification, plus marketing, motivation and designing individual fitness programs. Includes certification exam. Study guide available at AACC Bookstore. CEUs issued.

Note: Offered in partnership with American Aerobic Association International/International Sports Medicine Association. Study guide recommended. Read before class.

Cost: $112 includes $82 fee.

CFR-575-201 April 11 AMIL Cannon
1 session Sa 10 am-6 pm

CFR-575-202 May 16 AMIL Cannon
1 session Sa 10 am-6 pm

Interested in Teaching for Us?

We are constantly seeking individuals with the expertise and interest in teaching in our wide variety of courses and programs. If you think you have what it takes to join our team, call 410-777-2325 or email iscenter@aacc.edu.

ONLINE OFFERINGS

Teacher Professional Development

ETP-315 Praxis Core Preparation

Search www.ed2go.com/aacc or see pages 68-69 for information.
Adult Basic Skills ..................... 32
GED ....................................... 32
English as a Second Language.......... 33

BASIC EDUCATION

ADULT BASIC SKILLS (ABS)

ABS classes are designed for students who do not have a high school diploma and need to review and improve basic skills in math, science, social studies and reasoning through language arts. Students in ABS classes may be referred to the GED Ready™ practice test or the class, Mathematical Reasoning for the GED®, once qualifying scores have been achieved.

To be eligible for FREE ABS classes, students must be 18 or older and officially withdrawn from high school. Call 410-777-1823 to schedule an appointment for an orientation prior to starting class.

For information, visit www.aacc.edu/basicskills or call 410-777-1823.

Note: Not all classes may be offered each term.

ANNE ARUNDEL COMMUNITY COLLEGE
101 College Parkway, Arnold, MD 21012
6-8:30 p.m. Tuesday/Thursday

GLEN BURNEE TOWN CENTER,
ARUNDEL CENTER NORTH
101 Crain Highway N., Glen Burnie, MD 21061
9:30 a.m.–12:30 p.m. Monday/Wednesday
6-8:30 p.m. Monday/Wednesday
(for non native speakers of English)
9:30 a.m.–12:30 p.m. Tuesday/Thursday
6-8:30 p.m. Tuesday/Thursday

MOUNT OLIVE COMMUNITY LIFE CENTER
2 Hicks Ave., Annapolis, MD 21401
9:30 a.m.–12:30 p.m. Tuesday/Thursday
6-8:30 p.m. Tuesday/Thursday

SALES AND SERVICE TRAINING CENTER
AT ARUNDEL MILLS
7000 Arundel Mills Circle, Hanover, MD 21076
9:30 a.m.–12:30 p.m. Tuesday/Thursday
6-8:30 p.m. Monday/Wednesday
6-8:30 p.m. Tuesday/Thursday
9 a.m.–1 p.m. Saturday

STANTON COMMUNITY CENTER
92 W. Washington St., Annapolis, MD 21401
9 a.m.–1 p.m. Saturday

GENERAl Educational Development (GED)

GED READY™

GED Ready™ (Practice Test) is half the length of the actual GED® tests and includes questions similar in content, difficulty, and format to the actual tests. This is an excellent predictor of how you may perform on the official tests. After completing the GED Ready™, staff will meet with you to discuss your scores and make recommendations.

To be eligible to take the GED Ready™ (practice test), you must first attend an orientation session and receive qualifying scores. Call 410-777-1823 to schedule your orientation.

MATHEMATICAL REASONING FOR THE GED® CLASS

Prepare for the 2014 GED® Test by taking the class, Mathematical Reasoning for the GED®. This math class is designed to review math skills needed for the GED® test and will provide instruction in number sense and operations, data analysis, algebra, geometry, and test taking strategies.

Enrollment requires instructor recommendation and qualifying scores on the GED Ready™.

These classes are funded by a grant from Maryland Literacy Works and the U.S. Department of Education.

COLLEGE AND CAREER COUNSELING

Meet with a counselor to plan for your future. Explore career pathways, continuing education and job training opportunities, and start your job search.

The total cost of this project is $644,438 of which 46 % ($299,382) is funded through the U.S. Department of Education, 34 % ($216,168) is funded through the Maryland Department of Labor, Licensing and Regulation, and 20 % ($128,888) is supported by Anne Arundel Community College.
ENGLISH AS A SECOND LANGUAGE
AACC offers a comprehensive ESL program with a variety of courses at the intermediate, high intermediate, advanced and capstone levels. Courses are designed to provide students with the English language skills they need for success at work, in the community or for academic purposes. For information, call the ESL office at 410-777-2901 or visit www.aacc.edu/esl.

INFORMATION FOR NEW STUDENTS
New students must:
• Submit an application to the admissions office.
• Take the ESL placement test.
• Get advice about ESL courses.
• Register for courses.
• Pay tuition.

ESL PLACEMENT TEST
The ESL placement test is offered at the following locations:
AACC AT ARUNDEL MILLS
Testing Center, Room 112
Call 410-777-1915 for testing hours.
ARNOLD
Testing Center, Student Union Building Room 240
Call 410-777-8375 for testing hours.

GLEN BURNIE TOWN CENTER
Testing Center, Room 208
Call 410-777-2906 for testing hours.
Students must bring an official ID with a photograph and signature to the testing center.

ESL ADVISING SERVICES
GBTC/ARUNDEL CENTER NORTH
8:30 a.m.–8 p.m. Monday–Friday
Room 401

ESL REGISTRATION
Registration services for ESL courses are available at the following locations:
AACC AT ARUNDEL MILLS
STUDENT SERVICES CENTER
8:30 a.m.–8 p.m. Monday–Thursday
8:30 a.m.–4:30 p.m. Friday

STUDENT SERVICES CENTER, FIRST FLOOR
8:30 a.m.–8 p.m. Monday–Thursday
8:30 a.m.–4:30 p.m. Friday

FORT MEADE
Call 301-677-6421 for appointment and location. Military ID required.

GLEN BURNIE TOWN CENTER, ARUNDEL CENTER NORTH
Student Services, second floor
8 a.m.–8 p.m. Monday–Thursday
8 a.m.–4 p.m. Friday
For information about ESL advising and registration, call the ESL office, 410-777-2901.

TUITION
Tuition costs include registration fees. Cash, check, ATM, American Express, Discover, Visa or MasterCard accepted. For information call the ESL office at 410-777-2901.

ENGLISH BASIC SKILLS
The English Basic Skills courses are for students who are just beginning to study English. These classes integrate listening, speaking, reading and writing skills. Students develop English language skills for everyday life.

A Maryland grant allows the college to offer English Basic Skills courses at no cost to students who reside in Anne Arundel County. For information call the ESL office at 410-777-2901 or visit www.aacc.edu/esl.

BROCK BRIDGE ELEMENTARY SCHOOL
405 Brock Bridge Road, Laurel MD 20724
5:30–7:30 p.m. Tuesday/Thursday

BROOKLYN PARK ELEMENTARY SCHOOL
200 14th Ave. Baltimore, MD 21225
5:30–7:30 p.m. Monday/Wednesday

BROOKLYN PARK SENIOR CENTER
Location to be determined.
9:30–11:30 a.m. Wednesday

EDGECUY WATER ELEMENTARY SCHOOL
121 Washington Road, Edgewater, MD 21037
6–8 p.m. Tuesday/Thursday

FIRST BAPTIST CHURCH OF ANNAPOLIS
31 W. Washington St., Annapolis, MD 21401
5:30–7:30 p.m. Tuesday/Thursday

LULA G. SCOTT COMMUNITY CENTER
6243 Shady Side Road, Shady Side, MD 20764
9:30 a.m.–noon Monday/Wednesday

MARYLAND CITY/RUSSETT BRANCH LIBRARY
3501 Russett Common, Laurel, MD 20724
6–8:30 p.m. Tuesday/Thursday

MOUNT OLIVE COMMUNITY CENTER
2 Hicks Ave., Annapolis, MD 21401
9 a.m.–noon Monday–Thursday
6–8:30 p.m. Monday/Wednesday
6–8:30 p.m. Tuesday/Thursday
9 a.m.–noon Friday

ODENTON REGIONAL LIBRARY
1325 Annapolis Road, Odenton, MD 21113
6–8:30 p.m. Monday/Wednesday

PIP MOYER RECREATION CENTER
273 Hilltop Lane, Annapolis, MD 21403
9 a.m.–noon Saturday

NORTH COUNTY HIGH SCHOOL
10 E. First Ave., Glen Burnie, MD 21061
5:30–7:30 p.m. Monday/Wednesday

Interactive English

Interactive English courses are for students at the intermediate through advanced levels who want to practice and improve upper-level language skills while exploring a variety of contemporary topics. These classes integrate listening, speaking, reading and writing skills for interpersonal and professional communication.

(30-hour classes)

U.S. citizens and permanent U.S. immigrants who are:
• Residents of Anne Arundel County: $122
• Residents of other Maryland Counties: $132
• Residents of other states: $262
• Non-U.S. citizens and nonimmigrants: $262

Interactive English for Advanced Students 1B


<table>
<thead>
<tr>
<th>Course Code</th>
<th>Dates</th>
<th>Location</th>
<th>TuTh</th>
<th>MW</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL-374-201</td>
<td>April 1-May 11</td>
<td>Arnold-Main</td>
<td>5:30–7:30 pm</td>
<td>Tuesday/Thursday</td>
</tr>
<tr>
<td>ESL-374-202</td>
<td>April 2-May 12</td>
<td>Arnold-Main</td>
<td>9:30 am–noon</td>
<td>Wednesday</td>
</tr>
</tbody>
</table>

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
Pop-Up Classes

Invite your friends, family or coworkers to a new kind of get-together!
Do something you all will enjoy!
Plan a day or evening class at AACC now.

Pop-Up Class topics include:

• Casino Games (learn to play)
• Cooking and Culinary Arts
• Dance
• Decorative Arts
• Floral Design
• Genealogy
• Jewelry Making
• Painting
• Wine, Beer and Spirits

Or tell us what you and your group would like to do!

Call 410-777-2325 for information on Pop-Up Classes!
Recreation and Fitness

Arts, Dance, Music and Theater

Casino

College Test Preparation

Communication

Food and Beverage

History and Heritage

Home and Lifestyle

Parenting and Family Life

Peer Learning Partnership

Photography

Recreation and Fitness

World Languages

Writing

ARTS, DANCE, MUSIC AND THEATER

For information about continuing education art courses, shows and events, visit www.aacc.edu/personalenrichment and click on Arts and Crafts.

Courses are arranged alphabetically by topic.

For photography classes see page 51.

Crafts and Sewing

Creative Hand Lettering 2

Develop hand lettering alphabets that are personalized and tell a story. Identify the aspects of alphabet design that have an impact on the viewer. Practice three new alphabets and create a unique one for a final project.

Prerequisite: ARA-303 Creative Lettering or permission of instructor.

Note: All supplies provided.

Cost: $49† includes $19 fee.

ARA-334-201 April 2 Arnold-Main Schulman
1 session Th 6:30-9 pm

Introduction to Bookbinding

Explore bookbinding techniques easily adapted for uses such as travel memoirs, artist’s sketch books or family photos. Develop layout skills and practice three bookbinding techniques. Complete three hand-bound books.

Note: All supplies provided.

Cost: $101† includes $37 fee.

CRT-312-201 April 4 Arnold-Main Matthews
1 session Sa 9:30am-3 pm

Brush Lettering: An Introduction

Explore the elements of this elegant lettering technique used on invitations, custom stationary and more. Develop basic stroke skills and practice building letters and words. Examine the impact of pen and paper choice. Create a final project to share.

Cost: $95† includes $22 fee.

ARA-351-201 April 13-27 Arnold-Main Schulman
3 sessions M 6:30-8:30 pm

Mehndi: The Art of Body Painting

Explore the ancient art of henna application. Identify supplies, safety considerations and application techniques. Practice artistic elements and create designs on paper. Discuss potential development of mehndi application for personal and business practices.

Note: All supplies provided.

Cost: $52† includes $27 fee.

CRT-310-201 April 16 Arnold-Main Thompson
1 session Th 6:30-8:30 pm

Colored Pencil: Adult Coloring Book Technique

Explore techniques to enhance your adult coloring book drawing experience. Outline the role of color, pencil strokes, shading and blending. Identify techniques to create texture and details. Describe ways to use skills in general drawing.

Note: All supplies provided.

Cost: $38† includes $14 fee.

ARA-341-201 April 21 Arnold-Main Hewitt
1 session Tu 7-9 pm

Sewing Alterations 2: Hemming and Repairs

Outline the process for hemming fabrics and completing simple clothing repairs. Practice hemming and repairs on fabric samples. Analyze an item from home to determine which techniques and process could be used. Prerequisite: WMI-364 So Simple Sewing 2 or permission of instructor.

Note: All sewing supplies provided. Students may bring one item from home to explore process for hemming or repairs.

Cost: $65† includes $27 fee.

CRT-323-201 April 22 Arnold-Main Senk
1 session W 6-9 pm

Henna Party Designs

Gain skills for creating fast and simple henna designs. Practice by building designs on bonded paper.

Note: Students bring an old mug and an old gym sock.

Cost: $48† includes $22 fee.

CRT-396-201 April 28-May 26 Arnold-Main Brown
5 sessions Tu 7-9 pm

Introduction to Calligraphy

Explore the art of hand lettering on bonded paper.

Note: All supplies provided.

Cost: $98† includes $28 fee.

CRT-396-201 April 28-May 26 Arnold-Main Brown
5 sessions Tu 7-9 pm

World Languages

Arts and Crafts

For information about continuing education art courses, shows and events, visit www.aacc.edu/personalenrichment and click on Arts and Crafts.

Courses are arranged alphabetically by topic.

For photography classes see page 51.

Enrichment

NEW COURSES ADDED DAILY. VISIT WWW.AACC.EDU/NONCREDIT
**Decorative Painting**
Discover simple painting strokes that transform objects and make them special. Examine surface preparation, object and supply choices. Practice strokes; decorate one object in class.
*Note: Students decorate a French bucket to keep. All supplies provided.*

**Cost:** $49† includes $25 fee.

**Effective Color Pencil Technique**
Discover the beauty and effects possible using color pencils. Enhance artistic expression. Bring a picture to life using drawing, application techniques and tools. Beginners to advanced students welcome.
*Note: Bring one set of Prismacolor Premier colored pencils, 24-count or larger. All other supplies provided.*

**Cost:** $153† includes $22 fee.

**Alcohol Inked Glass Candles**
Create a unique inked glass candle jar. Discuss techniques to create alcohol-based colored inks. Practice dripping colors and use acquired skills to decorate a glass jar candle. Explore finishing techniques.
*Note: All supplies provided. Wear old clothes.*

**Cost:** $49† includes $25 fee.

**Dance**

**Embody Barre**
Combine ballet barre core exercises with ballet and modern dance moves for body shaping results. Increase flexibility, strengthen your core and improve posture.

**Cost:** $82‡ includes $7 fee.

**Social Dance 2**
Solidify and improve upon the techniques and dance steps from Basic Social Dance. Prerequisite: DNC-305 Basic Social Dance or previous dance experience.

**Cost:** $90† includes $7 fee.

**Hip-Hop**
Learn the funky style of street dancing to popular music. Master a variety of steps.
*Note: Wear loose, comfortable clothing.*

**Cost:** $82‡ includes $7 fee.

**American Social Foxtrot**
Develop fundamentals of the smooth, distinct, slower style of the American social foxtrot. Demonstrate positions, figures and technique. Practice slow and faster pace steps with a partner following the rhythm of the music.
*Note: Wear comfortable clothing and thin-soled, leather-bottom shoes. No sandals or flip-flops.*

**Cost:** $90† includes $7 fee.

**Basic Dances for Wedding Receptions**
Dance with confidence at weddings and other formal events. Learn the foxtrot and cha-cha. Instructor welcomes entire wedding parties as well as individuals and fathers of the bride.
*Note: Wear comfortable clothing and thin-soled, leather-bottom shoes. No sandals or flip-flops.*

**Cost:** $90† includes $7 fee.

**Basic Social Dance**
Learn to dance to different social rhythms including the foxtrot, tango, salsa and swing.
*Note: Wear comfortable clothing and thin-soled, leather-bottom shoes. No sandals or flip-flops.*

**Cost:** $90† includes $7 fee.

**East Coast Swing Dance**
Develop dance skills to the fast beat of the East Coast swing. Improve and enhance your dance repertoire with this six-count, basic step, rhythm dance. Demonstrate lead and follow techniques.
*Note: Wear comfortable clothing and thin-soled, leather-bottom shoes. No sandals or flip-flops. Bring a bag lunch, drink and protein snack.*

**Cost:** $52‡ includes $7 fee.

**Social Dance**
Learn and practice the smooth movements of the foxtrot, tango and waltz.
*Note: Bring a bag lunch, drink and protein snack. Wear comfortable clothing and thin-soled, leather-bottom shoes. No sandals or flip-flops.*

**Cost:** $69† includes $7 fee.

**Introduction to Shag and West Coast Swing**
Develop fundamentals and practice popular dance moves of shag and the West Coast swing. Demonstrate dance variations, turns and patterns with a partner. Practice techniques and styling to increase confidence.
*Note: Wear comfortable clothing and appropriate thin-soled, leather bottom shoes. No sandals or flip-flops.*

**Cost:** $85‡ includes $7 fee.

**Nightclub Two-Step**
Develop the foundational two-step footwork of this popular, slower tempo dance perfect for nightclubs, weddings and parties. Practice basic steps and moves, inside and outside turns, and leading and following. Apply patterns and styling.
*Note: Wear comfortable clothing and flat soled, nonslip shoes. No flip-flops or sandals.*

**Cost:** $90† includes $7 fee.

**Latin Club Dancing: Salsa and Bachata**
Develop basic dance steps, moves and techniques of two popular Latin dances. Practice leading and following. Apply Latin styling and technique while dancing to Latin-style music.
*Note: Wear comfortable clothing and flat soled, nonslip shoes. No flip-flops or sandals.*

**Cost:** $127‡ includes $7 fee.

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**PERSONAL ENRICHMENT**
**Drawing**

**Zentangle®: The World of Pop Art**

Explore the colorful world of Andy Warhol. Learn about the artist’s work and how it relates to Zentangle. Tangle and create vibrant repetitive pop art mono-prints.

*Note: Students should bring Zentangle kit to class.

*Prerequisite: WOI-367 Introduction to Zentangle or permission of the instructor.*

**Cost:** $49† includes $19 fee.

**May 6**

**W**

**Arnold-Main**

**Sork**

**1 session**

**7-9 pm**

**Zentangle® Labyrinth: The Tangled Path**

Follow the labyrinth’s meditative pathways and journey to the roots of Zentangle. Create your own labyrinth and explore the interplay of its construction with the Zentangle drawing experience.

*Note: Students should bring Zentangle kit to class.

*Prerequisite: WOI-367 Introduction to Zentangle or permission of the instructor.*

**Cost:** $52† includes $22 fee.

**May 20**

**W**

**Arnold-Main**

**McCarthy-Quir oz**

**1 session**

**6-8:30 pm**

**Zentangle®: The Art of Hokusai**

Capture the essence of Katsushika Hokusai’s art using the Zentangle method of drawing. Create strings and add tangles, color and shading, to reflect the mood of his pieces of art.

*Note: Students should bring Zentangle kit to class.

*Prerequisite: WOI-367 Introduction to Zentangle or permission of the instructor.*

**Cost:** $48† includes $19 fee.

**April 8**

**W**

**Arnold-Main**

**Allison**

**1 session**

**6-9 pm**

**Zentangle®: Tangling on Teabags with Color**

Use the foundational drawing skills of Zentangle patterns in a creative new way with dried tea bags. Prepare tea bag layer for decoration. Practice at least 3 new tangle patterns and integrate patterns onto the stained surface. Use color media to enhancement drawings.

*Note: Students should bring Zentangle kit to class.

*Prerequisite: WOI-367 Introduction to Zentangle or permission of the instructor.*

**Cost:** $52† includes $22 fee.

**May 20**

**W**

**Arnold-Main**

**McCarthy-Quir oz**

**1 session**

**7-9 pm**

**Jewelry**

*For information regarding a continuing education certificate in Beginning Jewelry Design, see pages 6-11.*

**Fuse-Glass Jewelry**

Create pendants, pins or earrings with dichroic glass. Learn how to cut and layer glass for kiln firing. Design for maximum sparkle and depth. Discuss finishing options. Complete three pieces.

*Note: All supplies provided.*

**Cost:** $92† includes $32 fee.

**May 4**

**W**

**Arnold-Main**

**Garber**

**1 session**

**9 am-2 pm**

**Wire Wrapped Rings**

Use a mandrel and wire wrapping techniques to create one ring of wire, one with a large, centered bead, and one with small, wrapped beads. Examine wire gauging properties. Determine accurate ring size.

*Note: All supplies provided.*

**Cost:** $44† includes $17 fee.

**May 20**

**M**

**Arnold-Main**

**McCarthy-Quir oz**

**1 session**

**7-9 pm**

**Sea Glass Jewelry: Drilling**

Develop skills to use a miniature drill press for creating holes in sea glass. Examine safety procedures and practice skills. Design and complete at least one finished project of choice from the drilled sea glass piece. Explore skills for future designs.

*Note: All supplies provided.*

**Cost:** $45† includes $21 fee.

**May 13**

**W**

**Arnold-Main**

**McCarthy-Quir oz**

**1 session**

**7-9 pm**

**Beadings: Earrings Extravaganza**

Learn to make simple drop earrings, jeweled drop earrings and chandelier earrings. Explore different designs and techniques of wire work. Make your own earrings using class supplies and tools.

*Note: All supplies provided.*

**Cost:** $52† includes $22 fee.

**May 20**

**W**

**Arnold-Main**

**McCarthy-Quir oz**

**1 session**

**6-8:30 pm**

**Music**

*For information about AACC’s music offerings and upcoming events visit www.aacc.edu/programs-and-courses/personal-enrichment/music.*

**Introduction to Musical Concepts**

Identify the major elements in musical compositions and discuss the relationships between them. Explore note and rhythm patterns, elements of sheet music, major and minor scales, and chord structure. Use musical scores to demonstrate the integration of musical elements.

**Cost:** $75 includes $7 fee.

**April 1-May 6**

**W**

**Arnold-Main**

**Rex-Williams**

**5 sessions**

**2-3:30 pm**

**Beginning Group Piano**

Learn to read music and play simple piano melodies in a group. Explore the basics of reading music, identifying notes on the keyboard, and playing rhythms and basic chords. Practice ergonomics and hand positioning. Learn elements of good musicianship.


**Cost:** $127† includes $15 fee.

**April 1-May 6**

**W**

**Arnold-Main**

**Rex-Williams**

**6 sessions**

**2-3:30 pm**

**MUC-339-201**

**April 1-29**

**W**

**Arnold-Main**

**Rex-Williams**

**5 sessions**

**2-3:30 pm**

**MUC-339-202**

**April 7-May 12**

**Tu**

**Arnold-Main**

**Rex-Williams**

**6 sessions**

**2-3:30 pm**
**Individual Voice Lessons**

Receive private instruction according to your musical knowledge and experience. Learn music terminology and elements of singing including breath, diction, rhythm, vocal exercises, musicianship and presentation.

Cost: $342† includes $7 fee.

MUC-323-201  April 7-May 12  3-4 pm  Arnold-Main  Capobianco

MUC-323-202  April 7-May 12  4-5 pm  Arnold-Main  Capobianco

MUC-323-203  April 7-May 12  5-6 pm  Arnold-Main  Capobianco

MUC-323-204  April 7-May 12  6-7 pm  Arnold-Main  Capobianco

MUC-323-205  April 7-May 12  7-8 pm  Arnold-Main  Capobianco

MUC-323-206  April 8-May 13  3-4 pm  Arnold-Main  Capobianco

MUC-323-207  April 8-May 13  4-5 pm  Arnold-Main  Capobianco

MUC-323-208  April 8-May 13  5-6 pm  Arnold-Main  Capobianco

MUC-323-209  April 8-May 13  6-7 pm  Arnold-Main  Capobianco

MUC-323-210  April 8-May 13  7-8 pm  Arnold-Main  Capobianco

**Reading the Staff: Lines and Spaces**

Music students are rhythm players, without rhythm music would sound disjointed! Learn how to read and count basic rhythmic patterns on the staff. Topics will include time signatures, rests and notes.

Cost: $48 includes $12 fee.

MUC-341-201  April 18  10 am-1 pm  Arnold-Main  Capobianco

**Reading the Staff: Basic Rhythm**

Music students are rhythm players, without rhythm music would sound disjointed! Learn how to read and count basic rhythmic patterns on the staff. Topics will include time signatures, rests and notes.

Cost: $48 includes $12 fee.

MUC-342-201  April 18  10 am-1 pm  Arnold-Main  Capobianco

MUC-342-202  May 2  10 am-1 pm  Arnold-Main  Capobianco

**Basic Guitar: Group Instruction**

Learn basic guitar skills in group instruction format: reading music, playing scales and chords. Learn some of your favorite music, guitar maintenance and instrument quality.

Note: Student must bring a six-string guitar to class.

Cost: $123† includes $7 fee.

MUC-313-201  May 4-June 8  7-8:30 pm  Arnold-Main  Douglas

**Introduction to the Ukulele**

Examine the fundamentals of ukulele playing. Determine holding position: develop tuning skills, fingerpicking patterns and strumming method. Outline basic music theory, locate notes, compare chord structures and practice simple melodies.

Note: Students must bring either a tenor, concert or soprano ukulele to class.

Cost: $123 includes $19 fee.

MUC-331-201  May 5-June 9  7-8:30 pm  Arnold-Main  Dobry

**Painting and Printmaking**

**Watercolor Painting: Focus on Flowers**

Explore the challenges of depicting flowers in watercolor painting. Outline tips and techniques for painting the delicacy and translucency of four flowers. Develop observational, drawing and watercolor skills.

Prerequisite: ARA-312 Watercolor Basics: You Can Do It or permission of instructor.

Note: All supplies provided.

Cost: $116 includes $32 fee.

ARA-309-201  April 6-27  3:30-6 pm  Councell

**Abstract Art 2**

Develop advanced skills to enhance abstract paintings. Explore color theory, acrylic mediums, texture, glazing application and collage. Complete paintings using each technique. Prerequisite: ARA-315 Abstract Painting, or permission of instructor.

Note: Students will be emailed a supply list one week before class begins. Questions?

Call 410-777-2904.

Cost: $115 includes $35 fee.

ARA-337-201  April 16-May 7  7-9 pm  Councell

**Oil Painting: Easy and Fast**

Complete an oil painting in three hours. Learn about the basics of painting in a workshop that will develop skills and confidence.

Note: All supplies provided.

Cost: $70† includes $32 fee.

ATS-309-201  April 18  10 am-1:15 pm  Councell

**Fundamentals of Oil: Level 2**

Develop oil painting skills through the grisaille technique of layering monochromatic color and glazing. Build 3-dimensionality in objects that have warmth and depth. Practice skills; create a 12-by-18-inch painting. Prerequisite: ARA-318 Fundamentals of Oil Painting or permission of instructor.

Note: Call 410-777-2904 for supply list.

Cost: $128† includes $32 fee.

ARA-327-201  April 28-May 12  6:30-9 pm  Dobry

**Theater**

**Audition Mastery**

Discover the joys of participating in theater and develop the skills to overcome your apprehension of auditioning. Examine the audition process and explore preparation techniques. Practice auditioning skills and receive feedback.

Cost: $120† includes $7 fee.

THT-316-201  May 6-June 3  7-9 pm  Austin
PERSONAL ENRICHMENT

CASINO

Learn to Play Blackjack
Develop a clear understanding of blackjack. Learn the basic rules, terminology, a variety of bets and basic strategy. Practice playing on a casino-quality table with real cards, chips and casino equipment.

Cost: $40† includes $12 fee.
CLI-348-201 April 4 AMIL
1 session Sa 1-3 pm

Learn to Play Roulette
Develop a clear understanding of roulette. Learn the basic rules, terminology, variety of bets and payouts. Practice on a casino-quality table with a full-size roulette wheel, chips and casino equipment.

Cost: $40† includes $12 fee.
CLI-349-201 April 18 AMIL
1 session Sa 1-3 pm

Learn to Play Craps
Develop a clear understanding of craps. Learn basic rules, table etiquette, terminology, and a variety of bets and payouts. Practice on a casino-quality table with chips, dice and casino equipment.

Cost: $40† includes $12 fee.
CLI-350-201 May 2 AMIL
1 session Sa 1-3 pm

Learn to Play Poker
Develop a clear understanding of poker. Learn the basic rules, game variations, terminology, variety of bets and payouts. Practice on a casino-quality table with chips and casino equipment.

Cost: $40† includes $12 fee.
CLI-351-201 May 16 AMIL
1 session Sa 1-3 pm

COMPANY TEST PREPARATION

Undergraduate

Comprehensive Math Preparation for the SAT
Prepare for the College Board’s SAT test through intensive, focused practice. Practice and review concepts in algebra, geometry, logical problem solving, statistics, algebra 2 and trigonometry. Review test taking strategies and time management tips. Textbook information available at AACC Bookstore.

Note: Bring textbook to first class.

Cost: $139 includes $7 fee.
SKL-359-201 April 6-June 1 Arnold-Main Heline
9 sessions Tu 6-8:15 pm

Comprehensive English Preparation for the SAT
Prepare for the College Board’s SAT test through intensive, focused practice. Practice critical reading and writing skills. Develop progressive vocabulary and essay building. Review test taking strategies and time management tips. Textbook information available at AACC Bookstore.

Note: Bring textbook to first class.

Cost: $139 includes $7 fee.
SKL-358-201 April 8-May 27 Arnold-Main Heline
9 sessions W 6-8:15 pm

Math Placement Test Preparation
Program designed for students seeking to retake the community college math placement test. Emphasis is on fast-paced intensive review of algebra. Topics include algebraic fractions, linear and quadratic equations, radicals, roots and more. CEUs issued. Prerequisite: Students must take college placement test first at testing center. Prior knowledge of algebra 1 and 2 required.

Note: One hundred percent attendance required of students seeking to retake the college placement test.

Cost: $51 includes $7 fee.
SKL-328-202 April 6-9 Arnold-Main
4 sessions MTuWTh 4:30-6:30 pm

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
Food and Beverage

Visit www.aacc.edu/programs-and-courses/personal-enrichment and click on cooking for information about AACC’s Hotel, Culinary Arts and Tourism’s information sessions and upcoming events. For information about courses for hospitality and culinary professionals, see page 30, in the Careers and Certifications section. Because the kitchens and recipes used in AACC culinary classes may contain ingredients or other substances which could cause allergic reactions in some individuals, AACC cannot be and is not responsible for any allergic reaction(s) one may incur as a result of participating in any of our culinary classes. Anne Arundel Community College does not assume any liability or responsibility for any allergic and/or adverse reactions to food consumed or consumed or substances or items one may come into contact with while participating in culinary classes.

Cooking Demonstrations
Food Safety at Home
Learn to reduce contaminants and keep food safe with good food handling practices. Examine how the four basic food safety principles - clean, separate, cook and chill - work together to reduce the risk of foodborne illness.

Cost: $35† includes $14 fee.
CWA-342-201 April 15 Arnold-Main Ignaczak 1 session W 9:30-11 am HUM 214
CWA-342-202 April 24 Arnold-Main Ignaczak 1 session F 6:30-8 pm

Cooking Low-Carb and Low-Glycemic
Cook delicious meals that are low on the glycemic index and carbohydrates. Choose the right foods that can increase energy, jump-start weight loss and stabilize blood sugar.

Note: Chef demonstration and tasting.

Cost: $77† includes $29 fee.
CLI-387-201 April 10 Off Campus Stahl 1 session F 6:30-9:30 pm HUM 212

Bee Keeping 101
Discover how to start a honey bee hive. Learn about types of bees, their role in modern agriculture, hive structure, honey production and extraction. Visit live hives and attend a honey tasting.

Note: Wear long pants and closed-toe shoes when visiting the hives.

Cost: $59† includes $17 fee.
CLN-324-201 May 16 Arnold-Main Ludwig 1 session Sa 10 am-1 pm HUM 214

Hands-on Cooking
Hands-on Knife Skills
Learn how to use a variety of knives properly. Practice standard cuts and more advanced techniques. Learn to slice, dice and chop in the safest, most efficient way.

Note: Students must wear closed-toe shoes and long pants.

Cost: $59† includes $17 fee.
CLN-328-201 April 3 Off Campus Ignaczak 1 session F 6:30-9:30 pm HUM 212

Cauliflower: The Key Ingredient
Cauliflower is a most versatile vegetable and appears in cuisine on nearly every continent. Explore different ways to prepare cauliflower; soups, appetizers, pastas, pizza, curries and more.

Note: Students must wear closed-toe shoes and long pants.

Cost: $71† includes $29 fee.
CLI-382-201 April 4 Arnold-Main Romans 1 session Sa 10 am-1 pm HUM 207

You Go Grill!
Expand your repertoire of barbecue recipes with gourmet presentations and learn how to cook and serve grilled dishes with innovation and panache. Sample new recipes.

Note: Students must wear closed-toe shoes and long pants.

Cost: $73† includes $31 fee.
GME-398-201 April 10 Arnold-Main Ignaczak 1 session F 6:30-9:30 pm HUM 207

Classic French Macarons
Learn to prepare perfectly round macarons and rich creamy fillings.

Note: Students must wear closed-toe shoes and long pants.

Cost: $73† includes $31 fee.
CLN-363-201 April 4 Arnold-Main Santos 1 session Sa 3-6 pm HUM 218

Focaccia, Pita and Flatbreads
Learn to make delicious flatbreads, like focaccia and pita, from all over the world.

Note: Students must wear closed-toe shoes and long pants.

Cost: $78† includes $22 fee.
C00-349-201 April 5 Arnold-Main Svoboda 1 session Su 10 am-2 pm HUM 214

Cake Decorating for Beginners
Learn basic techniques for torting, filling and crumb-coating cakes for all occasions. Explore the use of piping tips and bags and practice basic piping techniques and border applications.

Note: Students must wear closed-toe shoes and long pants.

Cost: $73† includes $31 fee.
CUI-366-201 April 5 Arnold-Main Hawkins 1 session Su 10 am-1 pm HUM 207

Cooking for Weight Loss and Management
Learn to prepare delicious meals that help with weight loss and maintenance. Dispel the myth that fat free means taste free. Discover ways to switch dietary fat, moderate carbohydrates and incorporate vegetables.

Note: Students must wear closed-toe shoes and long pants.

Cost: $66† includes $24 fee.
GME-395-201 April 10 Arnold-Main Santos 1 session F 6:30-9:30 pm HUM 218

Sweet and Savory Crepes
Perfect the art of making sweet, savory and buckwheat crepes. Create a menu of assorted savory appetizer rolls and fruit crepes.

Note: Students must wear closed-toe shoes and long pants.

Cost: $73† includes $31 fee.
GME-395-201 April 10 Arnold-Main Santos 1 session F 6:30-9:30 pm HUM 218

Cooking Basics: Instant Pot Cooking
Explore the features of an Instant Pot, the hottest new item in cookware, offers to help make cooking a breeze. Learn from an HCAT chef how easy recipes are with this cookware and how to include these recipes in your daily repertoire.

Note: Students must wear closed-toe shoes and long pants.

Cost: $73† includes $31 fee.
CWA-349-201 April 17 Off Campus Ignaczak 1 session F 10 am-1 pm HUM 212

40
REGISTRATION INFORMATION 410-777-2325
International Appetizers
Learn to prepare an international collection of easy and elegant appetizers. Find out how appetizers from different cuisines can be served for a new look for special entertaining. Sample your own creations.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.

Spring Tapas
Prepare seasonal tapas using fresh, locally sourced ingredients. Learn to work with classic ingredients from Spain including saffron, paprika, garlic, peppers and chorizo! Discover the secrets of traditional Spanish cuisine to create memorable dishes for family and friends.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.

The Artisan Pretzel
Learn to knead, shape, boil and bake artisan pretzels. Produce several varieties with different seasonings of this perennial favorite.
Cost: $85† includes $29 fee.

Savory Tarts and Quiches
Learn to make a variety of quick and flavorful tarts and quiches that can complement any dining occasion or serve as a hearty meal on their own.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.

If You Knew Sushi
Learn how the ancient sushi tradition is transformed into a culinary art form. Explore how color, texture, flavor and shape are combined masterfully. Learn to assemble your own sushi.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.

Strategies for the Single Cook
Move beyond eating frozen or takeout food by learning to cook for one. Produce easy-to-make recipes for small portions. Learn how to cook scaled-down recipes and eliminate the boredom of excessive leftovers.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.

Sourdough Breads
Learn bread baking techniques by mixing, kneading, shaping and baking. All breads will be made using a sourdough starter. Learn to shape and score different bread loaves.
Note: Students must wear closed-toe shoes and long pants.
Cost: $85† includes $29 fee.

Classic Custards
Identify the qualities of well-made custard including ingredient interactions, cooking methods, storage and presentation. Learn to make crème brûlée, flan, sabayon, chocolate pots du crème and panna cotta.
Note: Students must wear closed-toe shoes and long pants.
Cost: $85† includes $29 fee.

Sweet and Savory Soufflés
Learn how to make the perfect soufflé from an HCAT chef. Explore creating classic cheese soufflés and decadent dessert soufflés.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.

Dumplings from Around the World
Prepare potstickers, gyoza and ravioli as well as the lesser recognized pierogi, empanadas and tamales. Discover ingredients to mix into the dough and sweet and savory fillings. Learn how to use them in soups and stews.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.

Pizza School
Learn the basic steps for making terrific pizzas from scratch. Explore a variety of pizza doughs, sauces and toppings, from classic margherita to dessert pies.
Note: Students must wear closed-toe shoes and long pants.
Cost: $66† includes $24 fee.

Shortcakes, Cobblers and Crisp
Discover easy American desserts made with common pantry ingredients. Learn how to use seasonal fresh fruit to make delicious summer desserts.
Note: Students must wear closed-toe shoes and long pants.
Cost: $85† includes $29 fee.

Ramen-ology: The Study of Ramen
Learn to make ramen’s flavorful broth and different toppings. Explore different varieties of ramen noodles and examine the different variety of ramen flavors.
Note: Students must wear closed-toe shoes and long pants.
Cost: $71† includes $29 fee.
All About Techniques: Meatballs
Discover the versatility of meatballs as hors d’oeuvres, entrées or the buffet. Make classic Italian, Swedish, Mediterranean lamb and Asian pork meatballs.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.
CAW-316-201 May 8 Arnold-Main MacSorley
1 session F 6:30-9:30 pm HUM 207

Spring Sizzle
Learn delightful creations with easy-to-find ingredients and simple preparations. Prepare a variety of menus featuring seasonal ingredients at their prime.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.
CAW-316-201 May 8 Arnold-Main MacSorley
1 session F 6:30-9:30 pm HUM 207

The Artisan Doughnut
Explore the creation of the doughnut, both yeast risen and cake doughnut dough. Learn to create a variety of classic flavors and textures.
Note: Students must wear closed-toe shoes and long pants.
Cost: $85† includes $29 fee.
CLI-361-201 May 17 Arnold-Main Santos
1 session Su 10 am-2 pm HUM 218

Knife Skills 2
Enhance knife skills with new and elaborate knife cuts using the foundations acquired in CLN-328 Hands On Knife Skills. Practice using a mandoline safely. Explore knife cuts such as tourne and lozenge.
Prerequisite: CLN-328 Hands On Knife Skills.
Note: Students must wear closed-toe shoes and long pants.
Cost: $66† includes $24 fee.
CLI-325-201 May 29 Off Campus Ignaczak
1 session F 6:30-9:30 pm HCAT 112

A World of Curries
Experience the different textures and flavors of classic curries from around the world. Prepare recipes incorporating various spices like turmeric, coriander and cumin, and ingredients including meat, fish, lentils, rice and vegetables.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.
COO-319-201 May 29 Arnold-Main MacSorley
1 session F 6:30-9:30 pm HUM 207

Contemporary Saucess
Become a modern sauce master. Learn to create sensational sauces, from the classics to fruit salsas, that can quickly jazz up any meal.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.
CAW-312-201 May 16 Arnold-Main Romans
1 session Sa 11 am-2 pm HUM 207

Cooking Basics: Vegetarian
Learn to create simple and delicious vegetarian dishes including fruits, vegetables, grains legumes and more. Explore the health benefits of becoming vegetarian or simply adding more vegetables to your diet.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.
CAW-316-201 May 8 Arnold-Main MacSorley
1 session F 6:30-9:30 pm HUM 207

A Taste of Korea
Learn to create traditional and fusion style Korean food. Explore a brief history about the connection of food and culture, and how Korean food has changed over the years. Create traditional and modern Korean recipes.
Note: Students must wear closed-toe shoes and long pants.
Cost: $71† includes $29 fee.
CLI-383-201 May 30 Off Campus Levens
1 session Sa 10 am-1 pm HCAT 112

The Art of Perfect Pies
Learn foolproof recipes for updated and scene-stealing versions of America’s favorite pies. Use simple doughs to elevate your seasonal fillings. Create an irresistible pie to conclude a supremely satisfying dinner.
Note: Students must wear closed-toe shoes and long pants.
Cost: $85† includes $29 fee.
CLI-372-201 May 31 Arnold-Main Svoboda
1 session Su 10 am-2 pm HUM 218

A Symphony of Snacks
Learn how to make easy yet elegant appetizers that will be “music to your ears.” Gain recipes for quick and make-ahead hors d’oeuvres.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.
CUI-321-201 May 15 Off Campus Tyler
1 session F 6:30-9:30 pm HUM 207

A Symphony of Snacks
Learn how to make easy yet elegant appetizers that will be “music to your ears.” Gain recipes for quick and make-ahead hors d’oeuvres.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.
CUI-321-201 May 15 Off Campus Tyler
1 session F 6:30-9:30 pm HUM 207

Knife Skills 2
Enhance knife skills with new and elaborate knife cuts using the foundations acquired in CLN-328 Hands On Knife Skills. Practice using a mandoline safely. Explore knife cuts such as tourne and lozenge.
Prerequisite: CLN-328 Hands On Knife Skills.
Note: Students must wear closed-toe shoes and long pants.
Cost: $66† includes $24 fee.
CLI-325-201 May 29 Off Campus Ignaczak
1 session F 6:30-9:30 pm HCAT 112

A World of Curries
Experience the different textures and flavors of classic curries from around the world. Prepare recipes incorporating various spices like turmeric, coriander and cumin, and ingredients including meat, fish, lentils, rice and vegetables.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.
COO-319-201 May 29 Arnold-Main MacSorley
1 session F 6:30-9:30 pm HUM 207

Contemporary Saucess
Become a modern sauce master. Learn to create sensational sauces, from the classics to fruit salsas, that can quickly jazz up any meal.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.
CAW-312-201 May 16 Arnold-Main Romans
1 session Sa 11 am-2 pm HUM 207

Cooking Basics
Learn the ins and outs of how a kitchen works. Become familiar with specific equipment and the role it plays in daily operations. Prepare a simple meal using learned information and proper equipment.
Note: Students must wear closed-toe shoes and long pants.
Cost: $73† includes $31 fee.
CAW-312-201 May 16 Arnold-Main Romans
1 session Sa 11 am-2 pm HUM 207
**NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT**

**The In-Home Classroom**

**Baking Bread at Home**
Learn to make breads at home with this online class. Watch the Hotel, Culinary Arts and Tourism chef demonstrate mixing, kneading, shaping and baking techniques. Ask the chef questions and post successes in the online classroom.

*Note: Students receive detailed instructions, recipes and grocery list.*

**Cost:** $29† includes $7 fee.

CWA-325-201 April 6-May 31 ONLN WB Sileo

**Mastering Pan Sauces at Home**
Learn to make pan sauces at home. Watch the Hotel, Culinary Arts and Tourism chef demonstrate how professional chefs use pan sauces. Ask the chef questions and post successes in the online classroom.

*Note: Students receive detailed instructions, recipes and grocery list.*

**Cost:** $29† includes $7 fee.

CWA-326-201 April 6-May 31 ONLN WB Sileo

**Mastering Cooking Basics at Home**
Watch a Hotel, Culinary Arts and Tourism chef demonstrate recipes and identify specific equipment and the role it plays in daily operations. Prepare a simple meal using proper equipment. Recipe packet includes detailed instructions, recipes and grocery list. Ask the chef questions and post successes in the online classroom.

*Note: Students receive detailed instructions, recipes and grocery list.*

**Cost:** $29† includes $7 fee.

CWA-336-201 April 6-May 31 ONLN WB Sileo

**Mastering Hand Rolled Pasta at Home**
Learn to make pasta in the comfort of your own home. Watch the Hotel, Culinary Arts and Tourism Chef demonstrate pasta-making techniques by mixing, kneading and shaping pasta dough into different shapes. Recipe packet will include detailed instructions, recipes and grocery list. Students can ask the chef questions and post their results for the duration of the term in the online classroom.

**Cost:** $29† includes $7 fee.

CWA-348-201 April 6-May 31 ONLN WB Sileo

**Mastering Classic Pies at Home**
Learn foolproof recipes for scene-stealing, irresistible versions of America’s favorite pies. Use simple dough to elevate seasonal fillings. Recipe packet includes detailed instructions, recipes and grocery list. Students can ask the chef questions and post their results for the full duration of the term in the online classroom.

**Cost:** $29† includes $7 fee.

CWA-349-201 April 6-May 31 ONLN WB Sileo

**Mastering Classic Custards at Home**
Watch a Hotel, Culinary Arts and Tourism chef demonstrate custard preparation. Identify qualities of well-made custard, including ingredient interactions, cooking methods, storage and presentation. Ask the chef questions and post successes in the online classroom.

*Note: Recipe packet includes detailed instructions, recipes and grocery list.*

**Cost:** $20† includes $7 fee.

CWA-337-201 April 6-May 31 ONLN WB Sileo

**Holiday Meal Step by Step**
Watch a Hotel, Culinary Arts and Tourism chef demonstrate how to prepare a classic holiday meal. Ask the chef questions and post successes in the online classroom.

*Note: Recipe packet includes detailed instructions, recipes and grocery list.*

**Cost:** $29† includes $7 fee.

CWA-338-201 April 6-May 31 ONLN WB Sileo

**Wine, Beer and Spirits**

**Wine 101: Practical Basics**
Learn the basics of wine. Discover how to evaluate, select, store, open, decant and pour wine. Review wine and food pairings. Examine different aromas and decipher wine labels to determine how various wines will taste.

*Note: Must be 21 or older to enroll.*

**Cost:** $75† includes $47 fee.

CLN-358-201 April 22 Arnold-Main Hawkins 1 session W 7-9 pm

**Beginning Beer Making**
Learn how to make beer! Brew a batch of beer from an extract kit. Learn the ingredients, terminology and equipment required and explore the process from the grain to the glass! 

*Note: Student must be 21 or older and wear closed-toe shoes and long pants.*

**Cost:** $68† includes $42 fee.

CWA-331-201 April 4 Off Campus Dann 1 session Sa Noon-4 pm AHB

**The Price Savvy Wine Consumer**
Do price and quality go hand-in-hand? Through blind tastings, learn whether you can buy great wines for less than $20 a bottle. Also discover how to find inexpensive gems.

*Note: Must be age 21 or older to enroll.*

**Cost:** $56† includes $28 fee.

CLN-310-201 April 8 Arnold-Main Hawkins 1 session W 7-9 pm HUM 214

**Introduction of Bourbon and Rye**
Explore the American whiskey-making tradition. Delve into the history and lore of bourbon and rye, their place in the nation’s history and their local roots in Maryland and nearby states. Learn how whiskey is made and matured, from its origins to today’s special finishes. Develop and apply reliable techniques for identifying flavor and aroma components, and other aspects of whiskey appreciation.

*Note: Must be 21 or older to enroll.*

**Cost:** $89† includes $61 fee.

CWA-334-201 May 16 Off Campus Flaherty 1 session Sa 1-3 pm AHB

**Mead Making Class**
Explore the ancient techniques of brewing mead, one of the oldest forms of alcohol. Also known as honey wine, it has a rich history throughout the world and is the up-and-coming alcohol industry in the U.S. Learn how to produce mead at home.

*Note: Student must be 21 or older and wear closed-toe shoes and long pants. Cost includes the price of one mead equipment kit and ingredients to make 1 gallon of simple mead in class, as well as samples and snacks.*

**Cost:** $180† includes $132 fee.

CWA-333-201 April 19 Off Campus Rauschenberg 1 session Su 1:30 pm AHB

**The Whiskies of Scotland**
Learn the art and science of Scottish whiskies. Explore history, regional variations and production processes and maturation of Scotch whisky. Identify the whisky-making regions of Scotland, the various styles and flavor profiles. Learn how to apply whisky tasting and appreciation techniques, and identify flavor and aroma components.

*Note: Must be age 21 or older to enroll.*

**Cost:** $89† includes $61 fee.

CWA-328-201 May 15 Arnold-Main Bujak 1 session F 7-9 pm HUM 214

**All-Grain Beer Making**
Unlock the mystery of the mash! Learn about water chemistry and the effect time and temperature has on the mashing process.

*Note: Student must be 21 or older and wear closed-toe shoes and long pants.*

**Cost:** $45† includes $32 fee.

CWA-334-201 May 16 Off Campus Flaherty 1 session Sa 1-3 pm AHB
Flour, Gunpowder and Teflon
Explore an 18th-century working gristmill on the Wye Mill, and the gunpowder works founded by E.I. DuPont. Learn how that was seen as "high tech" technology and the beginning of the industrial revolution. Discuss the significance of Oliver Evans and his inventions of conveyor belts, chutes and steam power in the 19th century. Visit Maryland’s Wye Mill and the Hagley Museum in Wilmington, Del. Note: Transportation by AACC included. Extensive walking and standing required without assistance. Bring a bag lunch or purchase one on your own. Wear comfortable walking shoes and dress for outdoors.

Cost: $89 includes $35 fee.

Arlington National Cemetery: Shrine to America’s Heroes
Participate in a lecture and tour of the nation’s most famous cemetery. Learn its history and visit the sites of notable veterans, dignitaries, presidents and lesser-knownnotables interred there. Note: Transportation provided. Extensive walking and standing required without assistance. Wear comfortable walking shoes and dress for outdoors. Bring a bag lunch or purchase one on own.

Cost: $89 includes $35 fee.

Traditions from Around the World
Geopolitical Regions: East Asia
Through lectures and group discussions based on written articles, tables, graphs and videos, learn about the geopolitics of East Asian countries: China (mainland, Hong Kong, Taiwan, et al.), Japan, Mongolia, North Korea and South Korea.

Cost: $30 includes $29 fee.

The China Trade: Ceramics
Discover the significance of Chinese trade upon European and American decorative arts, primarily ceramic design in the 18th and 19th centuries. Examine examples of Chinese export wares that reached the U.S. Discuss the significance of China’s trade upon exploration of the New World while exploring the Winterthur Museum. Note: Transportation by AACC included. Extensive walking and standing required without assistance. Bring a bag lunch or purchase one on own. Wear comfortable walking shoes and dress for outdoors.

Cost: $99 includes $39 fee.

Local and Regional
U.S. Capitols: Then and Now
Examine the history of the 17 U.S. Capitol buildings and the nine cities which served as the seats of the U.S. Congress. Identify the reasons for the relocations. Visit the U.S. Capitol and the eighth Capitol - the Annapolis State House. Note: Two evening lectures and a Saturday tour of the U.S. Capitol and Annapolis State House. Transportation provided. Extensive walking required. Participants must be able to walk and stand for hours without assistance. Wear comfortable walking shoes and dress for outdoors. Bring a bag lunch.

Cost: $94 includes $22 fee.

Harriet Tubman: Escape to Freedom
Examine the life of Harriet Tubman, born a slave on Maryland’s Eastern Shore. Explore her long, courageous journey guiding her family and others to freedom in the North using the Underground Railroad, her service as a nurse and spy for the Union army, and her support of women's suffrage. Note: Transportation included. Evening lecture followed by day trip visit to the Underground Railroad Historic Park in Church Creek. Extensive walking and standing required without assistance. Bring a bag lunch or purchase one on own. Wear comfortable walking shoes and dress for outdoors.

Cost: $85 includes $25 fee.

Historic Odessa
18th and 19th Century America
Discover historic Odessa through lecture, then tour the busy Colonial shipping port on the Delaware River. View the collections of architecture, antiques and Americana in preserved period house museums with gardens. Enrollment limit: 13. Note: Transportation included. Extensive walking and standing without assistance required. Bring a bag lunch or purchase on own. Wear comfortable walking shoes and dress for outdoors.

Cost: $85 includes $35 fee.
United States History
Lee vs. Grant: Overland Campaign 1864-1865
Discuss the Overland Campaign battles of the spring of 1864. Compare battles of the Wilderness and Spotsylvania battlefields. Explore commanders and their battle strategies including Gen. Meade and Lee, and Union commander Gen. Grant. Participants attend lecture and then travel to the battlefields.
Cost: $103 includes $39 fee.
HRY-391-201 April 2-4 Arnold-Main Brooks
2 sessions Th 6:30-8:45 pm
Sa 8:30 am-5 pm XOFF

Lion at the Gate: Women’s Suffrage
Examine the courageous path taken by American women in the decades prior to the passage of the 19th Amendment. They persevered despite being physically assaulted, jailed and force-fed in an effort to achieve the vote. Discuss the political and social changes that occurred during this time.
Cost: $48 includes $7 fee.
HSV-501-201 April 30-May 7 Arnold-Main Ramundo
2 sessions Th 6:30-8:45 pm

Home and Lifestyle
Genealogy: Research Your Family Tree
Explore introductory genealogy. Identify strategies for examining family archives and conducting family interviews. Outline primary and secondary genealogy. Discus breaking through dead ends, compare hoaxes to useful sites and learn family tree formats.
Cost: $97 includes $22 fee.
WNI-378-201 April 7-28 Arnold-Main Sparrow
2 sessions Tu 7-8:30 pm CALT 136

Financial Planning and Investing
Basics of Investing
Learn what you need to know before purchasing a stock, bond or mutual fund. Examine some common myths about investing. Discover how to develop a plan to meet any financial goal.
Note: Instructors do not provide advice on specific investments and neither the instructor nor AACC is responsible for students’ personal investments.
Cost: $52 includes $19 fee.
FNE-311-201 April 23-30 Arnold-Main Beedenbender
2 sessions Th 7-9 pm

Estate Planning: The Executor
Prepare to be an executor or designate these responsibilities to someone. Define the role and outline general duties. Learn to organize tasks and get tips for reducing stress. Discuss compensation and potential consequences for incorrect performance.
Note: Instructors do not provide advice on specific issues and neither the instructor nor AACC is responsible for financial decisions.
Cost: $49 includes $7 fee.
WNI-315-201 May 19 Arnold-Main Gouge
1 session Tu 6-9:30 pm

Financial Strategies for Successful Retirement
Learn to control your financial destiny. Discuss ways to generate steady retirement income, maximize investment returns, protect assets, minimize income taxes and reduce estate taxes.
Note: Instructors do not provide advice on specific investments and neither the instructor nor AACC is responsible for students’ personal investments.
Cost: $94 includes $37 fee.
FNC-357-201 May 5-14 Arnold-Main Clark
4 sessions TuTh 6:30-9 pm

Retirement Income Planning
Learn the basics of retirement income planning and more. Review annuities, guaranteed income vehicles, and tax and withdrawal strategies, including the Grandaard strategy and “split funding” concepts.
Note: Instructors do not provide advice on specific investments and neither the instructor nor AACC is responsible for students’ personal investments.
Cost: $49 includes $12 fee.
FNE-314-201 April 18 Arnold-Main Clark
1 session Sa 9 am-1 pm

Passport to Retirement
Develop a retirement plan and set realistic goals. Determine how much you must save. Discuss investment options and overcome roadblocks that impede progress. Learn strategies to protect your wealth and assets. Workbook provided on the first session.
Note: Designed for preretirees. Instructors do not provide advice on specific investments and neither the instructor nor AACC is responsible for students’ personal investments.
Cost: $84 includes $38 fee.
FNE-326-201 May 7-14 Arnold-Main Gordon
2 sessions Th 6-9 pm
FNE-326-202 May 19-26 Arnold-Main Gordon
2 sessions Tu 6-9 pm

IRA and 401(k) Distribution Options
Unscramble these complex options so you don’t lose up to 70% of money in taxes. Learn the pros and cons of IRS-allowed payout options. Discover why beneficiary designations are crucial, why planning must begin before age 70.5 and how to make your IRAs continue tax deferred decades after your death. Discussion will include the new conversion law.
Note: Instructors do not provide advice on specific investments and neither the instructor nor AACC is responsible for students’ personal investments.
Cost: $49 includes $19 fee.
FNC-374-201 April 18 Arnold-Main Beedenbender
1 session Sa 9 am-1 pm

Tax Planning: Four Stages of Retirement
Examine the four stages of retirement and important tax actions necessary in each stage, including IRA challenges. Learn what’s involved in creating a tax strategy plan to maximize retirement income and avoid hidden taxes and penalties.
Note: Designed for preretirees and retirees. Instructors do not provide advice on specific investments and neither the instructor nor AACC is responsible for students’ personal investments.
Cost: $42 includes $7 fee.
FNC-334-201 April 4 Arnold-Main Scheibel
1 session Sa 9:30 am-1 pm
Managing the Social Security Maze
Note: Offered online in partnership with OnLine Training. Instructors do not provide advice on specific investments and neither the instructor nor AACC is responsible for students’ personal investments.
Cost: $43† includes $33 fee.
LFS-315-201 April 14-July 14 ONLN QLT Fabian

Navigating Medicare and Medicaid
Examine Medicare and Medicaid programs including various choices, options and changes taking place to make programs sustainable. Learn how to navigate Medicare and Medicaid websites.
Note: Instructors do not provide advice on specific investments and neither the instructor nor AACC is responsible for students’ personal investments. Bring a bag lunch.
Cost: $47† includes $17 fee.
LFS-327-201 April 14-July 14 QLT Deacon

Floral Design
AACC has been approved as an Education Partner of the American Institute of Floral Designers (AIFD). For information on the Floral Design certificate, visit www.aacc.edu/floraldesigner.
Note: Classes listed below are not restricted to students pursuing the Floral Design certificate, but some classes do have prerequisites.

Introduction to Floral Design
Examine proper conditioning procedures for flowers commonly used in floral design. Determine product freshness, identify common and botanical names of flowers and foliage, and explore the appropriate care for flowers for optimal display. Produce a professional vase arrangement.
Note: Students should bring a vase, pruning shears and floral knife.
Cost: $197† includes $62 fee.
FLR-344-201 April 5-26 Arnold-Main Powers 2 sessions Sa 1-3 pm CALT 130
Note: No class April 12

Foundations of Floral Design
Examine the essential tools, vocabulary and techniques required to create basic floral designs. Practice the elements and principles of design as you create floral arrangements. At least one arrangement will be taken home each session.
Note: Students should bring a floral knife or sharp pocket knife, pruning shears, wire cutters, ribbon scissors and a box to carry arrangements home.
Cost: $404† includes $157 fee.
FLR-338-201 April 10-24 Arnold-Main Tan-Lee 4 sessions Su 10 am-3 pm CALT 130
Note: No class May 10 and May 24

Foundations of Floral Design: Part 2
Practice design styles and techniques that elevate scoring on certification exams and competitions. Apply the elements and principles of design while discovering advanced techniques, foliage manipulation and mechanics for floral compositions. Take home at least one arrangement each session.
Note: FLR-343 Foundations of Floral Design recommended. Floral knife or sharp pocket knife, pruning shears, wire cutters and ribbon scissors are required. Bring a box to carry home arrangements.
Cost: $612† includes $247 fee.
FLR-345-201 April 19-May 17 Arnold-Main Godfrey 4 sessions Su 10 am-3 pm CALT 132
Note: No class May 10

Seasonal Flowers
Create floral arrangements using seasonal flowers and other seasonal botanical materials. Acquire expert knowledge in selecting the freshest, seasonal floral materials available, various construction mechanics, and techniques for loss prevention and optimal display life of an arrangement.
Note: Students should bring pruning shears or floral clippers, a small pocketknife or floral knife, ribbon scissors, wire cutters, and a box to carry home arrangements.
Cost: $132† includes $62 fee.
FLR-348-201 May 9 Arnold-Main Lord 1 session Sa Noon-3:15 pm CALT 128

Asian Inspired Floral Design
Discuss Asian design styles and their influence on Western flower arranging. Discover flowers, foliage and branches suitable for Asian designs. Create an arrangement using Asian-inspired construction techniques.
Note: Students must bring a floral knife or sharp pocket knife, pruning shears, wire cutters and ribbon scissors.
Cost: $139† includes $64 fee.
FLR-344-201 May 16 Arnold-Main Tan-Lee 1 session Sa 10 am-1 pm CALT 130

Fresh Flowers: Churches and Places of Worship
Examine a variety of floral design styles for altars, lecterns, bimahs, chancel screens and baptismal fonts. Learn proper mechanics, proportion, scale, flower selection and construction tips to make arrangements stable and long-lasting. Bring containers from and photos of worship space for instructor recommendations. Students must bring a floral knife or sharp pocket knife, pruning shears, wire cutters and ribbon scissors to class. A bag lunch is recommended.
Cost: $87 includes $57 fee.
FLR-332-201 April 4 Arnold-Main Inskeep 1 session Sa Noon-3:15 pm CALT 130

May Day Baskets
Create a beautiful May Day masterpiece to adorn your home. Explore construction techniques and flower selection for your basket style.
Cost: $99† includes $52 supply fee.
FLR-332-201 April 29 Arnold-Main Inskeep 1 session W 6:15-9:15 pm CALT 130
**Flowers to Wear**
Create contemporary wearable body flowers and explore the latest trends in floral fashion. Examine the construction mechanics, identify appropriate flowers to use, and assess design principles to create competition worthy boutonnieres, corsages, floral jewelry and other flowers to wear.
Note: Students must bring a floral knife or sharp pocketknife, pruning shears, wire cutters and ribbon scissors.

Cost: $245† includes $77 fee.
FLR-349-201 May 31-June 7 Arnold-Main Godfrey
2 sessions Sa 10 am-2:30 pm

**Gardening**

**Soil Conditioning and Compost**
Learn the basic principles of backyard composting. Identify types of soils in Anne Arundel County. Examine the nature of soils, problem soils, improving soils, and the role of compost and other organic matter in soil conditioning.
Cost: $42‡ includes $7 fee.
HOR-373-201 May 9 Arnold-Main Riddle
1 session Sa 9:11:30 am CALT 130

**Square Foot Gardening: The Basics**
Explore the time-honored, no-till method of small-space, raised-bed gardening created by Mel Bartholomew. Learn the basics of growing 100% of the harvest in 20% of the traditional space with less water, work and weeds.
Create a personalized plan.
Note: Suitable for beginners and experts. Taught by a Square Foot Gardening certified instructor.
Cost: $61‡ includes $7 fee.
HRT-332-201 May 12-19 Arnold-Main Roman
2 sessions Tu 6-8 pm CALT 130

**Growing Tomatoes in 1 Square Foot**
Learn how to successfully grow tomatoes using space-saving techniques in a 1-square-foot area. Learn how to take your vining tomato from seed to harvest.
Cost: $60‡ includes $12 fee.
HRT-329-201 April 14-21 Arnold-Main Roman
2 sessions Tu 6-8 pm CALT 130

**Spring Pruning Basics**
Learn the correct method for pruning trees, shrubs and other plants. Gain an understanding of the different applications and benefits of pruning.
Cost: $31‡ includes $7 fee.
WIN-303-201 April 15 Arnold-Main Matarese
1 session W 6:30-8:30 pm CALT 130

**Weeds: How to Identify and Control Them**
Identify the common weeds of spring, summer, autumn and winter in our region. Explore the origins of weeds, their growth habits, and the best practices to prevent and eliminate them.
Cost: $42‡ includes $7 fee.
HRT-340-201 April 22 Arnold-Main Matarese
1 session W 6:30-9 pm

**Native Plants, Shrubs and Perennials**
Explore the benefits of native plants, shrubs and perennials in the landscape. Learn where to purchase natives and how to prepare your soil, plant in communities, and maintain your natives to promote a sustainable landscape.
Cost: $85‡ includes $7 fee.
HRT-339-201 April 28-May 12 Arnold-Main Forry
3 sessions Tu 6:30-8:30 pm

**Mother’s Day Planter**
Explore the beautiful gardens at Willow Oak Farm and celebrate Mother’s Day by creating a living arrangement in a planter with bulbs, herbs and cut flowers to take home.
Cost: $67‡ includes $45 fee.
HRT-330-201 May 9 Off Campus Price
1 session Sa Noon-2 pm WHEB

**Home Improvement and Ownershp**

**Basic Home Repair: Carpentry**
Learn the basics of home carpentry and hand tool safety. Practice with hand tools used to cut wood, install molding, and hang shelving and cabinets.
Cost: $45§ includes $19 fee.
RPR-316-201 April 1 Arnold-Main Barratt
1 session W 6-8 pm CALT 134

**Carpentry 1**
Learn basic woodworking skills and tool safety. Practice using electrical tools including table saws, circular saws, routers, drills, power sanders and jigsaws. Construct a medium to large wood project. CEUs issued.
Cost: $262 includes $72 fee.
OPT-398-201 April 7-June 9 Off Campus Burke
10 sessions Tu 6-8:30 pm CATN

**Basic Home Repair: Electricity**
Learn how to check and replace a wall receptacle and wall switch, rewire a lamp and install a ceiling fixture. Determine the tools needed and review electrical safety.
Cost: $45§ includes $19 fee.
RPR-317-201 April 8 Arnold-Main Barratt
1 session W 6-8 pm CALT 134

**Basic Home Repair: Plumbing**
Learn how to repair leaky faucets and install faucets, showerheads and sinks. Review toilet construction and installation.
Cost: $45§ includes $19 fee.
RPR-318-201 April 15 Arnold-Main Barratt
1 session W 6-8 pm CALT 134

**Drywall Repair**
Explore and practice ways to create a smooth paintable surface on damaged drywall. Learn techniques such as taping and patching, spackling, scraping, sanding and repainting.
Cost: $42‡ includes $19 fee.
WIS-324-201 April 22 Arnold-Main Barratt
1 session W 6-7:30 pm CALT 134

**Tiling Basics for Home**
Identify tiling techniques then practice on a variety of surfaces. Examine tools and supplies, discuss tile selection, outline surface preparation, practice tile cutting and grouting.
Cost: $45‡ includes $19 fee.
WIS-347-201 April 29 Arnold-Main Barratt
1 session W 6-8 pm CALT 134

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
Pet Ownership
For the latest class information, visit www.aacc.edu/programs-and-courses/personal-enrichment/pet-ownership.

Pet First Aid and CPR
Learn life-saving pet first aid techniques. Receive hands-on instruction on primary emergency assessment, rescue breathing, choking management, bleeding control, heat- and cold-related injuries, and CPR. Manual and course completion card included.

Cost: $72† includes $19 fee.
PET-312-201 April 4 Arnold-Main Rainier
1 session Sa 9:30 am-2:15 pm

Pet Massage
Learn massaging skills that help support your pet’s health and longevity.

Cost: $39† includes $7 fee.
PET-310-201 April 25 Arnold-Main Rainier
1 session Sa 9:30 am-noon

Elements of K-9 Behavior
Learn the difference between canine behavior and temperament. Strengthen the bond between human and dog by learning how they think and process their environment.

Cost: $27† includes $7 fee.
PET-314-201 April 30 Arnold-Main Dobelbower
1 session Th 6-8 pm

Therapy Dogs: Giving to Others
Learn how you and your dog can help others by visiting nursing homes, hospitals, reading programs and more. Examine the necessary training and certification requirements involved. Determine temperament required to become a therapy dog.

Cost: $31† includes $7 fee.
PET-329-201 May 16 Arnold-Main Dobelbower
1 session Sa 10 am noon

Self Defense
Rape Aggression Defense System

Cost: $10† includes $7 fee.
WMI-317-201 April 8-29 Arnold-Main Kerpelman
4 sessions W 6-8:30 pm GYM 109

Wellness
Health care professionals see Health Care in the careers and certifications sections, pages 10-11 or visit www.aacc.edu/programs-and-courses/job-training/health-care-professions. For information about personal health courses, visit www.aacc.edu/programs-and-courses/personal-enrichment/personal-health. For information regarding a continuing education certificate in Mental Health First Aid, see page 10.

Personal Coaching: Achieve Your Life Goals
Examine the role of a personal coach. Recognize the tools used to help people identify and achieve life goals. Identify a realistic goal and develop action steps to create a plan. Evaluate the ability to fulfill goals within a measurable time frame.

Cost: $88† includes $10 fee.
PRS-503-201 April 7-28 Arnold-Main Woodcock
4 sessions Tu 6:30-8 pm

The 7L Framework: Create a Life on Your Terms
Develop strategies and apply necessary tools to create the framework for a life on your terms. Analyze vision, personal values, purpose and passions. Apply processes to enhance everyday life and successfully navigate the next chapter of your personal journey and/or career.

Cost: $103† includes $64 fee.
PRS-502-201 April 25 Arnold-Main Schiada
1 session Sa 9 am-12:15 pm
PERSONAL ENRICHMENT

PARENTING AND FAMILY LIFE

Caregiving
Health care professionals see Health Care in the careers and certifications sections, page 10, or visit www.aacc.edu/personalenrichment and click on Health Care Professions. For information about personal health courses, visit www.aacc.edu/personalenrichment and click on Personal Health. For information regarding a continuing education certificate in Mental Health First Aid, see page 10.

Downsizing: Moving Made Easy
Prepare yourself or a loved one for moving into a new stage of life. Learn tips for staging a home for sale. Explore downsizing and sorting to make the move easier. Create a practical moving plan.

Cost: $31† includes $14 fee.
LFS-316-201 April 9 Arnold-Main Weber-Wehnert
1 session Tu 6:30-8:30 pm

Parenting One-on-One
Parenting One-on-One courses were designed to allow students the flexibility to arrange parenting courses around their busy schedules and to allow for a more personalized approach. Contact the TEACH Institute 410-777-2159 for information and to schedule a Parenting One-on-One course. Courses also are available in Spanish.

MANAGING ANGER IN FAMILY LIFE: ONE-ON-ONE TPC-323
Learn the origins of problem anger in the home through individual instruction. Practice methods for properly expressing anger. Learn to channel energy into productive thoughts, feelings and behaviors. Explore ways to develop greater inner peace and cultivate interpersonal skills. CEUs awarded.

Cost: $360 includes $22 fee.

SYSTEMATIC TRAINING FOR EFFECTIVE PARENTING (STEP): ONE-ON-ONE TPC-324
Learn the principles of this nationally acclaimed parent education curriculum through individual instruction. Focus on essential child-rearing issues, effective parent-child communication and discipline methods. Gain valuable training to improve family cooperation and lessen parent-child conflicts. CEUs awarded.

Cost: $360 includes $22 fee.

PARENTING THROUGH SEPARATION OR DIVORCE: ONE-ON-ONE TPC-325
Receive individual instruction on how to shield children from the parental conflict associated with divorce or separation. Discover tools for managing anger, negotiating peacefully and creating a co-parenting plan that is effective and child-focused. CEUs awarded.

Cost: $360 includes $22 fee.

THE EXPLOSIVE CHILD: ONE-ON-ONE TPC-356
Receive individual instruction on how to direct children away from explosive episodes. Explore why traditional discipline strategies often don’t work with behaviorally challenged children. Review the concepts of lagging skills and unsolved problems. Practice collaborative problem solving strategies. CEUs awarded.

Cost: $360 includes $22 fee.

RULES, ROUTINES AND RITUALS: ONE-ON-ONE TPC-357
Receive individual instruction on establishing rules, routines and rituals that provide the predictability and structure children crave. Discuss how relationships can be improved by creating meaningful rituals. Discover how rules, routines and rituals are linked to childhood resiliency. CEUs awarded.

Cost: $360 includes $22 fee.
PERSONAL ENRICHMENT

PEER LEARNING

PARTNERSHIP

PLP Membership
Participation in PLP activities or courses requires a $30 membership fee that covers a six-month period (January through June or July through December). Membership allows students to enroll in courses and cultural activities. It also covers attendance at Friday discussion groups that explore current events, fine arts and literature, science and technology, economic issues, art history, history, fiction and nonfiction books, travel, and films. To register for membership, enroll in this course.

PLP-500-201 April 3–June 26 Arnold-Main Yeager
13 sessions F Noon–4:30 pm

Ideas and Reflections: God
Read, analyze and discuss selected works encompassing genres including literature, science and philosophy. Explore significant ideas and concepts found within those works. Examine the concept of God and religion in the western tradition.

Cost: $30† includes $29 fee.
PRL-384-201 March 30–May 4 Arnold-Main Capuzzi
6 sessions M Noon–2 pm
CAL 128

Conscious: A Guide to the Mystery of the Mind
What is consciousness? How does it arise? Why does it exist? Explore the evolving definitions, philosophies and scientific findings that probe our limited understanding of consciousness. Maybe an illusion?

Cost: $30† includes $29 fee.
PRL-385-201 March 31–May 19 Arnold-Main Schatzberg
8 sessions Tu 9:30–11:30 am

Politics and the Media
An analysis of legacy and contemporary news media as they attempt to inform, influence and explain modern national politics.

Cost: $30 includes $29 fee.
PRL-322-201 March 31–May 19 Arnold-Main Frantzich
8 sessions Tu 9:30–11:30 am

Baseball in America
Explore baseball’s influence on American history and culture and how events in American history are reflected in baseball.

Cost: $30 includes $29 fee.
PRL-391-201 March 31–May 5 Arnold-Main Newman
6 sessions Tu Noon–2 pm

Shakespeare’s Women: The History Plays
Read and discuss Shakespeare’s history plays recounting the turbulent saga of the English crown from Richard II to Richard III. Explore the roles of women in each play in their dramatic and historical contexts.

Cost: $30 includes $29 fee.
PRL-387-201 March 31–May 12 Arnold-Main Bender
7 sessions Tu Noon–2 pm

The Seven Deadly Sins: Great Books
Read and discuss selections from the Great Books Foundation’s “The Seven Deadly Sins Sampler.” Each week covers two provocative short stories on pride, envy, anger, sloth, greed, gluttony or lust.

Cost: $30 includes $29 fee.
PLC-375-201 March 31–May 12 Arnold-Main Smookler
7 sessions Tu 2:30–4:30 pm

Truth and Democracy
Study the significance of a “post-truth” society on a theoretical and practical level. Examine the history and devolution of the concepts of truth, reason and reality, and implications for the future of our democratic society.

Cost: $30 includes $29 fee.
PRL-363-201 March 31–May 12 Arnold-Main Capuzzi
7 sessions Tu 2:30–4:30 pm

Jane Austen: Two Novels
Read and discuss Jane Austen’s first two novels. Read one third of a novel each week.

Cost: $30 includes $29 fee.
PRL-388-201 April 1–May 6 Arnold-Main McEachern
6 sessions W 9:30–11:30 am
CAL 128

Robert Browning: The Dramatic Monologues
Read, listen to and discuss a selection of Browning’s dramatic monologues, perhaps the most intriguing and entertaining poetic creations produced by the Victorian Era.

Cost: $30 includes $29 fee.
PRL-390-201 April 1–May 6 Arnold-Main Capuzzi
6 sessions W Noon–2 pm CAL T 130

Raise the Flag: Nationalism in Music
Explore nationalism in music and trace its roots in folksong. Major nationalistic composers and some not-so-well-known composers of the 19th and 20th centuries will be heard and discussed.

Cost: $30 includes $29 fee.
PRC-355-201 April 1–May 6 Arnold-Main Kraemer
6 sessions W Noon–2 pm

An Introduction to World War II: Part 1
Examine the causes of World War II through 1942. Discuss various theaters of operation, analyze strategies and examine new technologies. Learn about the war’s major political, national and military leaders.

Cost: $30 includes $29 fee.
PRC-333-201 April 1–May 6 Arnold-Main McGee
6 sessions W 2:30–4:30 pm

The Mystery of Music
Examine the role of music in human development. Discuss recent research regarding the brain and music.

Cost: $30† includes $29 fee.
PRC-390-201 April 1–May 13 Arnold-Main Grimes
7 sessions W 9:30–11:30 am

REGISTRATION INFORMATION 410-777-2325
1950s: Happy Days?
Discuss major hallmarks of 1950s: rise of suburbia, Red Scare, birth of Civil Rights, and the role of women and teenagers in this decade often called "Happy Days."

Cost: $30 includes $29 fee.

Modern American Poetry, Part 1
Learn how to read and understand a poem by examining its content and form. Poems by Whitman, Dickinson, Frost, Dunbar, Stevens and others will be read aloud and discussed.

Cost: $30 includes a $29 fee.

Photography
For information regarding a continuing education certificate in digital photography, see page 7. Courses in Photoshop and InDesign available in the Computers and Technology section, page 20.

Courses on how to start your own photography business can be found in the Entrepreneurship section, page 15.

Smartphone Photography: Beginners
Gain a basic understanding of the functions of your smartphone camera for proper exposure, focus and framing. Explore the concepts of lighting, composition and basic editing. Explore edit apps that enhance your images. Students must bring smartphone and charger, objects to shoot, walking shoes and snack.

Cost: $45 includes $7 fee.

Smartphone Photography: Advanced
Go beyond automatic snapshot mode on your camera phone and discover the many technical and creative possibilities at your fingertips. Discover what phones and apps are available to allow you to shoot in manual mode and change your camera settings. Learn to make technical and creative adjustments like a pro. Push the limits of your phone and creativity. Students must bring smartphone and charger, objects to shoot, walking shoes and snack.

Cost: $45 includes $7 fee.

Intelligence Among Social Animals
Discover the characteristics of social animals that require intelligence to guide their behavior. Examine societies and intelligence of insects, birds, canines, sea mammals and primates. Consider the impact of artificial intelligence on human societies.

Cost: $30 includes $29 fee.

Clash of Cultures in North America
Study contacts between Native Americans and Europeans, 1492 through 1890s. Consider the Columbian Exchange, Canadian fur trade, clashes with Colonial settlers, 18th century Native American strategies, impact of the horse and struggles among the Plains Indians.

Cost: $30 includes $29 fee.

Digital Photography: Intermediate-Advanced Techniques
Learn proven techniques to better your digital photography skills with a digital single-lens reflex (DSLR) camera. Topics include equipment, advanced exposure techniques, low-light situations and off-camera flash. Instructor will discuss action photography, close-up macro photography, tips for photographing people and travel, camera raw capture and raw file editing techniques.

Note: Prior knowledge of basic digital camera operation recommended or PHO-305 Basic Digital Camera Operations. Students supply digital single-lens reflex camera with manual override and memory card.

Cost: $156 includes $7 fee.

ONLINE OFFERINGS
Photography
ONL-383 Discover Digital Photography
PHO-355 Master Your Digital SLR Camera
PHO-340 Photographing Nature with Your Digital Camera
PHO-341 Secrets of Better Photography

Search www.ed2go.com/aacc or see pages 68-69 for information.
Recreation and Fitness

Lifestyle Wellness Coaching:
Learn about factors that promote or prevent fitness activity participation. Focus on the evolution of coaching and defining lifestyle fitness coaching. Identify the differences between coaching and counseling. CEUs issued. Note: Textbook required. Contact Laura Howard lehoward1@aacc.edu or 410-777-7057 for textbook information. Offered online in partnership with World Instructor Training Schools (W.I.T.S.). Approved for 11 W.I.T.S. CECs.

Cost: $499† includes $406 fee.
FIT-511-201 April 1-May 1 ONLN WB

Fitness Management Training
Learn about the beliefs, attitudes and behaviors that influence membership purchase and member retention, differences between a member and a customer, and strategies for branding, marketing and selling memberships. Gain skills on how to develop effective programming, financial management, types of facilities and equipment, and managing risks and liabilities. CEUs awarded. Note: Textbook required. Contact Laura Howard lehoward1@aacc.edu or 410-777-7057. Offered in partnership with World Instructor Training Schools (W.I.T.S.). Approved for 36 W.I.T.S. CECs and 3.6 IACRT CEUs.

Cost: $499† includes $406 fee.
FIT-512-201 April 1-May 1 ONLN WB

Weight Training for Women
Tone muscles, reduce the risk of osteoporosis and gain strength for everyday activities through this introductory hand-weight training class. Learn how to set up a home-workout program. Note: Bring a set of 3- or 5-pound weights and a yoga mat.

Cost: $89† includes $7 fee.
WIN-394-201 April 1-May 7 Arnold-Main Horton 6 sessions W 6-7 pm CALT 101

Hula Hoop Fitness
Learn fundamentals of hooping using waist, hands and arms. Practice hoop moves and develop a full cardio workout including strength training. Tone muscles, burn calories, improve coordination and reduce stress. Combine hooping tricks and techniques to create a fun, hoop dance flow. Note: A specialized, weighted hula hoop is provided for instruction.

Cost: $85† includes $7 fee.
FIT-513-201 April 7-May 12 Arnold-Main Horton 6 sessions Tu 6-7 pm

Fishing

Kayak Fishing
Examine key elements to safely and successfully fish from a kayak. Identify styles of fishing kayaks, safety equipment and local launch sites. Discuss kayak fishing strategies and techniques including lure selection, casting, trolling and fly-fishing. Note: Class held indoors using a kayak and equipment for demonstration.

Cost: $59† includes $11 fee.
AHC-504-201 April 4 Arnold-Main Bange 1 session Sa 9 am-11:15 pm

Chesapeake Bay Light Tackle Fishing
Gain the knowledge and skills necessary to fish in the Chesapeake Bay using light tackle. Discuss various types of live bait, lures and tackle, proper use, and maintenance. Identify various species of fish in the bay and its tributaries. Learn spinning, casting and fly tackle. Note: Class will meet indoors for a portion of instruction and outdoors to practice casting skills. Bring a rod and reel, bag lunch and drink. All skill levels welcome.

Cost: $113† includes $22 fee.
AHC-513-201 May 9 Arnold-Main Doyle 1 session Sa 9 am-4:30 pm

Golf

Golf for Beginners
Learn the basics of the sport and course etiquette. Focus on proper setup, putting, irons, woods and trouble shots. Note: Bring an iron and putter to second class. Bucket of balls included. First session meets on campus. Subsequent sessions meet at SPGC.

Cost: $99† includes $37 fee.
AHL-397-201 April 7-28 Arnold-Main Leizear 4 sessions Tu 9:30-11 am

For information about AACC’s fitness and recreation courses visit www.aacc.edu/programs-and-courses/personal-enrichment and click on Fitness and Recreational Sports. For fitness certification in the career and certification section, page 31.
Martial Arts

Morning Tai Chi
Hone movements that focus on relaxation, stress reduction, balance and coordination.
Cost: $82† includes $7 fee.
HLH-344-201 April 27-June 8 Arnold-Main Martial
12 sessions MW 9-10:15 am CALT 105

Comprehensive Tai Chi
Continue studying tai chi with focus on refinement of the 74-movement LaoJia YiLu form, 83-movement XinJia ErLu form and two-person practice. Designed for students who can perform the 18 Essence Form. Prerequisite: Permission of instructor.
Cost: $82† includes $7 fee.
AHC-393-201 April 27-June 8 Arnold-Main Martial
12 sessions MW 10:30-11:45 am CALT 105

Aikido
Practice a defensive martial art suitable for all ages that uses body movement, coordination and distancing instead of strength.
Note: Club is affiliated with Aikido America International/Shin Aikido Rengo.
Cost: $178† includes $7 fee.
ATC-377-201 April 6-May 13 Arnold-Main Martial
12 sessions MW 7-8:30 pm

Yoga

Yoga Tone
Safely stretch and tone your body while you release the tension and stress of daily life. Combines yoga and proper breathing-techniques.
Note: Bring a yoga mat.
Cost: $85† includes $10 fee.
ATC-380-201 April 6-May 11 Arnold-Main Birmingham
6 sessions M 6-7 pm CALT 105

Gentle Yoga
Experience the softer side of yoga, with an emphasis on relaxation and stretching.
Great for beginners.
Note: Bring a yoga mat.
Cost: $85† includes $10 fee.
ATC-381-201 April 1-May 6 Off Campus Birmingham
6 sessions W 6-7 pm ANNA
PERSONAL ENRICHMENT

WORLD LANGUAGES

For information visit www.aacc.edu/personalenrichment and click on World Language.

American Sign Language

For information regarding a continuing education certificate in Beginning Sign Language, see pages 7-11. Completion of this program provides students with a strong foundation in ASL language skills and the cultural awareness necessary to interact with the deaf community. The successful completion of this program gives students a communication skill set that is an asset in current and future employment.

A Beginner’s Guide to Sign Language

Explore the fundamental principles of American Sign Language. Practice the American Manual Alphabet (fingerspelling) and introductory conversational vocabulary. Discuss cultural aspects of the deaf community. Textbook information available at AACC Bookstore.

Note: Introductory course designed for students with no previous knowledge of American Sign Language to begin to communicate with deaf individuals.

Cost: $87 includes $7 fee.
SLG-304-201 May 21-June 4 Arnold-Main Bruce 5 sessions TuTh 7-9 pm

Conversational Sign Language: Level 1

Examine the fundamental principles of American Sign Language. Strengthen Chinese pronunciation and expand vocabulary. Textbook information available at AACC Bookstore. CEUs issued.

Cost: $162 includes $7 fee.
CSL-303-201 April 27-July 6 Arnold-Main Rick 10 sessions M 7-9 pm
Note: No class May 25
CSL-303-202 May 20-July 22 Arnold-Main Bruce 10 sessions W 6:30-8:30 pm

Conversational Sign Language: Level 2

Examine grammatical structure and signs of American Sign Language and build on foundational vocabulary. Focus on personal qualities and relationships, school and sports, and aspects of time. CEUs issued. Prerequisite: CSL-303 Conversational Sign Language: Level 1.

Cost: $162 includes $7 fee.
CSL-304-201 April 14-June 16 GFTC Nall 10 sessions Tu 7-9 pm

Chinese

Basic Chinese 2

Strengthen Chinese pronunciation and expand vocabulary. Textbook information available at AACC Bookstore. Prerequisite: LAN 315 Basic Chinese.

Cost: $92 includes $16 fee.
LAN-345-201 April 14-May 12 Arnold-Main Jarvis 5 sessions Tu 7-9 pm

French

French Language Assessment

Assess your French language skills through discussion and placement testing to determine the appropriate class to continue learning the French language. Students must have previous French instruction.

Cost: $191 includes $7 fee.
LAN-385-201 April 4 Arnold-Main Gryscko 1 session Sa 9:30-11 am

Beginning French 1

Learn simple sentences, grammar, pronunciation, phrases and basic vocabulary that will help you greet people, obtain directions and order meals. Textbook information available at AACC Bookstore. CEUs issued.

Cost: $162 includes $7 fee.
LAN-369-201 April 14-June 16 Arnold-Main Gryscko 10 sessions Tu 6:30-8:30 pm

Intermediate French

Expand language skills and increase vocabulary. Discuss current events. Prerequisite: LGE-369 Beginning French 1 or instructor’s permission.

Cost: $162 includes $7 fee.
LAN-344-201 April 15-June 17 Arnold-Main Davis-Haslbeck 10 sessions W 5:30-7:30 pm

French for Travelers

Examine and recite the most common conversational phrases used by tourists traveling to a French-speaking destination. Practice simple vocabulary for greetings, dining, driving, numbers and time.

Cost: $921 includes $17 fee.
LAN-371-201 April 28-May 19 Arnold-Main Bofill-Polski 4 sessions Tu 6:30-8:30 pm

Advanced French Conversation

Experience French immersion in a relaxed atmosphere. Select a topic to research, present and discuss. Prerequisite: Students must be able to converse in French.

Cost: $162 includes $7 fee.
LAN-352-201 April 21-June 23 Arnold-Main Davis-Haslbeck 10 sessions Tu 6:30-8:30 pm

French Literature

Read and discuss the theme, author, cultural, social and historical relevance of a selected piece of French literature. CEUs issued. Prerequisite: LAN-352 Advanced French Conversation or permission of instructor. Contact instructor for readings.

Note: Class will be conducted in French.

Cost: $162 includes $7 fee.
LAN-378-201 April 16-June 18 Arnold-Main Davis-Haslbeck 10 sessions Th 5-7 pm

German

Basic German: Customs and Culture

Sample the German language. Learn how to greet people, obtain directions and order meals as you learn about German culture. Textbook information available at AACC Bookstore.

Cost: $97 includes $17 fee.
LAN-331-201 April 22-May 20 Off Campus Fieckstein 5 sessions W 6:30-8:30 pm ANNA
LAN-331-202 May 13-June 10 Arnold-Main Hoelscher-Stanley 5 sessions W 6:30-8:30 pm ANXB 111

Conversational German

Continue building on the skills gained in Basic German 1 and 2. Start with brief sentences and work up to short dialogues on a variety of subjects in a relaxing and fun atmosphere. Textbook information available at AACC Bookstore. Prerequisite: LAN-331 Basic German and LAN-354 Basic German 2.

Cost: $162 includes $7 fee.
LAN-355-201 April 14-June 16 Arnold-Main Hoelscher-Stanley 10 sessions Tu 7-9 pm ANXB 113

Advanced German Literature

Read and discuss the main idea of a selected piece of work in German literature while considering its social and cultural background. CEUs issued. Prerequisite: LAN-331 Basic German and LAN-354 Basic German 2.

Note: Conducted entirely in German; requires background in the language.

Cost: $167 includes $7 fee.
LAN-391-201 April 15-June 17 Arnold-Main MacFarland 10 sessions W 1-3 pm
ITALIAN

Basic Italian
Sample the Italian language. Learn simple sentences, pronunciation and basic vocabulary. Recite common phrases employing who, what, when, how, how much, why and numbers in Italian.

Cost: $109 includes $16 fee.
LAN-393-201 April 22-May 20 Off Campus Lichtenstein 5 sessions W 6:30-8:30 pm ANNA

Beginning Italian 1
Examine and recite basic Italian grammar, vocabulary and verb conjugations used in daily conversation. Discuss Italian culture and history. Textbook information available at AACC Bookstore.

Cost: $162 includes $7 fee.
LAN-390-201 April 16-June 18 Arnold-Main Paterniti 10 sessions Th 7-9 pm

Beginning Italian 2
Strengthen pronunciation and grammar and expand vocabulary. Learn phrases and idiomatic expressions, plus the ability to ask and answer simple questions. Textbook information available at AACC Bookstore. CEUs issued. Prerequisite: LGA-376 Beginning Italian.

Cost: $162 includes $7 fee.
LGA-386-201 April 16-June 18 Arnold-Main Paterniti 10 sessions Th 7-9 pm

Conversational Italian
Start with a brief sentence and work up to a short dialogue on a variety of subjects in a relaxing and fun atmosphere. Textbook information available at AACC Bookstore. Prerequisite: Previous Italian instruction.

Cost: $162 includes $7 fee.
LGA-390-201 April 22-June 24 Arnold-Main Paterniti 10 sessions W 7-9 pm

SPANISH

Noncredit Spanish Placement Assessment
Assess your Spanish language skills through discussion and placement testing to determine the appropriate class to continue your path to learning the Spanish language. Designed for students who have had some level of previous Spanish instruction.

Cost: $19† includes $7 fee.
LAN-382-201 April 4 1 session Sa 9:30-11 am Paez

Basic Spanish

Cost: $100 includes $7 fee.
LAN-377-201 April 16-22 Arnold-Main Paez 6 sessions MW 6:30-9:30 pm
LAN-377-203 April 16-May 21 Arnold-Main Fitch 6 sessions Th 9-11 am JOHN 104
LAN-377-202 May 14-June 18 Arnold-Main Guyan 6 sessions Th 6-8:30 pm

Beginning Spanish 1
Acquire the basics of grammar, vocabulary and conversation. Textbook information available at AACC Bookstore. CEUs issued. Note: Previous Spanish instruction recommended or LAN-377 Basic Spanish.

Cost: $162 includes $7 fee.
LGE-380-202 April 14-June 16 10 sessions T 7-9 pm ANAB 109
LGE-380-201 May 6-July 8 Arnold-Main Barbud Delgado 10 sessions W 7-9 pm

Beginning Spanish 2
Continue building Spanish grammar, sentences and vocabulary skills. Learn phrases, idiomatic expressions and the ability to ask and answer questions. Discuss reading and translations. Textbook information available at AACC Bookstore. CEUs issued. Prerequisite: LGE-380 Beginning Spanish 1 or instructor’s permission.

Cost: $162 includes $7 fee.
LGE-320-201 April 7-June 9 10 sessions Tu 7-9:15 pm Guyan

Spanish for Travelers
Examine and recite the most common conversational phrases used by tourists traveling to a Spanish-speaking destination. Practice simple vocabulary for greetings, dining, driving, numbers and time.

Cost: $87† includes $16 fee.
LAN-365-201 April 20-May 11 Arnold-Main Bene 4 sessions M 7-9 pm

INTERMEDIATE SPANISH 1
Review basic grammatical structures and build on beginning Spanish language skills through reading, conversation and writing exercises. Explore Hispanic culture in the Americas through language practice. Textbook information available at AACC Bookstore. Prerequisite: LGE-380 Beginning Spanish 1: LGE-320 Beginning Spanish 2 or instructor’s permission.

Cost: $162 includes $7 fee.
LAN-367-201 April 21-June 23 Arnold-Main Orme 10 sessions T 6:30-8:30 pm

RUSIAN

Beginning Russian 2
Continue building on Russian grammatical proficiency. Expand vocabulary, strengthen pronunciation, and refine writing and listening skills in the Russian language. Textbook information available at AACC Bookstore.

Cost: $162 includes $7 fee.
LAN-370-201 May 6-July 8 Arnold-Main Oriova 10 sessions W 7-9 pm
Spanish Conversation
Build on vocabulary, comprehension and conversational skills gained in LGE-318 Beginning Spanish 1 and LGE-320 Beginning Spanish 2. Develop language skills beginning with brief sentences increasing complexity to short dialogues in a relaxing and fun atmosphere.
Cost: $162 includes $7 fee.
LAN-376-201 April 30-July 2 Arnold-Main Farmer
10 sessions Th 7-9:10 pm

Advanced Spanish Conversation
Build your Spanish conversation skills. Communicate in nonstructured Spanish conversations on multiple topics.
Note: For students who have completed LAN-376 Spanish Conversation or are Spanish proficient and comfortable carrying on a basic conversation in Spanish.
Cost: $162 includes $7 fee.
LAN-387-201 April 20-June 29 Arnold-Main Berkowitz-Fiebich
10 sessions M 6:30-8:30 pm
Note: No class May 25.

Advanced Spanish
Sharpen pronunciation and comprehension skills using expressions that can be understood easily in meetings, hotels, airports, train stations, restaurants and shops. Includes authentic coaching for international business and vacation travelers and a continuation of grammar skills using advanced verb tenses. Prerequisites: LGE-380 Beginning Spanish 1, LGE-320 Beginning Spanish 2, LAN-367 Intermediate Spanish 1, LAN-373 Intermediate Spanish 2, or instructor’s permission.
Cost: $162 includes $7 fee.
LGA-394-201 April 23-June 25 Arnold-Main Paez
10 sessions Th 7-9 pm

Advanced Spanish Literature
Read and discuss the main idea, theme, author and cultural relevance of a selected piece of Spanish literature. Prerequisite: LGA-380 Beginning Spanish 1, LGE-320 Beginning Spanish 2, LAN-367 Intermediate Spanish 1, LAN-373 Intermediate Spanish 2 or instructor’s permission.
Note: Conducted entirely in Spanish.
Cost: $162 includes $7 fee.
LAN-368-201 April 23-June 25 Arnold-Main Paez
10 sessions Th 10:30 am-12:30 pm

Spanish Grammar: Past to Future Tense
Expand your Spanish grammatical skills. Communicate using past, future, conditional and subjunctive tenses. Practice conversations using complex expressions, vocabulary and preposition combinations.
Cost: $162 includes $7 fee.
LAN-392-201 April 22-June 24 Arnold-Main Orme
10 sessions W 6:30-8:30 pm

Court Interpreter Spanish: Module 1
Develop skills to interpret state legal proceedings within criminal and civil jurisdictions. Examine each topic area in an online lecture followed by an online lab. Focus on anatomy, physiology, treatment and introduction to medical documentation. Successful completion of Modules 1 and 2 prepares a student to sit for medical interpreter for Spanish exam. Prerequisite: Students should be fluent in Spanish and English. Corequisite: WLS-808 Medical Interpreter Spanish: Module 2.
Note: Offered online in partnership with Cengage.
Cost: $1,198 includes $1,002 fee.
WLS-306-201 April 8-Jan. 8 ONLN CENG Wagner

Medical Interpreter Spanish: Module 1
Develop interpretive skills to use with patients and caregivers in a medical setting. Examine topics in an online lecture; online lab follows. Examine interpretive techniques for documents and patient contact, style of delivery, cultural issues and state exam preparation. Successful completion of Modules 1 and 2 prepares a student to take any state exam to be a medical interpreter for Spanish. Prerequisite: Students should be fluent in Spanish and English. Corequisite: WLS-308 Medical Interpreter Spanish: Module 2.
Note: Offered online in partnership with Cengage.
Cost: $1,198 includes $1,002 fee.
WLS-307-201 April 8-Jan. 8 ONLN CENG Wagner

Medical Interpreter Spanish: Module 2
Develop interpretive skills to use with patients and caregivers in a medical setting. Examine topics in an online lecture; online lab follows. Examine interpretive techniques for documents and patient contact, style of delivery, cultural issues and state exam preparation. Successful completion of Modules 1 and 2 prepares a student to take any state exam to be a medical interpreter for Spanish. Prerequisite: Students should be fluent in Spanish and English. Corequisite: WLS-308 Medical Interpreter Spanish: Module 1.
Note: Offered online in partnership with Cengage.
Cost: $1,198 includes $1,002 fee.
WLS-308-201 April 8-Jan. 8 ONLN CENG Wagner
**Intermediate Spanish 2**
Increase fluency in Spanish through intensive grammar presentation and review, conversational practice, composition and reading. Examine traditions and values of the Hispanic culture. Textbook information available at AACC Bookstore. Prerequisites: LGE-380 Beginning Spanish 1, LGE-320 Beginning Spanish 2, LAN-367 Intermediate Spanish 1 or instructor’s permission.

**Cost:** $162 includes $7 fee.
LAN-373-201 April 16 - June 18  Arnold-Main  Fitch
10 sessions  Th  11 am-1 pm  JOHN 104

**Spanish Fluency for Professionals**
These courses are designed to progressively improve practical, everyday foreign language skills at foundation and comprehension levels, with intensive focus on spoken language skills. They are ideal for government employees, defense contractors, business professionals, police, emergency and medical personnel, active duty military, educators and others needing mastery of foreign language for their job or career advancement.

**Spanish for the Medical Professional**
Practice basic skills need to communicate effectively with Spanish-speaking patients and their families in a health career environment. Gain an understanding of the culture and know how to ask questions crucial to quality health care. Textbook required. For information call 410-777-2910, CEUs issued.

**Cost:** $297 includes $153 fee.
HIC-538-201 April 6 - May 29  ONLN LERN  Sempe

**WRITING**

**Writing**

**Fiction Writing: Strategies for Improvement**
Examine the development of a fiction writing project. Use exercises to identify any problem areas in writing and to develop strategies for improvement. Develop critiquing skills in a workshop. Discuss completion strategies, and publishing goals and options.

**Cost:** $135 includes $7 fee.
WRI-362-201 April 14 - June 2  Arnold-Main  Moger
8 sessions  Tu  6 - 8 pm

**Back to Basics: Become a Better Writer**
Examine the fundamentals of personal and business writing. Review the basics of sentence structure, noun placement, verbs, adjectives and adverbs. Develop evaluative and editing skills in writing.

**Cost:** $79 includes $7 fee.
WRI-361-201 April 15 - May 6  Arnold-Main  Jellerichs
4 sessions  W  6:30 - 8:30 pm

**Getting Started on Your First Novel**
Examine techniques to develop a story from an aspiring idea to a published novel. Complete beginning chapters of your project and a detailed plan for completion. Discuss publishing options.

**Cost:** $88 includes $7 fee.
WRI-366-201 May 14 - June 18  Arnold-Main  Jellerichs
6 sessions  Th  6:30 - 8:30 pm

**How to Blog**
Examine the setup and maintenance of a blog using WordPress. Explore blog design, themes and ways to personalize. Set up a blog and practice content writing skills. Discuss building readership and interaction.

**Cost:** $72 includes $7 fee.
WRI-399-201 May 6 - 13  Arnold-Main  Lipton
2 sessions  W  6:30 - 9 pm

**Poetry Part 2: Expand Your Poetic Portfolio**
Experiment with different forms of poetry. Discuss elements of poetry using published poems of various time periods and styles. Write poems and practice revision and critiquing skills in a workshop setting.

**Note:** Discover Your Poetic Potential (WRI-347) is recommended, but not required.

**Cost:** $77 includes $7 fee.
WRI-369-201 April 21 - May 19  Arnold-Main  Harrison
5 sessions  Tu  6:30 - 8: pm
SENIORS

Are you an active, older adult and want to join one of the fastest growing programs at AACC? Did you know AACC offers a variety of programs that you, your spouse and friends may want to consider joining?

AACC offers the Seniors Program for adults 60 and older. For just $80 per quarter, seniors can enroll in as many courses as desired at one of the participating senior centers listed below or for a senior-designated course at AACC in Arnold. Keep in mind that course meeting times cannot overlap. Even adults 55 to 59 years old may enroll in Seniors Program courses by paying the $80 per quarter plus a $40 tuition fee and any applicable supply fees.

Seniors may register online, by mail or in person at AACC’s Center for Applied Learning and Technology (CALT) Room 115 in Arnold. Students taking courses at a senior center must join that center in advance of the course start date. There is no charge for senior center membership.

For a list of senior center courses, contact your local senior center or visit www.aacc.edu/seniors.

Annapolis Senior Center (ANSR)
119 S. Villa Ave., Annapolis, MD 21401
410-222-1818

Arnold Senior Center (ASRC)
44 Church Road, Arnold, MD 21012
410-222-1922

Brooklyn Park Senior Center (BPSC)
202 Hammonds Lane, Brooklyn Park, MD 21225
410-222-6847

Catherine O’Malley Senior Center (COSR)
1275 Odenton Road, Odenton, MD 21113
410-222-6227

Pasadena Senior Center (PASD)
4103 Mountain Road, Pasadena, MD 21122
410-222-0030

Pascal Senior Center (PSRC)
125 Dorsey Road, Glen Burnie, MD 21061
410-222-6680

South County Senior Center (SCSC)
27 Stepneys Lane, Edgewater, MD 21037
410-222-1927

Guild for L.I.F.E.

AACC’s Guild for L.I.F.E. (Learning is for Everyone) is a learning community in which members have the opportunity to attend a series of lectures and participate in related tours. Each lecture is an informational presentation regarding the upcoming tour of that month. Transportation to tours is provided by AACC. The cost for the lecture and tour is $59 per term. Entrance fees and meals for the events are an additional cost. Participants must be able to walk without assistance or provide their own caregiver. Caregivers also must register as a Guild member. The cost to attend the lecture only is $17. This is the monthly group to join if you are looking for great social interaction once a month, good conversation, excellent field trips and friendly people! For information on the Guild and upcoming lectures and tours, refer to the Guild for L.I.F.E. section on page 58 in this schedule of classes or visit www.aacc.edu/guild.

Peer Learning Partnership

The Peer Learning Partnership (PLP) is a self-directed learning community sharing personal growth and enrichment through classes, discussion groups, cultural events and social activities. Membership in PLP costs $30 every six months (January through June and July through December) and entitles you to enroll in classes and cultural events, and to attend – at no additional charge – Fridays with Friends presentations and social activities. For information regarding the Peer Learning Partnership, see page 58 or visit www.aacc.edu/plp.

Computer Technology

iPhone Basics
Optimize your ability to use the many features of your iPhone. Create an Apple ID, an iTunes account, adjust your settings, browse the web using Safari, set up email and learn how to add apps.
Note: Students must bring their iPhone.
CPT-978-201 April 8-June 10 Arnold-Main Willoughby
10 sessions W 8:30 am CALT 136

iPhone Intermediate
Go beyond the iPhone basics course and get ready to use the capabilities and functions of the iPhone to improve productivity.
CPT-991-201 April 7-May 26 Arnold-Main MacAuley-Shoemaker
8 sessions Tu 9:30-11:30 am

Apple Watch: From Novice to Pro
Discover the basic features and functionality of the Apple Watch. Discuss set up activities such as notifying 911 in the event of a fall or emergency, health activity features, and connecting with an iPhone.
CPT-998-201 April 7-May 26 Arnold-Main MacAuley-Shoemaker
8 sessions Tu Noon-2 pm
Microsoft Excel 2013, Level 1
Explore Excel 2013’s basic functions and features including terminology, entering and editing text, values and formulas, and simple function and formatting techniques. Create and modify charts and manage workbooks. Textbook information available at AACC Bookstore. Prerequisite: Knowledge of Windows 8 recommended.
Cost: $14 fee.
CPT-985-201 April 8-June 10 Arnold-Main Willoughby
10 sessions W 9:30-11:30 am

Adobe Illustrator: the Basics
Discover the basics of the powerful drawing program Adobe Illustrator. Use the software features to draw shapes and lines, create text, graphics and artwork.
CPT-999-201 April 9-June 11 Arnold-Main Willoughby
10 sessions Th 8:30-10:30 am CALT 136

Upcoming Technology Innovation: An Overview
Examine the basic principles and techniques of four up and coming technologies: self-driving cars, drones, renewable sources of energy and assistive technology for seniors and people with disabilities. Discuss the ethical and legal issues that arise from adoption of these technologies and their impact on society.
CTT-901-201 April 9-May 14 Arnold-Main Worley
6 sessions Th 10-11:30 am

Microsoft Outlook: An Introduction
Customize Outlook interface to suit your individual needs. Use Outlook to send, receive, and organize email messages, manage contact information, schedule appointments, calendar events, and create tasks and notes.
CTT-900-201 April 9-June 11 Arnold-Main Willoughby
10 sessions Th 10:30 am-12:30 pm

Microsoft Word: Level 1
Explore the basics of the most popular word processing software on the market. Use the software features to create high quality documents, format paragraphs, create and modify tabs and tables, draw shapes and lines and master the mail merge wizard.
CTT-902-201 April 8-June 10 Arnold-Main Willoughby
10 sessions W Noon-1:30 pm CALT 136

Healthy Living for Older Adults

Functional Conditioning 1
Learn safe and effective strength and muscular endurance training techniques. Identify the muscle groups they benefit. Improve flexibility and mobility using low-impact aerobics.
Cost: $10 fee.
HTH-925-201 April 6-June 12 Arnold-Main Frank
29 sessions MWF 7-8 am
HTH-925-202 April 6-June 12 Arnold-Main Frank
29 sessions MWF 8-9 am

Functional Conditioning 2
Improve cardiovascular health, muscular strength and range of motion. Understand physiological development, resistance training and self-assessment techniques to maintain health.
Cost: $10 fee.
HTH-926-201 April 7-June 11 Arnold-Main Hensley
20 sessions TuTh 7-8 am

Core Stability Techniques 1
Improve the function of deep trunk muscles for correct alignment of the spine and other stabilization techniques through skills and concepts utilized in Pilates.
HTH-935-201 April 7-June 11 Arnold-Main Frank
20 sessions TuTh 8-9 am

GUILD CONFERENCE SERIES
TRAVEL AND LEARN WITH OTHERS!
The Guild for L.I.F.E. is a self-directed learning community in which members have the opportunity to plan the series of lectures and tours. Tour sites require extensive walking. Participants must be able to walk without assistance, or provide their own caregiver who also will need to register as a guild member. Each lecture will be an informational presentation regarding the upcoming tour. Lecture topics and tour locations are subject to change. Transportation is provided via AACC buses. Entrance fees and meals are additional. Only pay the entrance fees and meals for the events you attend. Cost for the lecture series is $17†. Cost for the lecture and tour series is $59†. For information visit www.aacc.edu/guild.

ARNOLD CAMPUS
Lectures occur at 12:30 p.m. on the first Tuesday of each month. Tours take place the following Tuesday, Wednesday or Thursday. The same tour is offered on all three days.

TRS-359-101 LECTURES ONLY
Tuesdays, Feb.5, March 5, April 2, May 7

TRS-341-101 LECTURES AND TUESDAY TOURS
Feb. 12 Baltimore Basilica, Baltimore, Md.
March 12 Udvar Hazey Center, Air and Space Museum, Chantilly, Va.
April 9 The Newseum, Washington, D.C.
May 14 Adkins Arboretum, Ridgely, Md.

TRS-341-102 LECTURES AND WEDNESDAY TOURS
Feb. 13 Baltimore Basilica, Baltimore, Md.
March 13 Udvar Hazey Center, Air and Space Museum, Chantilly, Va.
April 10 The Newseum, Washington, D.C.
May 15 Adkins Arboretum, Ridgely, Md.

TRS-341-103 LECTURES AND THURSDAY TOURS
Feb. 14 Baltimore Basilica, Baltimore, Md.
March 14 Udvar Hazey Center, Air and Space Museum, Chantilly, Va.
April 11 The Newseum, Washington, D.C.
May 16 Adkins Arboretum, Ridgely, Md.

O’MALLEY SENIOR CENTER ANNEX
Lectures occur at 1 p.m. on the second Tuesday of each month. Tours take place the following Wednesday.

TRS-350-101 LECTURES ONLY
Feb. 12, March 12, April 9, May 14

TRS-357-101 LECTURES AND TOURS WEST
Feb. 20 American Visionary Art Museum, Baltimore, Md.
March 27 State Department Diplomatic Reception Room, Washington, D.C.
April 17 Harriet Tubman Visitor Center, Church Creek, Md.
May 22 Boat Cruise, Annapolis Harbor, Annapolis, Md.

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
Academic Success

Comprehensive Math Preparation for the SAT
Prepare for the College Board’s SAT test through intensive, focused practice. Practice and review concepts in algebra, geometry, logical problem solving, statistics, algebra II and trigonometry. Review test-taking strategies and time management tips. Textbook information available at AACC Bookstore.

Note: Students age 16 years and older register for SKL 359 Comprehensive Math Preparation for the SAT.

Cost: $139† includes $7 fee.
KIC-845-201 April 6-June 1 Arnold-Main Heline
8 sessions M 6-8:15 pm

Comprehensive English Preparation for the SAT
Prepare for the College Board’s SAT test through intensive, focused practice. Practice critical reading and writing skills, develop progressive vocabulary and essay building. Review test-taking strategies and time management tips. Textbook information available at AACC Bookstore.

Note: Students age 16 years and older register for SKL 358 Comprehensive English Preparation for the SAT.

Cost: $139† includes $7 fee.
KIC-844-201 April 8-May 27 Arnold-Main Heline
8 sessions W 6-8:15 pm

Before/After Care

Extended Day
Start and end you day with us! Play a game, read a book or watch a movie.

Cost: $20† includes $12 fee.
KDD-886-201 April 28 Arnold-Main Harris
1 session Tu 8-8:30 am
Tu 3:30-5:30 pm

STEM

School’s Out! Lego® and Robotic Fun
Build and program robots using Lego Education materials. Explore machines such as pulleys, levers and gears and put them together to create a working robotic model! Program movements using robotic sensors. Complete a variety of challenges with a partner! Offered in Partnership with Goldsmith Education. Bring a bag lunch that does not require refrigeration.

Cost: $108† includes $62 fee.
KIK-866-201 April 28 Arnold-Main
1 session Tu 8:30 am-3:30 pm

School’s Out! Digital Fun
Explore the world of digital fun. Activities will vary by grade level it may include game development, simple coding or video clips. Offered in Partnership with Black Rocket Productions. Bring a bag lunch that does not require refrigeration.

Cost: $120† includes $82 fee.
KIK-865-201 April 28 Arnold-Main
1 session Tu 8:30 am-3:30 pm
Note: Mindcraft Redstone/YouTube.

Kinder Musik

Silly All Over
Wiggle, boing and jiggle through this unit of silly sounds and moves. Wound through the silliness is a firm base of developmentally-appropriate activities. Practice stop-and-go motion, experience up and down, use fine-motor skills, incorporate vocal play, and tickle our sense of humor.

Cost: $78† includes $23 fee.
KDD-889-201 April 29-May 20 Arnold-Main Anselm
4 sessions W 9:30-10:15 am
GIVE THE GIFT OF EDUCATION

You choose the amount, they choose the class!

www.aacc.edu/gift
Who Can Enroll

AACC’s noncredit courses are open to anyone with or without a diploma or degree who is 16 years or older by the first day of class. Classes for students younger than 16 are offered through Kids in College and Family Time Intergenerational courses. For intergenerational courses, all youths must register and be accompanied by a registered adult. Out-of-county residents are charged additional fees. Tuition waivers for students with disabilities receiving SSI or SSDI are available for some noncredit, continuing education workforce development and life skills courses. Only enrolled students may attend class.

Student ID

Register for noncredit courses using your AACC ID number or last four digits of your Social Security number to avoid duplicate records and mailings. Parents registering their children must use the child’s student ID.

Course Costs for Noncounty Residents

The price stated at the end of each course description is the total cost, including registration, tuition and supplies, lab or other fees, if any, for county residents. There is an additional charge of $10 per noncredit course for residents of other Maryland counties and $25 per course for out-of-state residents.

A business or agency located in Anne Arundel County, which pays tuition for a nonresident employee/student, is not subject to the surcharge. Courses that do not follow these guidelines have costs indicated with course information.

Course Costs for Seniors

Maryland residents age 60 or older by the first day of class may have the tuition portion of the course cost waived for courses which do not have a dagger (†) next to the price and are not senior-only classes. For these tuition-waived courses, seniors will be responsible for paying a $7 per course, course fee, any fees indicated in the course description and the out-of-county fee if applicable. Seniors residing out of state must pay the full course cost (including tuition, registration and course lab fee) plus the out-of-county and the out-of-state fees.

For all courses marked with a dagger (†) next to the course price, senior students must pay full course cost (including tuition, registration and course fee) plus out-of-county and out-of-state fees, if applicable.

For senior-only courses, seniors age 60 or older may take an unlimited number of courses for $80 per three-month cycle plus supply fees if listed and out-of-county and out-of-state fees if applicable. Students age 55-59 pay $40 tuition per course in addition to the $80 three-month cycle fee. For questions concerning the pricing for these courses, call 410-777-2325.

Disability Tuition Waiver

Maryland residents who are certified by the Social Security Administration as totally and permanently disabled (or retired due to disability) may be eligible to receive a tuition waiver for certain continuing education courses. Students who qualify for the waiver must complete a Social Security Certification for Noncredit Tuition waiver form and submit it to the cashier’s office each year. More information (including the certification form and list of eligible courses) can be found at www.aacc.edu/costs-and-paying and select “other ways to pay for noncredit”.

Disability Support Services

The Disability Support Services Office (DSS) provides equal access to educational opportunities for qualified students with disabilities. Students interested in course accommodations must provide relevant documentation in order to receive accommodations.

For information, please call DSS, at 410-777-1411, email dss@aacc.edu or visit www.aacc.edu/resources/disability-support-services. Deaf and hard of hearing students may have the tuition portion of the course cost waived for their children. For more information, call 410-777-2325 or by emailing dss@aacc.edu.

Refund Policy

No refund will be given after the first scheduled class meeting has started. To receive a refund for a noncredit course that has not started, drop the course by submitting a completed registration/drop form by fax, mail or in person at one of our registration sites or through MyAACC. Call 410-777-2325 with any questions regarding a refund for a noncredit course.

Course Cancellations

The college may cancel a course that lacks sufficient enrollment a week before it is scheduled to begin. When a course is canceled, we make every effort to notify all registered students promptly. A full refund is processed automatically unless the student elects to transfer to another course or section. You can help avoid cancellations by registering at least two weeks before the starting date.

Wait List Procedures

The wait list is an electronic roster of eligible students who are waiting for a seat to become available in a closed (filled) section. The wait list stores names in order of request to allow access to seats that may become available. There are no wait list limits for Continuing Education/noncredit courses.

If a seat becomes available in a Continuing Education/noncredit course, the system will automatically call you at your phone number on record. You are required to call the Instructional Support Center within 24 hours at 410-777-2325 to complete your registration or you will lose your position on the wait list.

You can use MyAACC to view your wait lists, monitor your position on your wait lists and remove yourself from any unwanted wait lists.

Closings

When severe weather or other emergency conditions occur, listen to local radio, TV stations or check the college’s home page at www.aacc.edu/campusalert. Sign up for a text message alert to your cell phone and email address by going to www.aacc.edu/campusalert.

Every attempt will be made to reschedule classes that have been impacted by an emergency closing. However, we reserve the right to update the course schedule depending upon the availability of resources. For the most up to date course offerings, visit us on the web at www.aacc.edu/noncredit.

When the college closes, all classes at all on-campus and off-site locations are canceled for the day. The college does not necessarily close when Anne Arundel County public schools close; however, when public schools close for inclement weather or emergencies, all AACC classes at public school locations are canceled.

When Anne Arundel County public schools close as a result of scheduled (nonemergency) closings, AACC classes will meet.

Late Openings

When the college opens late due to severe weather or other emergency conditions, all continuing education courses scheduled to begin prior to the opening time will be canceled for that day.

Finding Your Noncredit Class

You may check your class locations through MyAACC (MyCourses), by checking your printed course confirmation or by calling 410-777-2325. Some class locations may not be assigned until a week before the class starts. Classroom assignments at the public schools and other sites will be prominently displayed and an on-site coordinator will be available to assist you in finding your class.

Parking

AACC offers free parking at the Arnold campus and all off-site locations. At the Arnold campus students may park in all unmarked spaces at any time. Students may park in reserved (numbered spaces) after 5 p.m. Mondays through Fridays and all day Saturdays and Sundays, and also in faculty/staff spaces after 7 p.m. Mondays through Fridays and all day Saturdays and Sundays.

At the Glen Burnie Town Center and HCAT Institute, use the free public parking garage across the street on Baltimore Annapolis Boulevard. Do not park in the nearby Food Lion parking lot. Your vehicle will be towed.

Directions to Arnold

Visit www.aacc.edu for directions and a map of the Arnold campus.
AACC Bookstore
The AACC Bookstore has locations at the Arnold campus, Glen Burnie Town Center and AACC at Arundel Mills. Visit AACC Bookstore online at www.aaccbooks.com for store hours, to obtain the most current textbook information and learn about ways to save on textbooks. You also can place your textbook order online with the option for delivery to your home or business for a nominal shipping fee. Call 410-777-2220 for information.

Online Courses
AACC offers both self-paced online courses as well as instructor-led courses. For technical requirements and links to courses, visit www.aacc.edu/noncredit
If you do not have an online service from home or work, you can access the Internet at the Technology Learning Centers (TLC) in the Andrew G. Truxal Library on the Arnold campus, at the Glen Burnie Town Center or in Suite 206 at AACC at Arundel Mills.
Once you have registered for an online course, call 410-777-2325 or visit www.aacc.edu/noncredit for further instructions. See page 3 for a complete listing of AACC’s online partners.

Continuing Education Units (CEUs)
A CEU (Continuing Education Unit) is a measure used by continuing education programs. CEUs are awarded to the student upon successful completion as a permanent record of training and professional development activities. While it is not an academic credit, many licensed professions require this nationally recognized way to quantify time spent, in order to obtain or renew industry certification or licenses. In some industries or professions, CEUs can mean increased compensation or recognition. One CEU is equal to 10 contact hours or participation and is awarded by the college.
Many professionals are required to participate in continuing education activities on a yearly basis. The required number of CEUs varies by profession. AACC is proud to be able to offer continuing education units (CEUs) for both online and in the classroom. Many of the online courses are offered on a monthly basis, allowing the student to meet renewal deadlines year-round.

Digital Badges
Anne Arundel Community College issues digital badges in various areas of study from Casino and Gaming to ESL programs. Similar to scouting or military merit badges which indicate levels of achievement, honor, status or recognition, a digital badge provides documented evidence of skill in a content area. These badges are can be easily shared with future employers, community organizations and bosses by hyperlink via email, electronic résumés or on social media profiles to verify necessary workforce skills.
For a complete list of badges offered through AACC programs, visit www.aacc.edu/noncredit.

Credit/Noncredit Share ▼
Have you ever wanted to register for a credit course at AACC, but really were not interested in earning academic credit? Did you know that AACC offers a variety of courses that can be taken as credit or noncredit? These courses are referred to as Credit/Noncredit Share (CNS) courses. CNS courses enable participants to take a credit course without officially enrolling at AACC. CNS students enroll as noncredit students, but receive the same instruction and educational experience as traditional credit students. Participants do not earn academic credit, but must meet any prerequisites required for a CNS course.
CNS courses are a great way to explore new subject matter or enhance your current knowledge, skills and abilities on a given topic. CNS courses are identified in the schedule of classes by a triangle icon ▼ appearing next to the each CNS course title. CNS students must register as a noncredit student and submit the registration in accordance with directions found in the back of this publication. Browse through the Noncredit Schedule of Classes and discover all of the exciting CNS courses we have to offer! If you have any questions, please call 410-777-2040 or email amgreer1@aacc.edu.

Repeated Courses
The School of Continuing Education and Workforce Development wants every student to be successful in their educational goals. We recognize however that a course or training program may not always be the best match for a student. Therefore if a student has unsuccessfully attempted a course or training program twice, the College reserves the right to decline the student’s registration into that course or program.

System Downtime
AACC is committed to providing current and progressive technology to enhance and support the college mission. For a complete list of available technologies and services, visit www.aacc.edu.
In order to provide superior service to the college community, regular maintenance is required. Scheduled maintenance for systems impacting students (Canvas LMS, MyAACC portal and the Self Services tab, www.aacc.edu, student email access, etc.) are performed starting at 5:30 p.m. on the second Friday of each month. We will reschedule any downtime that coincides with a major college event, such as final exams. Visit www.aacc.edu for further downtime updates.

Notice of Nondiscrimination
AACC is an equal opportunity, affirmative action, Title IX, ADA Title 504 compliant institution. Call Disability Support Services, 410-777-2306 or Maryland Relay 711, 72 hours in advance to request most accommodations. Requests for sign language interpreters, alternative format books or assistive technology require 30 days’ notice. For information on AACC’s compliance and complaints concerning sexual assault, sexual misconduct, discrimination or harassment, contact the federal compliance officer and Title IX coordinator at 410-777-1239, complianceoffice@aacc.edu or Maryland Relay 711.

Professional Licensure
AACC cannot confirm whether the course or program meets requirements for professional licensure in states other than Maryland. If you plan to apply for licensure in a state other than Maryland, contact that state’s licensing board to determine whether the AACC course of program meets requirements for licensure in that state. If you need assistance finding contact information for your state, or if you need additional information regarding professional licensure, contact the School of Continuing Education and Workforce Development’s Instructional Support Center at 410-777-2325.

Student Records Policy
The school of Continuing Education and Workforce Development complies with provisions of the Family Education Rights and Privacy Act (Buckley Amendment) of 1974 (Public Law 90-247 as amended) and any regulations that may be promulgated thereunder. The division will permit students to inspect their continuing education records, limit disclosure of these records to others without a student’s prior written consent and provide students with the opportunity to seek correction of these records where appropriate. Requests can also be submitted via MyAACC.
To obtain a copy of your continuing education student record, mail or deliver in person a signed written request to Records and Registration, 101 College Parkway, Arnold, MD 21012-1895 or fax to 410-777-2489. Requests must include student’s name, former name (if applicable), AACC ID or Social Security number and full address.
A student has the right to file a written complaint concerning the division’s alleged noncompliance with federal regulations by contacting the Family Education Rights and Privacy Act Office (FERPA), Department of Education, 400 Maryland Ave. SW, Washington, DC 20202.

Changes and Errors
Courses and class schedules listed in the Noncredit Schedule of Classes are subject to change. The college regrets any discrepancies or typographical errors. This publication should not be regarded as an irrevocable contract between the student and the college.
For additional college policies see the college catalog and visit www.aacc.edu/noncredit.

How are we doing?
We value your opinion! Please let us know if you have a new idea for a class, or share an experience you had with AACC. We may ask to use your quote in a future schedule.

NEW COURSES ADDED DAILY, VISIT WWW.AACC.EDU/NONCREDIT
PAYMENT OPTIONS AND SCHOLARSHIPS

Payment
Payment for noncredit courses is due at the time of registration. AACC accepts American Express, MasterCard, Visa, Discover, check, money order and cash. Cash is only accepted at the cashier’s office on the Arnold campus.

AACC Continuing Education Scholarships
The School of Continuing Education and Workforce Development is offering scholarship opportunities to students in approved CEWD certificate programs. While scholarship funding varies depending on the funding sources, scholarship awards generally cover 75% of the cost of tuition and fees.

To be eligible for a scholarship, students must be enrolled in an approved certificate program and must demonstrate financial need. For best consideration, students should complete the scholarship application and the barriers assessment completely, and submit them with all required documentation.

For information about AACC scholarship opportunities and deadlines, and to download application materials, visit www.aacc.edu/costs-and-paying and select “Other ways to pay for Noncredit.”

Continuing Education Payment Plan
Need job training but not ready to pay the full tuition and fees in advance? AACC offers a monthly payment plan for selected noncredit continuing education courses. Depending on the length of the course, students pay a 40% or 50% down payment and then one, two or three equal monthly payments. Students can elect to have monthly payments automatically deducted from a bank account or charged to a credit card. There is a $25 nonrefundable enrollment fee per course for the service. For information and a list of eligible courses, visit www.aacc.edu/costs-and-paying.

Private Student Loans
Private student loans are available for many continuing education courses. To apply, visit www.aacc.edu/costs-and-paying or contact the financial aid office at 410-777-2203.

Veterans Benefits
Veterans with military benefits may be eligible to use their VA benefits for noncredit training. Visit www.aacc.edu/military or contact the financial aid office at 410-777-2203.

Division of Rehabilitation Services (DORS)
People with disabilities may schedule an appointment with a representative from the Maryland State Department of Education at 410-412-7090.

WIOA Training Funds
People who are unemployed may contact a representative from the Anne Arundel Workforce Development Corp. at 410-424-3276 to find out qualifications for federal WIOA job training funds.

Third Party Agreement
If an organization is going to pay for part or all of your noncredit course costs (e.g., “grants” or “scholarships” awarded by a company other than AACC), you must submit a hand-signed letter of intent from the company on their official letterhead with your registration form. The letter must include your name, the section ID(s) and term(s) of your noncredit course(s) and the total amount they will pay. Be sure you calculate your total costs correctly for your residency status (see additional fees listed above). Your registration form and letter of intent may be submitted by fax, mail or in person.

Note: A business or agency in Anne Arundel County which pays tuition for a nonresident student is not subject to the out-of-county or out-of-state fee.
SEE INSIDE FRONT COVER FOR ALL REGISTRATION OPTIONS.

REGISTER ONLINE THROUGH MYAACC. IT'S FAST. IT'S CONVENIENT. IT'S SECURE. Go to https://portal.aacc.edu.

HOW TO ACCESS YOUR MYAACC ACCOUNT:

1. RETURNING STUDENTS: Enter your User Name and Password
   NEW STUDENTS: Enter your User Name and Password

2. MyAACC Help Topics
   NEW STUDENTS: Click MyAACC Help Topics to create an account (Online Personal Identification Form)
   RETURNING STUDENTS: Click MyAACC Help Topics to reset your password (Password Management Tool)

3. To register, select: Self Services

4. Then select: Registration—Continuing Education

5. Then select: Continuing Education

6. Then select: Registration—Continuing Education Classes

7. To register and pay for Continuing Education Noncredit Classes
**CEWD REGISTRATION/DROP FORM**

**ANNE ARUNDEL COMMUNITY COLLEGE**

**School of Continuing Education and Workforce Development**

**REGISTRATION INFORMATION**

<table>
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<th>STUDENT'S LEGAL LAST NAME</th>
<th>STUDENT'S LEGAL FIRST NAME</th>
<th>MIDDLE INITIAL</th>
<th>OTHER LAST NAMES USED (IF ANY)</th>
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<th>MIDDLE INITIAL</th>
<th>STATE</th>
<th>ZIP</th>
<th>PRIMARY PHONE NUMBER</th>
<th>SECONDARY PHONE NUMBER</th>
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### GENDER
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### EMAIL ADDRESS

### CITIZENSHIP (SELECT ONE) REQUIRED
- [ ] I am a United States citizen.
- [ ] I am a permanent alien resident*.
- [ ] I have a visa**; visa type: _
- [ ] Country of foreign citizenship: _

*Original documentation must be submitted in person before any registrations can be processed.

### RESIDENCY (SELECT ONE) REQUIRED
- [ ] I have maintained my legal domicile... _
- [ ] In Anne Arundel County for at least _ months.
- [ ] In Maryland for at least _ months.
- [ ] Not in the state of Maryland.

### ETHNICITY/RACE (SELECT ALL THAT APPLY)
- [ ] Hispanic or Latino: _
- [ ] American Indian or Alaska Native: _
- [ ] Asian: _
- [ ] Black or African American: _
- [ ] Native Hawaiian or other Pacific Islander: _
- [ ] White: _

**CERTIFICATE AND COURSE INFORMATION**

**REQUIRED NONCREDIT CERTIFICATE CODE (CODES ARE LISTED ON NEXT PAGE)**

<table>
<thead>
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<th>ACTION</th>
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<th>START DATE</th>
<th>DAYS OF Wk</th>
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<td>MWF</td>
<td>10am - 12:30 pm</td>
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<td>REGISTER</td>
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<td>DROP</td>
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<td>DROP</td>
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<tr>
<td>DROP</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

### QUESTIONs?

Call 410-777-2325 or visit www.aacc.edu/noncredit

Out-of-county residents add $10 per class; Out-of-state residents add $25 per class. **TOTAL COST**

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I certify that the information I have given on this form is accurate and complete. By proceeding with this registration I agree to abide by the Academic Integrity Policy and all other college policies as cited in the college catalog.

**STUDENT SIGNATURE and PARENT/GUARDIAN SIGNATURE**

DATE

It is understood and agreed by your signature that you are hereby responsible and obligated to pay for the above courses.

Modifications Date: 2018-05-23

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If you are not pursuing a noncredit certificate, enter the code **CE.CON.ED** on your registration form.

---

#### CONTINUING EDUCATION CERTIFICATES

- **Noncredit Certificate Code** | **Title of CEWD Certificate**
- **ART**
  - CE.BEG.JEWELRY-DSON | Beginning Jewelry Design
- **ENGLISH AS A SECOND LANGUAGE**
  - CE.ESSL-ENG-INTER | English for Academic Purposes - Intermediate
  - CE.ESSL-HIGH-INTER | English for Academic Purposes - at the High Intermediate Level
  - CE.ESSL-ADV | English for Academic Purposes - Advanced
  - CE.ESSL-CAPSTONE | English for Academic Purposes - Capstone
- **SIGN LANGUAGE**
  - CE.CONV-SIGN | Conversational Sign Language
- **WORLD LANGUAGES**
  - CE.SPA-FLUENCY-FOUND | Spanish Fluency Fndtions
  - CE.SPA-COMPREHENSION | Spanish Fluency Comprehension
  - CE.SPA-MASTERY | Spanish Fluency Mastery

#### WORKFORCE TRAINING CERTIFICATES

- **Noncredit Certificate Code** | **Title of CEWD Certificate**
- **BUSINESS**
  - CE.ACCT.PRINC-TECH | Accounting Principles Using Technology
  - CE.ADMIN.PROF | Administrative Professional
- **CASINO AND GAMING INDUSTRY**
  - CE.ACT1BLACKJACK | ACT 1 Blackjack Dealer
  - CE.CASINO.PGT-DEALER | Casino Pai Gow Tiles Dealer
  - CE.CASINO-CARNIVAL | Carnival Games Dealer
  - CE.CASINO-CRAPS | Casino Craps Dealer
  - CE.CASINO-PAIGOW | Casino Pai Gow Poker Dealer
  - CE.CASINO-POKER.ADV | Casino Poker Dealer
  - CE.CASINO-ROULETTE | Casino Roulette Dealer
  - CE.DEALER.MINI-BACC | Mini Baccarat Dealer
- **CHILD CARE**
  - CE.CHILD.FAM-CARE | Family CC Provider
  - CE.CHILD.LD-TEACH | Lead Teacher 90 Hour Preschool CC Training
  - CE.INFANT-90 | Lead Teacher 90 Hour Infant and Toddler CC Training
  - CE.SCHOOLAGE-90 | Lead Teacher 90 Hour School Age CC Training
- **COMPUTERS AND TECHNOLOGY**
  - CE.SEC-PLUS | Security+ Exam Prep
  - CE.AUTOCAD | AutoCAD Certified User
  - CE.AUTOCAD3-D | AutoCAD 3-D Modeling
  - CE.CYS-PLUS | CompTIA Cybersecurity Analyst (CySA+)
  - CE.E-LEARN-DSON | E-Learning Instructional Design
  - CE.ESTL-COMP | Essential Computer Skills for Today’s Workforce
  - CE.FUND.PROJECT-MGT | Fundamentals of 21st Century Project Mgmt
  - CE.INFOSYS.SEC-EXAM | Certified Information Systems Security Professional- Exam Prep
  - CE.INFRAS-IBM,PREP | IT Infrastructure Library v3 Fndtn Exam Prep
  - CE.INTRO.MOBIL.APP | Intro. to Mobile App Development
  - CE.IT-SUP | IT Support Specialist
  - CE.NET-PLUS | Network+ Exam Prep
  - CE.PC.TECH | PC Technician
  - CE.SEC-INFRA | Secure Infrastructure Associate
- **CONSTRUCTION AND TRADES**
  - CE.CDL.CLASS-A | Commercial Drivers License: Class A
  - CE.CDL.CLASS-B | Commercial Drivers License: Class B
  - CE.CSTN-EST | Construction Estimating
  - CE.HVACR-ENTRY | HVACR Entry Level Technician
  - CE.HVACR-1 | HVACR Technician Level One
  - CE.ST-ENGR-PREP | Stationary Engineer Certification Preparation
  - CE.WELD-MIG | Welding for Work: MIG
  - CE.WELD-STICH | Welding for Work: STICK
  - CE.WELD-TIG | Welding for Work: TIG
- **COSMETOLOGY**
  - CE.NAIL-TEC | Nail Technician
- **FLORAL DESIGNER**
  - CE.FLOR-FLORAL-ARRG | Floral Design
- **FOOD AND BEVERAGE MANAGEMENT**
  - CE.BAR.TEND | Bartender
  - CE.PROF-COOK | Professional Cooking Skills
- **HEALTH AND MEDICAL**
  - CE.CNA-GNA | Certified Nursing Assistant/Geriatric Nursing Assistant
  - CE.DENTAL-RADIOLOGY | Dental Assisting and Radiology
  - CE.DIETARY.MGR | Dietary Manager
  - CE.LIC-NURSE-REFRESH | Licensed Nurse Refresher
  - CE.MEDICNE.AIDE | Medicine Aide
  - CE.MENTAL-HEA-FA | Mental Health First Aid
  - CE.PHARM-TEC | Pharmacy Technician
  - CE.RN.CM-ON | Registered Nurse, Case Manager/Delegating Nurse in Assisted Living
  - CE.STERILE-PROC-TECH | Central Sterile Processing Technician
- **TEACHING CERTIFICATIONS**
  - CE.PATH.TEACH.ADULTS | Pathway to Teaching Adults
  - CE.TEACH-ESL | Intro. to Teaching English as a Second Language
  - CE.YOGA.200 | 200 Hour Registered Yoga Teacher
  - CE.YOGA.300 | 300 Hour Registered Yoga Teacher
- **VETERINARY ASSISTING**
  - CE.VET-ASST | Veterinary Assisting

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OLS-500 Accounting Fundamentals
OLS-501 Accounting Fundamentals 2
OLA-367 Performing Payroll in QuickBooks 2014
OLL-303 Introduction 2018 Quickbooks
OLL-304 Intermediate 2018 Quickbooks
OLT-344 Introduction to QuickBooks
OLT-357 Quickbooks 2016: Introduction
OLT-358 Quickbooks 2016: Intermediate
OLT-396 Quickbooks 2017: Introduction
OLT-397 Quickbooks 2017: Intermediate
SKL-354 Introduction to Statistics

ADMINISTRATION AND MANAGEMENT
BNS-513 Project Management Fundamentals
BNS-514 Project Management Applications
BNS-516 Project Management Professional (PMP) Prep 1
BNS-517 Project Management Professional (PMP) Prep 2
BNS-551 Administrative Assistant Fundamentals
BNS-552 Administrative Assistant Applications
CMD-389 Building Teams That Work
CMD-392 Writing Effective Grant Proposals
DLC-310 Distribution and Logistics Management
DLC-324 Introduction to Business Analysis
MGMA-503 Fundamentals of Supervision and Management
MGMA-504 Fundamentals of Supervision and Management 2
DLC-352 Supply Management Fundamentals
MGMA-505 Total Quality Fundamentals
DLC-347 Six Sigma: Total Quality Fundamentals

APPLICATION DEVELOPMENT
OLA-336 Creating Mobile Apps with HTML5

BASIC COMPUTER SKILLS
OLA-372 Understanding the Cloud

OLI-337 Achieving Top Search Engine Positions
OLN-346 Computer Skills for the Workplace
OLN-361 Keyboarding
OLN-388 Introduction to PC Troubleshooting
OLT-342 Blogging and Podcasting for Beginners
OLT-347 Introduction to Windows 10
ONL-334 Twelve Steps to a Successful Job Search
ONL-361 Wireless Networking

CAREER EXPLORATION
HIC-536 Explore a Career in Nursing
HTH-575 Become an Optical Assistant
HTH-587 Explore a Career in Medical Coding
HTH-588 Explore a Career in Medical Transcription
HTH-589 Explore a Career as an Administrative Medical Assistant
HTH-599 Certificate in Spirituality, Health, and Healing
OLA-350 How to Get Started in Game Development
BNS-504 Starting a Consulting Practice

CAREGIVING
COA-306 Caring for Aging Parents†
COA-343 End of Life Care †

CERTIFICATION PREPARATION
OLN-378 A+ Certification Basic: Hardware 1
OLT-349 LPI Linux Essential Prep
OLN-347 Advanced PC Security
OLN-348 CompTIA Network+ Certification Prep
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OLA-337 CompTIA Security+ Certification Prep 2

COLLEGE TEST PREPARATION GRADUATE
DLC-320 GRE Preparation Verbal/Analytical
DLC-321 GRE Preparation Quantitative
DLC-332 LSAT Preparation Part 1
DLC-333 LSAT Preparation Part 2
OLS-508 GMAT Preparation

COLLEGE TEST PREPARATION UNDERGRADUATE
SKL-343 Introduction to Algebra
SKL-351 SAT/ACT Preparation - Verbal
SKL-352 SAT/ACT Preparation - Quantitative
HLH-387 Introduction to Chemistry

COMMUNICATION AND CRITICAL THINKING
GRW-345 Mastering Public Speaking †
GRW-348 Keys to Effective Communication †
GRW-349 Interpersonal Communication Skills †
GRW-350 Individual Excellence
GRW-352 Get Assertive! †
GRW-347 Listen to Your Heart, Success Will Follow

COOKING DEMONSTRATIONS
COO-325 Luscious, Low-Fat, Lightning-Quick Meals †

DRAWING
DLC-311 Drawing for the Absolute Beginner †

ENTREPRENEURSHIP
ATS-310 Arts and Crafts As a Business
BNS-502 Start and Operate your own Home-Based Business
BNS-504 Starting a Consulting Practice
BNS-518 Creating a Successful Business Plan
DLC-350 Start Your Own Small Business
DCC-380 Start Your Own Gift Basket Business
PET-316 Start a Pet Sitting Business
WIS-399 A Beginner’s Guide to Getting Published
WN1-314 Certificate in Starting Your Own Business in Health and Healing

EVENT PLANNING
GME-327 Secrets of the Caterer †

FINANCIAL PLANNING AND INVESTING
DLC-330 Keys to Successful Money Management
FNC-387 Where Does All My Money Go?
FNE-317 Stocks, Bonds, and Investing: Oh, My!
FNE-319 Personal Finance
FNE-320 The Analysis and Valuation of Stocks
FNE-320 Introduction to Stock Options
RTL-510 Real Estate Investing

FRENCH
LAN-351 Speed French

GARDENING
HOR-388 Start Your Own Edible Garden †
INT-349 Growing Plants for Fun and Profit †

HOME AND LIFESTYLE
PSR-389 Genealogy Basics †
TPC-353 Marriage and Relationships
# INDEX OF SUBJECTS

<table>
<thead>
<tr>
<th>A</th>
<th>Accounting and Finance</th>
<th>15, 16</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Accounting Principles</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Using Technology</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>ACT 1 Blackjack Dealer</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Administration and Management</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>Administrative Professional</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Adult Basic Skills</td>
<td>32</td>
</tr>
<tr>
<td></td>
<td>American Sign Language</td>
<td>54</td>
</tr>
<tr>
<td></td>
<td>Application Development</td>
<td>22</td>
</tr>
<tr>
<td></td>
<td>Arts, Dance, Music and Theater</td>
<td>35</td>
</tr>
<tr>
<td></td>
<td>Assisted Living Manager</td>
<td>27</td>
</tr>
<tr>
<td>B</td>
<td>Bartender</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Basic Computer Skills</td>
<td>20, 22</td>
</tr>
<tr>
<td></td>
<td>Basic Education</td>
<td>32</td>
</tr>
<tr>
<td></td>
<td>Basic Life Support, CPR and First Aid</td>
<td>27</td>
</tr>
<tr>
<td></td>
<td>Boiler Operation</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>Business</td>
<td>15</td>
</tr>
<tr>
<td>C</td>
<td>Caregiving</td>
<td>49</td>
</tr>
<tr>
<td></td>
<td>Carnival Games Dealer</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Casino (Personal Enrichment)</td>
<td>39</td>
</tr>
<tr>
<td></td>
<td>Casino and Gaming Industry</td>
<td>17</td>
</tr>
<tr>
<td></td>
<td>Casino Craps Dealer</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Casino Pai Gow Poker Dealer</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Casino Pai Gow Tiles Dealer</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Casino Poker Dealer</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Casino Craps Dealer</td>
<td>17</td>
</tr>
<tr>
<td></td>
<td>Casino Roulette Dealer</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Central Sterile Processing Technician</td>
<td>11</td>
</tr>
<tr>
<td></td>
<td>Certification Preparation</td>
<td>20, 22</td>
</tr>
<tr>
<td></td>
<td>Certified Nursing Assistant/Geriatric Nursing Assistant</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Child Care</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>Chinese</td>
<td>54</td>
</tr>
<tr>
<td></td>
<td>College Test Preparation</td>
<td>39</td>
</tr>
<tr>
<td></td>
<td>Commercial Drivers License: Class A</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>Commercial Drivers License: Class B</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>Communication</td>
<td>39</td>
</tr>
<tr>
<td></td>
<td>Computer Technology (Seniors)</td>
<td>58</td>
</tr>
<tr>
<td></td>
<td>Computers and Technology</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Construction and Trades</td>
<td>23</td>
</tr>
<tr>
<td></td>
<td>Construction Estimating</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>Construction Estimating</td>
<td>23</td>
</tr>
<tr>
<td></td>
<td>Cooking Demonstrations</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td>Core of Knowledge</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>CPR</td>
<td>27</td>
</tr>
<tr>
<td></td>
<td>Crafts and Sewing</td>
<td>35</td>
</tr>
<tr>
<td>D</td>
<td>Dance</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td>Dental Assisting</td>
<td>28</td>
</tr>
<tr>
<td></td>
<td>Dental Assisting and Radiology</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Dietary Manager</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Drawing</td>
<td>37, 37</td>
</tr>
<tr>
<td>E</td>
<td>E-Learning Instructional Design</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>English as a Second Language</td>
<td>33</td>
</tr>
<tr>
<td></td>
<td>Entrepreneurship</td>
<td>15, 16</td>
</tr>
<tr>
<td></td>
<td>ESL Instructor</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td>Essential Computer Skills for Today’s Workforce</td>
<td>7</td>
</tr>
<tr>
<td>F</td>
<td>Family Child Care Provider</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Financial Planning and Investing</td>
<td>45, 48</td>
</tr>
<tr>
<td></td>
<td>Fishing</td>
<td>52</td>
</tr>
<tr>
<td></td>
<td>Fitness Instructor</td>
<td>31</td>
</tr>
<tr>
<td></td>
<td>Floral Design</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>Floral Design</td>
<td>46</td>
</tr>
<tr>
<td></td>
<td>Food and Beverage Management</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td>Food Industry Certifications</td>
<td>26</td>
</tr>
<tr>
<td></td>
<td>French</td>
<td>54</td>
</tr>
<tr>
<td></td>
<td>Fundamentals of 21st Century Project Management</td>
<td>7</td>
</tr>
<tr>
<td>G</td>
<td>Gardening</td>
<td>47</td>
</tr>
<tr>
<td></td>
<td>General Educational Development (GED)</td>
<td>32</td>
</tr>
<tr>
<td></td>
<td>German</td>
<td>54</td>
</tr>
<tr>
<td></td>
<td>Golf</td>
<td>52</td>
</tr>
<tr>
<td></td>
<td>Graduate (Test Prep)</td>
<td>39</td>
</tr>
</tbody>
</table>
INDEX OF SUBJECTS

H
Hands-On Cooking..........................................................40
Health and Medical ..........................................................27
Healthy Living for Older Adults......................................59
History and Heritage..........................................................44
Home and Lifestyle..........................................................45
Home Improvement and Ownership..............................47
HVACR Entry Level Technician certificate....................9
HVACR Technician Level One certificate.......................9

I
In Home Classroom (Food and Beverage)........................43
Interactive English..........................................................33
Interior Design..................................................................48
Introduction to Mobile
App Development certificate...........................................8
Introduction to Teaching English
as a Second Language certificate.......................................11
IT Infrastructure Library v3
Foundation Exam Prep certificate.....................................7
Italian..............................................................................55, 55

J
Jewelry..............................................................................37
Job Skills Enhancement.....................................................16

K
Kids in College..................................................................60

L
Landscape........................................................................24
Lead Teacher 90 Hour
Preschool Child Care Training certificate........................7
Learn to Play (Casino)........................................................39
Licensed Nurse Refresher certificate................................10
Licensure Preparation (Real Estate)..................................30
Local and Regional (History)............................................44

M
Marketing.........................................................................15
Martial Arts.......................................................................53
Medicine Aide certificate..................................................10
Mental Health First Aid certificate.....................................10
Mini Baccarat Dealer certificate........................................6
Music..............................................................................37, 37

N
Nonprofit Leadership.........................................................16
Nursing.............................................................................29

P
Painting and Printmaking.................................................38
Parenting and Family Life..................................................49
Parenting One-on-One.......................................................49
Pathway to Teaching Adults certificate..............................11
PC Technician certificate....................................................8
Peer Learning Partnership..................................................58
Personal Enrichment..........................................................35
Pet Ownership....................................................................48
Photography.......................................................................51
Pool and Spa Operation.....................................................30
Pre-service Training..........................................................18
Printing: 3-D Printing........................................................20
Professional Development...............................................16
Programming, Coding and Scripting................................21

R
Real Estate........................................................................30
Recreation and Fitness.......................................................52
Registered Nurse, Case Manager/Delegating
Nurse in Assisted Living certificate...................................11
Russian............................................................................55

S
Self-Defense.......................................................................48
Seniors.............................................................................58
Software and Internet Applications.................................21
Spanish.............................................................................55
Spanish Fluency for Professionals.....................................57
Stationary Engineer
Certification Preparation certificate...................................8
Sterile Processing certificate.............................................11

T
Table Games Dealer...........................................................17
Teaching Certifications.......................................................30
Teacher Professional Development.................................31
Theater..............................................................................38
Truck Driving....................................................................24

U
Undergraduate (Test Prep)................................................39

V
Veterinary Assisting certificate.........................................11

W
Web Design certificate.........................................................7
Web Design and Development..........................................22
Welding............................................................................25
Welding for Work: MIG certificate......................................9
Welding for Work: STICK certificate.................................9
Welding for Work: TIG certificate.......................................9
Wellness............................................................................48
Wine, Beer and Spirits......................................................43
World Languages..............................................................54
Writing..............................................................................57, 57

Y
Yoga...................................................................................53
Yoga Instructor.................................................................31

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